

MINUTES
Board of Trustees
San Diego Community College District
Public Meeting

CHARLES W. PATRICK BUILDING
3375 Camino del Rio South
ROOMS 235/245,300
San Diego, California 92108

These minutes of a meeting of the Board of Trustees of the San Diego Community College District were approved and adopted by the BOARD OF TRUSTEES on January 26, 2012

Mary Graham
Rich Grosch
Bill Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

December 8, 2011

3:20 p.m.

ACTION AUTHORIZED BY BOARD

ATTENDANCE AT THIS REGULAR PUBLIC MEETING
(Board members who arrive after meeting begins will be noted as "Present" at point in this agenda at which they arrive.)

100 CALL TO ORDER (In Room 235/245)

3:20 p.m.

101 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

The following Closed Session items are scheduled:

1. Conference with labor negotiator Will Surbrook, Acting Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)

Bargaining/Meet and Confer Units under Consideration:

- a. AFT Guild Local 1931 College Faculty
b. AFT Guild Local 1931 Continuing Education Faculty
c. AFT Guild Local 1931 Office Technical Unit
d. AFT Guild Local 1931 Maintenance and Operations Unit
e. AFT Guild Local 1931 Food Services Unit
f. AFT Guild Local 1931 Non-Academic Non-Classified Employees
g. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
h. POA - Police Officers Association
i. Management Association
j. SPAA - Supervisory & Professional Administrators Association
k. ACE - Association of Confidential Employees
l. Technical Instructors Bargaining Organization (Corry Station, FL)

See Item 146c for action
See Item 146c for action

See Item 146c for action



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ACTION AUTHORIZED BY BOARD

101 ANNOUNCEMENT OF CLOSED SESSION ITEMS:  
(Continued)

The following Closed Session items are scheduled: (Continued)

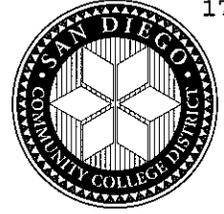
- 2. Conference with or receive advice from legal counsel (pursuant to Government Code Section 54956.9) concerning pending litigation.

There is one item to discuss.

Edge Development, Inc., and the Business and Humanities Buildings project at San Diego City College.

Items not completed during the 3:30 - 4:00 p.m. Closed Session will be continued after the Open Session.





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130 APPROVAL OF MINUTES

Regular Meeting - 11/10/11 - 2:50 p.m.

Approved as submitted.

135 CALL FOR REMOVAL OF ITEMS FROM THE AGENDA

Item 875

137 DEVELOPMENT OF CONSENT CALENDAR

Items removed for discussion: 140, 150, 170, 180, 191, 440, 490, 590, 630, 842, 843, and 902.

138 CALL FOR ACADEMIC SENATE'S AGENDA ITEMS FOR DISCUSSION

None.

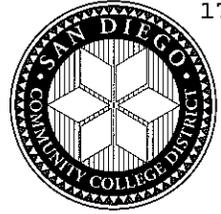
139 ADOPTION OF CONSENT CALENDAR

In order to provide for speedy approval of routine items, the Board will review the agenda under DEVELOPMENT OF THE CONSENT CALENDAR. All items not designated for discussion will comprise the Consent Calendar. Sufficient backup material will be available in advance so the Board members will have complete data regarding the items.

Approve.

Motion
Second
Ayes

X
X X X X X X



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140 PUBLIC/STAFF PRESENTATIONS

141 The Academic Senate Presidents thanked the Board and Chancellor for what they have done in the previous years to support the District, and wished everyone happy holidays.

Ingrid Greenberg -Academic Senate President, Continuing Education

David Fierro - Academic Senate President, City College

Daphne Figueroa -Academic Senate President, Miramar College

Madeleine Hinkes -Academic Senate President, Mesa College

142 Dwayne Hill -City College Student

Addressed the Board regarding the District's repetition policy.

NOTE

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLICPRESENTATIONS section of the Board meeting agenda. Citizens wishing to be listed on the agenda should call the Board office seven workdays prior to the scheduled meeting.

PUBLICPRESENTATIONS on items listed on the agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the agenda. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.



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145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.

None.

146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.

None.

146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.

None.



