

School of Planning, Research & Institutional Effectiveness (PRIE), Library & Technology Accomplishments and Achievement Report 2017-18

Progress Made on 2017-18 School Goals and Objectives (Based on Program Review):

- 1) Hire faculty and classified employees as well as increase current classified FTE to support campus growth based upon college priorities and available funding.
 - a. Objective: Continue addressing personnel needs in Program Review.

Evaluation Summary-As of 5/24/2018, this objective has been partially met and is ongoing. In particular, Research Office hired a replacement Research Associate which started October 2017.

Furthermore, the Library department is looking to hire a new librarian pending a faculty retirement. At this point, the librarian position is number one on the faculty hiring list.

- 2) Continue to research and implement enterprise technologies and interdepartmental integration to ensure better support of the collegewide technology infrastructure.
 - a. Oversee and work collaboratively with the various IT departments (ACS, ICS, & District IT) on researching and implementing enterprise technology.

Evaluation Summary- As of 5/24/2018, this objective has been minimally met and is ongoing. In particular, based on the college's accreditation recommendation to improve relationships between the college and district IT personnel to ensure better support of the collegewide technology infrastructure, the District is pending the creation of a Districtwide Technology Committee.

Furthermore, the College's Technology Committee is in the process of updating its membership to include district personnel as a voting committee member pending constituency approval. The Technology Committee will also be putting forward two college recommendations to the District for improving college and district IT relations.

- 3) Start to transition the college website to ensure a responsive design with appropriate input from the campus community.
 - a. Oversee the Web Designer's efforts on updating the college's content management system from Drupal 6 to Drupal 7 on a segmenting basis. This involves working collaboratively with the various departments from across the

college in providing web design functions that will allow our website to interface with other mobile devices.

Evaluation Summary- As of 5/24/2018, this objective has been met and is ongoing. In particular, the College launched the new website in July 2017. Both the ICS Supervisor and Web Designer have been working collaboratively with the constituency groups divisions, schools, departments and units to ensure content migration and accuracy on the new site. They have also been training various identified personnel across the college on updating website content for the respective areas.

Moving forward, the PRIELT Dean, ICS Supervisor, and Web Designer have been focusing on the utilization of the website. Focus groups have been conducted with each constituency group on this topic and a final report has been generated. A plan to disseminate the report is under development.

- 4) Grow and maintain budgets for PRIE, Technology, and staff/professional development needs.
 - a. Work through the college's various process/resources such as discretionary funds to grow and maintain the various departmental budgets within the school.

Evaluation Summary- As of 5/24/2018, this objective has been met and is ongoing. In particular, the school has been able to secure a total of \$3500 in new discretionary funds for PRIE, IT, and Library.