

San Diego Miramar College  
Curriculum Committee  
Meeting Minutes

April 21, 2021, 2:30-4:30

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

**Members:** Jon Alva; Matthew Cain; Berta Cuaron; Isabella Feldman; MaryAnn Guevarra; Christina Hambrick\*; Alex Mata; Max Moore\*; Kelly Morelewski\*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman\*; Ryan Zimmerman

\* Permanent guests

- 1) **Call to order** – 2:34 P.M.
- 2) **Approval of agenda**
  - a) D. Short requested to remove items iii to viii (EXSC 144A, PSYC 201, 230, 245, 258, and 260) under the Distance Education section.
  - b) Motion to approve with the editions by W. Sherman; seconded by I. Feldman; motion carried.
- 3) **Approval of minutes from last meeting** – Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
- 5) **Course proposals**
  - a) New courses
  - b) Activations
  - c) Deactivations
  - d) Revisions
    - i) BIOL 205 General Microbiology (Mesa originating)  
*Update textbooks and addition of BIOL 210A as an allowable prerequisite substitution for BIOL 107 (six-year review).*
      - (1) D. Short stated the Miramar Biology department approves of the proposal.
      - (2) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
    - ii) BIOL 235 Human Physiology (Mesa originating)  
*Six-year review including addition of BIOL 210A prerequisite option and text update for currency.*
      - (1) D. Short stated the Miramar Biology department approves of the proposal.
      - (2) The committee discussed the separation of the lecture and lab components in the Outline of Topics.
      - (3) Motion to approve contingent upon the separation of the lecture and lab topics in the Outline of Topics by W. Sherman; seconded by M. Sanft; motion carried.

San Diego Miramar College  
Curriculum Committee

- iii) CHEM 290 Independent Study (Mesa originating)  
*Six-year review including update to description, objectives and outline of topics to be more specific to chemistry and to align with other 290s across the district.*
  - (1) D. Short stated the Miramar Chemistry department had a concern about the proposal which has already been resolved.
  - (2) Motion to approve by W. Sherman; seconded by M. Sanft; motion carried.
- iv) EXSC 147A Kickboxing I (City originating)  
*Six-year review and update textbooks. Revise course title from "Kickboxing I - Fundamental" to "Kickboxing I." Revise short title to "Fundamental kickboxing techniques." Add Kinesiology as a discipline. Revise catalog course description. Propose for fully online DE option at City.*
- v) EXSC 147B Kickboxing II (City originating)  
*Six-year review and update textbooks. Revise course title from "Kickboxing II - Beginning" to "Kickboxing II." Revise short title to "Beginning kickboxing techniques." Add Kinesiology as a discipline. Revise catalog course description. Propose for fully online DE option at City.*
- vi) EXSC 147C Kickboxing III (City originating)  
*Six-year review and update textbooks. Revise course title from "Kickboxing III - Intermediate" to "Kickboxing III." Revise short title to "Intermediate kickboxing techniques." Add Kinesiology as a discipline. Revise catalog course description. Propose for fully online DE option at City.*
- vii) EXSC 147D Kickboxing IV (City originating)  
*Six-year review and update textbooks. Revise course title from "Kickboxing IV - Advanced" to "Kickboxing IV." Revise short title to "Advanced kickboxing techniques." Add Kinesiology as a discipline. Revise catalog course description. Propose for fully online DE option at City.*
  - (1) D. Short stated the Miramar Exercise Science department approves of the proposals.
  - (2) The committee discussed the following points:
    - (a) The kickboxing combinations across the A – D courses with A listing only a single combination without specifying which one
    - (b) Language consistency
  - (3) Motion to approve EXSC 147A, 147B, 147C, and 147D with the suggestion to change the wording in the Outline of Topics for EXSC 147A to be consistent with B – D by W. Sherman; seconded by M. Cain; motion carried.
- viii) GEOL 104 Earth Science (Mesa originating)  
*6-year review including text review for currency.*
- ix) GEOL 111 The Earth Through Time (Mesa originating)  
*6-year review including text review for currency.*
  - (1) D. Short stated the Miramar Geology department approves of the proposals.
  - (2) Motion to approve GEOL 104 and GEOL 111 by W. Sherman; seconded by I. Feldman; motion carried.
- x) HIST 105 Introduction to Western Civilization I (Mesa originating)  
*Six-year review including minor edit to description and review/update of texts for currency.*
  - (1) D. Short stated the Miramar History department approves of the proposal.
  - (2) Motion to approve by W. Sherman; seconded by M. Guevarra; motion carried.