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146C ANNOUNCEMENT(S) OF AGREEMENT(S)
BETWEEN THE DISTRICT AND EXCLUSIVE
AGENTS REPRESENTING EMPLOYEES.

Board President Grosch read the
following statements:

Regarding Closed Session Item 101.1.h,
on a motion by Trustee Senour and
seconded by Trustee Graham, the Board
approved the Addendum to the San Diego
Community College District Resource
Allocation Formula for Collective
Bargaining with the Police Officers
Association.

The vote was unanimous with 5 AYES.

Regarding Closed Session Item 101.1.i,
on a motion by Trustee Senour and
seconded by Trustee Graham, the Board
approved the Addendum to the San Diego
Community College District Resource
Allocation Formula for Collective
Bargaining with the Management
Association.

The vote was unanimous with 5 AYES.

Regarding Closed Session Item 101.1.k,
on a motion by Trustee Senour and
seconded by Trustee Graham, the Board
approved the Addendum to the San Diego
Community College District Resource
Allocation Formula for Collective
Bargaining with the Association of
Confidential Employees.

The vote was unanimous with 5 AYES.



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150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES

Chancellor Constance Carroll discussed two aspects of the California budget. She indicated that the second "trigger" for mid-year budget cuts would probably be enacted when the State Department of Finance releases its revenue findings on December 15; the SDCCD has already prepared for this eventuality and will proceed with the spring semester as planned. Second, Dr. Carroll reported that statewide attention is shifting to the Governor's January Budget Proposal, which is expected to emphasize new revenue, depending upon the outcome of proposed tax initiatives on the November ballot. She also reported that at its final meeting in Sacramento on December 7, the statewide Student Success Task Force approved its Report and Recommendations that will now go to the California Community Colleges Board of Governors and then to the Legislature. Dr. Carroll said she was pleased that the final report, while calling for new priorities in credit and noncredit course offerings, preserved funding eligibility for all categories of noncredit instruction. Chancellor Carroll and Mesa College Professor Cynthia Rico Bravo serve as members of this statewide task force.



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Table with 6 rows and 1 column containing names: Mary Graham, Rich Grosch, Bill Schwandt, Maria Nieto Senour, Peter Zschiesche, Student Trustee Advisory Vote

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ACTION AUTHORIZED BY BOARD

170 REPORT OF THE TRUSTEES

171 Student Trustee - Michael Cash

Student Trustee Cash reported on planning for the upcoming spring semester welcome week, and elections to fill associated student government vacancies at Miramar and City Colleges.

172 Mary Graham

Trustee Graham commended Chancellor Carroll and former Mesa College Academic Senate President Cynthia Rico Bravo for their work on the Task Force. She thanked the Academic Senate presidents for their holiday wishes and their words of support regarding the mission of the community college, and extended holiday wishes to all District employees.

173 Maria Nieto Senour-

Trustee Senour echoed Trustee Graham's holiday wishes.

174 Bill Schwandt

Trustee Bill Schwandt complimented staff throughout the District on the many wonderful holiday events he attended.



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170 REPORT OF THE TRUSTEES (Continued)

175 Peter Zschiesche

1. Trustee Zschiesche discussed a budget initiative being proposed by Governor Brown. He encouraged everyone to be fully engaged in the issue, including encouraging participation by people outside of the government system.
2. He also noted his attendance at the December 2 Veterans Summit sponsored by the California Community Colleges and promoted the District working to make the experience as positive as possible for veteran students.

176 Rich Grosch

Board President Grosch congratulated Miramar College on the recent grand opening of the Parking Structure and Police Station and expressed his appreciation to District staff for the LEED platinum award the Police Station design achieved. He also applauded the vision and execution of the District's plan to ensure sustainability goals are met and exceeded throughout the building construction program.

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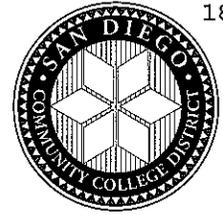
Mary Graham
Rich Grosch
Bill Schwandt
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Peter Zschiesche
Student Trustee Advisory Vote

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180 REPORT OF THE CHANCELLOR

None.



