

them to be part of this new subcommittee. It was suggested to not make changes until after a year of implementation and evaluation of the current governance handbook. However, to still have the discussions and take notes of recommendations/suggestions for evaluation and implementation purposes. Co-chairs for this subcommittee will be determined on its first meeting day. An Administrator will act as a Co-chair of this subcommittee per the charter. For the overall charge, the Program Review and Outcomes Assessment Subcommittee will guide and promote continuous quality improvement in the Program Review and Student Learning Outcomes Assessment processes. Review of subcommittee responsibilities was discussed. Comments included that this subcommittee will be looking into different timelines relative to the college's annual planning calendar, program review process, and making recommendations for changes within this process – to streamline program review across college functions. Recommendation was made in regards to resources and research to have a rotating timeline. Also, a suggestion to buddy-up, by engaging in program review together to bounce ideas off each other and hear from different divisions.. Suggestion was made to continue timeline discussion for next year. Discussion continued with the addition of responsibilities for this subcommittee by College Governance Committee (CGC). This included placing the Program Viability Review (PVR) process under the purview of this subcommittee and on a biannual basis, review and update that PVR related processes, policies, and other mandates. Both of these are going to be tied directly to the new Strategic Enrollment Management Committee (via 10+1, Academic Senate). Committee procedures was previewed, which is quite standard across all committees. In regards to populating the membership for this subcommittee, recommendation was made to hold for the moment. Currently, discussions are being had in CGC on how to populate committees and identify what vacancies will exits. Also, constituent leads will need to make appointments. Comment was made that CGC is hoping to organize training for all committee chairs in August 2021, so that an introduction and discussion can be had regarding the new governance handbook, Robert's Rules of Order, standards to be maintained, goal setting, and outcomes.

3. **Update to Main/Operational Plans.** 1-5 I.B
4. Technology Plan is currently at constituency level. CTE Plan will be a priority for the incoming Associate Dean of Career Education. CTE Plan will integrate Perkins with SWP – resource requests have already been integrated. For the Outcomes and Assessment Plan, this will be worked on by the new Program Review/Outcomes Assessment Facilitator. An Architect facilitator has been selected, which will guide the campus on developing a new Facilities Master Plan. Comment was made to add as an agenda item (following Mesa College's presentation to the Board), the coordination/integration/creation a new Education Master Plan. To include facilities planning into the college's Education Master Plan. Updates will be needed for the Student Equity Plan (with formation of the Equity Office), and a review of the Cultural and Ethnic Diversity Plan (by DIEC which is now IDEA-need the actual names spelled out).

5. **ISER Action Plans/QFE Updates** 1-5 I.B
Will be removed as an ongoing agenda item and will be handed off to the Accreditation Steering Committee Co-chairs.

Reports/Other:

1. **Budget and Resource Development Subcommittee (BRDS)** 4 I.B, III.D
Budget update and process was presented. Anticipate CAM to be released May 14, 2021, but did not happen. Waiting for Governor's May revise that will have more specific detail on the expected revenues, so that we can closely match the revenues received from the state with planned expenses. CAM will possibly be distributed next week. There will be a small reduction

of FTEF of 4.33 in the next year, small reduction of FTES target of 65, and Public Safety will remain flat at 1, 209 FTES. Reduction with FTES will result in a direct reduction to the college’s discretionary budget of \$6,500, and will be offset with Lottery. Hold Harmless will go away in the fiscal year 2024-25. Next year will be the first year that the college’s FTES performance will count towards our apportionment funding in 2024-25. FTES is part of the Student Centered Funding Formula at 70% and is an average of the past three years. Apportionment for 2024-25 will be the average of 2021, 2022, 2023, and 2024. The college’s performance this coming year will be critical on how we are funded in the academic and fiscal year 2024-25. Additionally, in the Student Centered Funding Formula, there are metrics related to supplemental and success outcomes, the first year of our performance (now that old harmless has gone away), will be the 2023-24 fiscal and academic year. This is two years away for the college to identify and meet targets for supplemental and success. For HEERF II funding, the college has been allocated \$1.5 million in Student Direct Aid and \$4.6 million in Institutional Funds. A large portion of HEERF II be directed towards student reengagement led by the college’s VPSS and his division. Additional resources are set aside for instructional professional development and collegewide operations. Will continue the process of soliciting a request for funding from the entire college. There has been \$750,000 set aside to accommodate requests. An additional \$900,000 has been allocated for student direct aid. There are \$565,000 for additional Minority Serving Institution (MSI) monies. Total budget for HEERF II is \$6.7 million, with deadline to spend of January 2022. For CARES Act I, there is a \$3.4 million budget. Of which, \$3.1 million is encumbered. Balance of \$265,000 was allocated between Student Direct Aid Institutional and MSI. CARES Act I fund is now closed.

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| <p>2. <u>Research Subcommittee (RSC).</u>
This subcommittee is dissolved under new governance structure.</p> <p>3. <u>District Strategic Planning Committee.</u>
No report.</p> <p>4. <u>Informational Items</u>
None.</p> | <p>4</p> <p>4</p> <p>1-5</p> | <p>I.B</p> <p>I.B</p> |
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Next Scheduled Meeting: September 2021.

Adjournment: Meeting was adjourned at 11:42 a.m.

***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community