



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL

December 5, 2018

3:00 p.m. – Room 245

AGENDA

- *1.0 Review Minutes of November 7, 2018
- *2.0 Review of Board Agenda for December 13, 2018
- 3.0 Additional Agenda Items
- 4.0 State Budget Update Carroll, Dowd
- 5.0 Faculty Appointments to Committees McMahon
- 6.0 Roundtable

*Attachments

Next DGC MEETING scheduled: Wednesday, January 23, 2019 – 3:00 p.m.
District Office – Room 245

Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.



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DISTRICT GOVERNANCE COUNCIL MINUTES

November 7, 2018

Present: Bell (for Hsieh), Beresford, Bulger, Cortez, Dowd, Hubbard, Jarrell, Kovrig, Luster, Mahler, Manis, McMahon, Neault, Payne, Shabazz, Short, Surbrook, Weinroth and Chairperson Chancellor Carroll

Absent: Hsieh, Larson, Perigo

1. **APPROVAL OF MINUTES**

The minutes of October 17, 2018, were approved.

2. **REVIEW OF BOARD AGENDA**

The agenda for the November 8, 2018, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

3. **COLLEGE AND CONTINUING EDUCATION ACADEMIC CALENDARS 2019-20 & 2020-21**

Vice Chancellor Neault brought proposed calendars for the Council to review, adding that the calendars had been through thorough negotiations with the District Calendar Committee. They will go for approval at the Board of Trustees meeting on November 8, 2018.

4. **DISTRICTWIDE COMMITTEE LIST – UPDATE**

Vice Chancellor Neault brought updated copies of the Districtwide Committee List and also sent it out electronically. Members were pleased with the availability of this information and thanked Dr. Neault for her work preparing it.

5. **DISTRICT BUDGET COMMITTEE CHANGE**

Miramamar College Classified Senate President Terrie Hubbard asked to have the four Classified Senate Presidents added to the District Budget Committee. With a motion from Jim Mahler and a second from Richard Weinroth, the additions were approved. Vice Chancellor Neault will incorporate these additions into the Districtwide Committee List mentioned above.

6. **INSTRUCTIONAL SERVICES POLICIES AND PROCEDURES**

Vice Chancellor Bulger brought updated Instructional Services Policies and Procedures for a second review. No concerns were raised. The policies will be considered for approval at a future Board meeting.

Adjourned 3:48 p.m.

Chancellor's Office & Board of Trustees

SDCCD BOARD MEETING

Thursday

December 13, 2018

2:50 p.m. Call to Order – Room 235-255

Followed by Closed Session – Room 300

4:00 p.m. Regular Business Meeting – Room 235-255

3 OPEN SESSION ORGANIZATIONAL ITEMS

3.04 Administration of Oath of Office to Board Members

10 NEW BUSINESS

10.01 Annual Organizational Meeting of the Board of Trustees, pursuant to Education Code Section 72000 (c) and Board of Trustees Policy BP 2305 – ANNUAL ORGANIZATIONAL MEETING.

1. Election of Officers: President, Executive Vice President, and Vice Presidents;
2. Approve appointment of Chancellor as Secretary to the Board; and
3. Discussion of matters of policy or function as determined by the Board.

10.02 Consideration and approval of the Board Meeting Schedule for January 2019 through June 2019.

10.03 Consideration and approval of the following appointment to the Trustee Advisory Council (TAC):

Peter Zschesche (nominated by Trustee Mary Graham)

12 STUDENT SERVICES

12.01 Authorization to take 28 students and one faculty member from San Diego City College to conduct the following Winter 2019 classes in Madrid, Spain: Spanish 102, Spanish 201, Spanish 210, Spanish 211. The four-week Winter 2018 language immersion program will start with the January 1, 2019, arrival day in Madrid and end January 26, 2019. This program is sponsored by the Department of Languages at San Diego City College and will be led by the professor of record, Rosalinda Sandoval.

13 BUDGET AND FINANCE

- 13.01** In the matter of the District's 2017-2018 Annual audits, authority is requested to review and approve the receipt of the following audit reports:
- a. Receipt of the District's 2017-2018 "Basic Financial Statements and Independent Auditors' Report" (Attachment A*) issued by Clifton Larson Allen.
 - b. Receipt of the District's 2017-2018 Proposition S Building Fund "Financial Statements, Supplemental Information and Independent Auditors' Report" (Attachment B*) issued by Clifton Larson Allen.
 - c. Receipt of the District's 2017-2018 Proposition N Building Fund "Financial Statements, Supplemental Information and Independent Auditors' Report" (Attachment C*) issued by Clifton Larson Allen.
 - d. Receipt of the San Diego Community College Auxiliary Organization's 2017-2018 "Basic Financial Statements and Independent Auditors' Report" (Attachment D*) issued by Clifton Larson Allen.
 - e. Receipt of the District's 2017-2018 Social Security Alternative Plan "Basic Financial Statements and Independent Auditors' Report" (Attachment E*) issued by Clifton Larson Allen."

14 HUMAN RESOURCES

- 14.01** Certification of short-term personnel service effective on or after December 14, 2018, per California Education Code Section 88003.
- 14.02** Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period November 1, 2018, through November 30, 2018.
- 14.03** Consideration and approval of the Employment Contract for Chancellor Constance M. Carroll.