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Table with 6 columns: Mary Graham, Rich Grosch, Bill Schwandt, Maria Nieto Senour, Peter Zschiesche, Student Trustee Advisory Vote

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ACTION AUTHORIZED BY BOARD

Motion
Second
Ayes
Nay

Table with 6 columns corresponding to the trustees in the header, containing 'X' marks for votes on items 190 and 191.

190 NEW BUSINESS

191 Annual Organizational Meeting of the Board of Trustees, pursuant to Education Code Section 72000(c) and Board of Trustees Policy BP 2305 - ANNUAL ORGANIZATIONAL MEETING.

- 1. Election of Officers: President, Executive Vice President, and Vice Presidents;
2. Approve appointment of Chancellor as Secretary to the Board; and
3. Discussion of matters of policy or function as determined by the Board.

Trustee Graham made a motion to nominate Rich Grosch as Board President and continue the other officers' titles as follows:

Peter Zschiesche
Executive Vice President

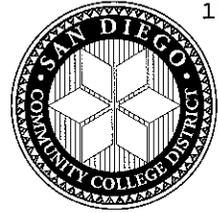
Mary Graham
Vice President for Instructional Development

Bill Schwandt
Vice President for Educational Collaboration

Maria Nieto Senour
Vice President for Institutional Effectiveness

Trustee Schwandt suggested rotating the position of Board President, nominating both Trustee Zschiesche and Trustee Senour. Both nominations were declined by the nominees.

Approve.
Exhibit 191



# MINUTES

## Board of Trustees

### San Diego Community College District

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CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

	Mary Graham	Rich Grosch	Bill Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>				X		
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>				X		
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X

**400 BUDGET AND FINANCE**

**420** Authority is requested for San Diego City College to accept, budget and spend \$3,000 in the 2011-2012 General Fund/Restricted Budget from the San Diego Regional Consortium-Cuyamaca Community College for Professional Development Activities for San Diego City College Career Technical Faculty and Staff.

\* Approve.  
Exhibit 420

**421** In the matter of the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP), a program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education, administered by the University of California, San Diego (UCSD), authority is requested for San Diego City and San Diego Mesa colleges to accept, budget and spend \$18,000 in the 2011-2012 General Fund/Restricted Budget.

\* Approve.  
Exhibit 421

**422** In the matter of the Responsive Training Fund Grant awarded to San Diego City College from the California Community Colleges Chancellor's Office (CCCCO), authority is requested to accept, budget and spend \$300,000 in the 2011-2012 General Fund/Restricted Budget.

\* Approve.  
Exhibit 422

**440** In the matter of General Fund Restricted Budget Transfers:  
**PUBLIC HEARING** on:  
Authority to make budget transfers in the 2011-12 from General Fund/Restricted Budget to other Categorical programs under "flexibility" provisions.

President Grosch opened the **PUBLIC HEARING**.  
No speakers came forward.  
President Grosch closed the **PUBLIC HEARING**.  
Approve.  
Exhibit 440



MINUTES
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Table with 6 columns: Mary Graham, Rich Grosch, Bill Schwandt, Maria Nieto Senour, Peter Zschiesche, Student Trustee Advisory Vote

December 8, 2011

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

Motion
Second
Ayes

Table with 6 columns corresponding to the names in the header, with 'X' marks indicating votes.

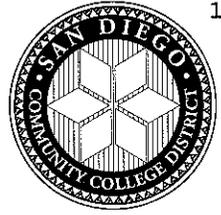
400 BUDGET AND FINANCE (Continued)

490

- 1. Receipt of the District's 2010-2011 "Basic Financial Statements and Independent Auditors' Report" (Attachment A\*) issued by Caporicci and Larson.
2. Receipt of the District's 2010-2011 Proposition S Building Fund "Financial Statements, Supplemental Information and Independent Auditors' Report" (Attachment B\*) issued by Caporicci and Larson.
3. Receipt of the District's 2010-2011 Proposition N Building Fund "Financial Statements, Supplemental Information and Independent Auditors' Report" (Attachment C\*) issued by Caporicci and Larson.
4. Receipt of the San Diego Community College Auxiliary Organization's 2010-2011 "Basic Financial Statements and Independent Auditors' Report" (Attachment D\*) issued by Caporicci & Larson.

