

## APPROVED

San Diego Miramar College  
Instructional Program Review and SLOAC Subcommittee  
Meeting Minutes  
Tuesday, April 24, 2012, 4:00 – 5:30  
M-202

Present: B.Haidar, L. Ascione, D. Miramontez, J. Buckley, L. Ornelas, R. Monroe, D. Short, P. Hopkins, M. Hertica, L. Hahn.

- 1) Call to order - 4:08 pm
- 2) Approval of agenda – Approved by consensus
- 3) Approval of minutes from last meeting – Approved by consensus
- 4) Old Business
  - a) 2013-14 program review guidelines – D. Short reported that he presented a summary of the 13-14 guidelines to the Academic Affairs Committee.
- 5) New Business
  - a) 2012-13 meeting days and times – D. Short informed the committee that he will have a schedule conflict for Tuesday evenings in the next academic school year. He asked committee members to comment on the days and times that generally would work best for meetings. Most members agreed that Mondays, Fridays, and Tuesday afternoons were bad times. D. Short agreed to send a survey to the committee members to establish a new meeting date and time.
  - b) 2012-13 PR report form review and data mapping – D. Miramontez began a discussion on data mapping best practices. The committee had an extended discussion on this matter. D. Short collected comments and recommendations for use in developing the 2013-14 PR report form.
- 6) Information Items
  - a) 2012-13 report form approval – D. Short reported that the form was approved at Academic Affairs with no changes and will be going to the Academic Senate for final approval.

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7) Roundtable / Announcements - None

a) Next meeting Tuesday, May 8, 4:00-5:30 [Has been canceled due to conflicting accreditation-related meeting]

8) Adjournment – 5:32 pm