**San Diego Miramar College  
Curriculum Committee**

- xi) SPAN 202 Fourth Course in Spanish (Mesa originating)  
*Six-year review including text review for currency.*
  - (1) D. Short stated the Miramar Spanish department suggests changing “Spaniards” to “different speakers of Spanish” in Student Learning Objective #7 in order to move away from a Eurocentric connotation and be more inclusive.
  - (2) Motion to approve with the suggestion to change “Spaniards” to “different speakers of Spanish” in Student Learning Objective #7 by W. Sherman; seconded by K. Reinstein; motion carried.
- a) Distance Education
  - i) AUTO 180T Honda/Toyota Hybrid Electric Vehicle (HEV) Systems
    - (1) D. Short stated the distance education proposal is for a hybrid format with the lecture component being taught online while the lab component will be offered in-person.
    - (2) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
  - ii) DIES 135 Applied Failure Analysis
    - (1) D. Short stated DIES 135 is a lecture course and therefore, it is feasible to teach it fully online. Currently, DIES 135 is approved to have partially online distance education. In order to offer it fully online this summer 2021 term, D. Short plans to walk-in the proposal to the Curriculum Instructional Council.
    - (2) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
- 2) **Award proposals**
  - a) New awards
  - b) Deactivations
  - c) Revisions
    - i) Economics AA-T  
*Addition of BUSE 115 as an additional option for the statistics requirement and removal of CBTE 210 as a restricted elective, in keeping with the TMC template.*
      - (1) D. Short stated BUSE 115 has been approved to meet the C-ID statistics requirement while CBTE 210’s articulation has lapsed.
      - (2) The committee discussed the following points:
        - (a) MATH 252 being part of List B but not List A in order to reflect the TMC template
        - (b) Possibly combining the two lists
      - (3) Motion to approve with the suggestion to combine lists A and B by W. Sherman; seconded by M. Guevarra with L. Pink opposing; motion carried.
- 3) **Other business**
  - a) 2021-22 meeting calendar
    - i) D. Short requested the committee reviews the 2021 – 2022 meeting calendar with the understanding the dates/times may be altered dependent on the Curriculum Chair and other committee members’ availability.
  - b) New CSU GE ethnic studies requirement
    - i) M. Sanft stated the CSUs denied City, Mesa, and Miramar’s course proposals that were submitted for the CSU GE Area F requirement. The CSUs provided a canned response stating that the core competencies are not appearing in the Course Outline of Records. The

## San Diego Miramar College Curriculum Committee

departments will review the courses once more. The Articulation Officers are in the midst of discussing possible actions such researching which other community colleges also had their proposals denied, writing a chronology of the proposal process, and drafting an appeal.

ii) The committee discussed the following points:

- (1) The requirement for community college students entering Fall 2021 to have completed an ethnic studies course before transferring; the option for students to take the course at the CSUs
- (2) Moving forward with the walk-in of the activation proposals in order to meet the UCTCA's August deadline; revisions based on the CSUs' expectations occurring at the same time for all three colleges

c) Aligned curriculum policy

- i) M. Sanft stated there is no update at this time.

#### **4) Reports**

- a) Vice President of Instruction – B. Cuaron stated the call for the Fall 2021 – Spring 2023 Curriculum Chair position has been sent out via email.
- b) Evaluator – None.
- c) Articulation Officer – None.
- d) Curriculum Chair – D. Short stated he will not re-apply for the Curriculum Chair and Curriculum Technical Writer positions. Curriculum Chair carries a 0.4 FTEF release time while the Technical Writer role is an overload nonclassroom hourly position funded by the District Office. The Dean of Curriculum Services oversees the latter. Possibly the person who accepts the Curriculum Chair position may be offered to become the Curriculum Technical Writer.

#### **5) Roundtable** – M. Guevarra stated the Academic Senate conducted a first reading of a resolution supporting our District Evaluations Office which is short-staffed and recognizing the impact of their workload after the conversion to Campus Solutions. The resolution originated from Mesa's Counseling senators.

#### **6) Adjournment** – 3:33 P.M.

San Diego Miramar College  
Curriculum Committee

Consent Agenda

**Miramar-originated two- and six-year reviews without substantive changes**

1. ACCT 120 Federal Income Tax
2. ACCT 121 California Income Tax

**FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges**

- a) New courses
- b) Course activations
- c) Course deactivations
  - i) MATH 296 Individual Instruction in Mathematics (City)
  - ii) PHOT 211 Analog Creative Photographic Techniques (City)
  - iii) PHOT 240 Large Format Photography (City)
  - iv) PHOT 296 Individualized Instruction in Photography (City)
  - v) RADT 050 Concepts in Imaging Technology (Mesa)
- d) Distance education
- e) New awards
- f) Award deactivations
- g) Award revisions
  - i) Aerobic Conditioning CP (City)
  - ii) Alcohol and Other Drug Studies AS (City)
  - iii) Alcohol and Other Drug Studies CA (City)
  - iv) Anaerobic Conditioning CP (City)
  - v) Health and Wellness Coaching CP (City)
  - vi) Liberal Arts and Sciences: Visual and Performing Arts AA (City)
  - vii) Martial Arts CP (City)
  - viii) Radiologic Technology AS (Mesa)
  - ix) Radiologic Technology CA (Mesa)

**“Impacts” - Proposals with administrative changes only**

[None]