Chancellor Carroll provided an overview of the audit process and noted that the Board's Budget Study and Audit subcommittee (Grosch and Zschiesche) had reviewed the audits in depth with Chancellor Carroll and Executive Vice Chancellor Bonnie Dowd prior to the meeting. Auditor Gary Caporicci noted that there were no qualifications, significant deficiencies, or material findings in the audits, which Trustee Grosch said was a tribute to the District's excellent financial management.

Approve.
Exhibit 490



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Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

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ACTION AUTHORIZED BY BOARD

**Motion  
Second  
Ayes**

X
X X
X
X X
X X
X

- 400 BUDGET AND FINANCE (Continued)
- 491 In the matter of the Perkins IV, Title I, Part C Allocation Reduction from the California Community Colleges Chancellor's Office (CCCCO), authority is requested to decrease the 2011-2012 General Fund Restricted Budget District-wide in the amount of \$29,558 from \$2,332,601 to \$2,303,043.

\* **Approve.  
Exhibit 491**



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				<b>500</b>	<b><u>OPERATIONS</u></b>				
<b>Motion</b>			X	<b>520</b>	Consideration and approval of new or revised courses and programs.	*	<b>Approve.</b>		
<b>Second</b>	X						<b>Exhibit 520</b>		
<b>Ayes</b>	X	X	X	X	X	X			
<b>Motion</b>			X	<b>540</b>	In the matter of the District's health occupations programs, authority to:	*	<b>Approve.</b>		
<b>Second</b>	X				Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2011-2012 fiscal year.		<b>Exhibit 540</b>		
<b>Ayes</b>	X	X	X	X	X	X			
<b>Motion</b>			X	<b>590</b>	Consideration and approval of additions and changes to the following Student Services Policies, Attachments A-C (First Reading):		<b>Approve.</b>		
<b>Second</b>	X				A. BP 3120 Off-Campus Student Activities		<b>Exhibit 590</b>		
<b>Ayes</b>	X	X	X	X	X	X			
					B. BP 3125 Transportation of Students				
					C. BP 3200 Student Government and Organizations				



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<b>Motion</b>						
<b>Second</b>	X		X			
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>				X		
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X

600 PERSONNEL

610 Certification of short-term personnel service effective on or after December 9, 2011, per California Education Code Section 88003.

\* Approve.  
Exhibit 610

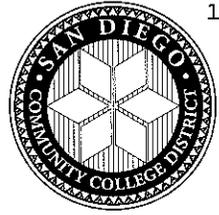
611 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period November 1, 2011, through November 30, 2011.

\* Approve.  
Exhibit 611

630 Authority to conduct a **PUBLIC HEARING** and to adopt a resolution authorizing amendment and restatement of the FICA Alternative Retirement Plan via adoption of VALIC Governmental Submitter Plan.

President Grosch opened the **PUBLIC HEARING**.  
 No speakers came forward.  
 President Grosch closed the **PUBLIC HEARING**.  
 Approve.  
 Exhibit 630





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ACTION AUTHORIZED BY BOARD

	Mary Graham	Rich Grosch	Bill Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X

**800 BUILDINGS AND REAL ESTATE**

**810** In the matter of implementing a Partnership Agreement between San Diego Community College District (SDCCD) and San Diego Unified School District (SDUSD) which allows continued collaboration on education, community assistance programs, and the San Diego Early/Middle College High School program at City College, authority is requested to:

1. Enter into an agreement with San Diego Unified School District in the amount of \$40,800; and
2. Accept, budget, and spend \$40,800 in the 2011-2012 General Fund/Restricted Budget.

**830** Authority to adopt a resolution of intention to sell surplus property located at 2644 Island Avenue.

**840** In connection with Propositions S and N, authority to renew a consulting agreement with SafeCon Consulting Group Inc. (SafeCon) to provide safety consulting services districtwide.

