

## School of Planning, Research & Institutional Effectiveness (PRIE), Library & Technology Goals and Accomplishments 2015-16

### Progress Made on 2015-16 School Goals and Objectives (Based on Program Review):

- 1) Hire faculty and classified employees as well as increase current classified FTE to support campus growth based upon college priorities and available funding.
  - a. Objective: Continue addressing personnel needs in Program Review.

**Evaluation Summary**-As of 5/20/2016, this objective has been partially met and is ongoing. In particular, an initial hiring committee was formed for the Research Associate position and an offer was made to a candidate and was subsequently rejected. As a result, the hiring committee was reconvened and is currently going through the hiring process. The College is expected to have this new hire on board by the end of the fiscal year (June 2016).

Last year, one of the librarians retired with short notice leaving the Miramar College library with one full-time librarian to serve the entire college. Through a long and arduous advocating process, the College has refilled the position which started fall 2015. Furthermore, in May 2016, the library classified Administrative Technician position was vacated. The College is currently looking into various options for refilling the position.

Finally, during spring 2016 semester, the Network Specialist position, located in the ICS department, was vacated due to a promotion. Currently, this position is being considered for reclassification, which will determine how the position will be advertised and promoted in efforts to refill it in fall 2016.

- 2) Continue to research and implement enterprise technologies and interdepartmental integration to ensure better support of the college-wide technology infrastructure.
  - a. Oversee and work collaboratively with the various IT departments (ACS, ICS, & District IT) on researching and implementing enterprise technology.

**Evaluation Summary**-As of 5/20/2016, this objective has been achieved. In particular, the ICS department has researched and implemented enterprise technologies in efforts to streamline and centrally manage computer labs throughout the college. These efforts have led to the possible reclassification of the Network Specialist position into an Enterprise Network Specialist. Furthermore, due to the promotion of the former ICS Network Specialist to ACS Enterprise Network Specialist, this has allowed for closer communication and collaboration between the IT departments.

- 3) Start to transition the college website to ensure a responsive design with appropriate input from the campus community.
  - a. Oversee the Web Designer's efforts on updating the college's content management system from Drupal 6 to Drupal 7 on a segmenting basis. This involves working collaboratively with the various departments from across the

college in providing web design functions that will allow our website to interface with other mobile devices.

**Evaluation Summary**- As of 5/20/2016, this objective has been partially met and is ongoing. In particular, the Web Designer has been working with various departments to upgrade their sites from Drupal 6 content management system (CMS) to Drupal 7. This upgrade allows for the sites to be mobile friendly with various devices. Furthermore, the PRIELT Dean, ICS Supervisor, and Web Designer have engaged in multiple Website Discovery Phase meetings across constituency groups to solicit content input for the redesign of the college website.

Furthermore, the PRIELT Dean, ICS Supervisor, and Web Designer have put into place multiple protocols to ensure website content accuracy of information that is on the current college website.

- 4) Grow and maintain budgets for PRIE, Technology, and staff/professional development needs.
  - a. Work through the college's various process/resources such as discretionary funds to grow and maintain the various departmental budgets within the school.

**Evaluation Summary**- As of 5/20/2016, this objective has been met and is ongoing. In particular, the school has been able to secure a total of \$7000 in new discretionary funds for PRIE, IT, and Library.