**841** In connection with Propositions S and N, authority to renew contracts to support program management activities with the following firms:

1. Gafcon
2. J.E. Moore
3. URS Corporation

\* Approve.  
Exhibit 810

\* Approve.  
Exhibit 830

\* Approve.  
Exhibit 840

\* Approve.  
Exhibit 841





**MINUTES**  
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Mary Graham	Rich Grosch	Bill Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
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December 8, 2011

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

**Motion  
Second  
Ayes**

X	X	X	X	X	X
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**800 BUILDINGS AND REAL ESTATE (Continued)**

**872** Authority to award contracts for the acoustical ceilings and painting trades on the College Services Center at Miramar College to the firms listed below, the lowest responsible bidders, on the basis of their listed Base Bids. This project will be delivered via the construction manager multiple prime method. C.W. Driver has previously been awarded a contract by the Board on November 12, 2009, to provide construction management services on this project.

- |    | <u>Company</u>        | <u>Trade</u>        |
|----|-----------------------|---------------------|
| 1. | CMS Interiors, Inc.   | Acoustical Ceilings |
| 2. | LML Enterprises, Inc. | Painting            |

\* **Approve.  
Exhibit 872**

**Motion  
Second  
Ayes**

X	X	X	X	X	X
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**873** Authority to award the signage contract for the Cafeteria Bookstore at Miramar College to Inland Building Construction Companies, Inc., the lowest responsible bidder, on the basis of their Base Bid. This project will be delivered via the construction manager multiple prime method. C.W. Driver has previously been awarded a contract by the Board on November 12, 2009, to provide construction management services on this project.

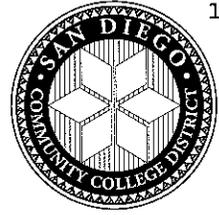
\* **Approve.  
Exhibit 873**

**Motion  
Second  
Ayes**

X	X	X	X	X	X
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**874** In connection with the default of Interstate Plumbing and Air Conditioning L.P. on the Miramar College Library Learning Resource Center (LLRC) project, authority to enter into a takeover agreement with the Surety, National Union Fire Insurance of Pittsburgh, PA.

\* **Approve.  
Exhibit 874**



# MINUTES

## Board of Trustees

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	Mary Graham	Rich Grosch	Bill Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X
<b>Motion</b>			X			
<b>Second</b>	X					
<b>Ayes</b>	X	X	X	X	X	X

- 800 BUILDINGS AND REAL ESTATE (Continued)
- 875 In connection with Proposition N, authority to terminate for cause the contract with Edge Development, Inc., for the Business and Humanities Buildings project at San Diego City College.
- 876 Authority to award a contract to Interpipe Contracting, Inc. for the Business and Humanities Project at San Diego City College on the basis of their listed Base Bid. This project is being delivered via the construction manager multiple prime delivery. Turner Construction has previously been awarded a contract by the Board on February 12, 2009, to provide construction management services on this project.
- 880 Ratification of change orders exceeding ten percent (10%) approved in past 60 days under delegation of authority.
- 890 In connection with the membership of the Proposition S and Proposition N Citizens' Oversight Committee, authority to appoint Michelle Hawks to serve as a student member until June 30, 2012.

- Removed from the agenda.
- \* Approve.  
Exhibit 876
- \* Approve.  
Exhibit 880
- \* Approve.  
Exhibit 890



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Student Trustee Advisory Vote

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900 INFORMATION ITEMS

901 Board Sub-Committees:

Community College/City Schools  
Partnerships: Trustee Schwandt

Budget Study and Audit:  
Trustees Grosch and Zschiesche

Retirement Board:  
Trustees Grosch and Zschiesche

Citizens' Oversight Committee Liaison:  
Trustees Grosch and Zschiesche

Trustee Advisory Council Cultural  
Competency Subcommittee Liaison:  
Trustees Schwandt and Senour

Accreditation and Student Learning  
Outcomes: Trustees Graham and Senour

902 Report on the District-wide Honors  
Program - 2011-2012

Presented by District Honors Co-  
Coordinator Professor Kelly Mayhew.  
Several Honors Program students also  
addressed the Board: Christina Yamada,  
Vanessa Moreno Ruiz, and Raul  
Hernandez Ochoa.



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ACTION AUTHORIZED BY BOARD

950 ADJOURNMENT

Adjourn 5:32 p.m.

Respectfully submitted,

**Constance M. Carroll**  
Chancellor and  
Secretary of Board

**Rich Grosch**  
President

2011-12 Series 9

**Amanda Ficken-Davis**  
Recording Secretary