

**San Diego Community College District  
EXIT INTERVIEW**

**DATE:** \_\_\_\_\_ **DEPARTMENT:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **POSITION:** \_\_\_\_\_

**NEW POSITION:** \_\_\_\_\_ **EMPLOYER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

- What is your primary reason for leaving?
  
- Did anything trigger your decision to leave? What could have been done early on to prevent the situation developing/provide a basis for you to stay with us?
  
- What was most satisfying about your job?
  
- What was least satisfying about your job?
  
- What would you change about your job?
  
- Did your job duties turn out to be as you expected?
  
- Did you receive enough training to do your job effectively?
  
- Did you receive adequate support to do your job?
  
- Did you receive sufficient feedback about your performance between evaluations?
  
- Were you satisfied with the District's evaluation process?

- Did the District help you to fulfill your career goals?
- What could you say about communications and relations between your department's offices/your campus' departments, and how these could be improved?
- What would you improve to make our workplace better?
- What improvements do you think can be made to customer service and relations?
- What training would you have liked or needed that you did not get, and what effect would the have had?
- How well do think your training and development needs were assessed and met?
- What training and development that you had did you find most helpful and enjoyable?
- What was the quality of the supervision you received?
- What could your immediate supervisor do to improve his or her management style?
- Based on your experience with us, what do you think it takes to succeed at the District?
- Did any District policies or procedures (or any other obstacles) make your job more difficult?
- Would you recommend working for the District to your family and friends?

- How do you generally feel about the District?
- What did you like most about the District?
- What did you like least about the District?
- Can the District do anything to encourage you to stay?
- Would you consider working again for us if the situation were right?
- Any other comments or information that you would like for us to know?

Thank you for your service to the District, and for your time and honesty regarding your participation in this exit interview. I wish you the best of luck in your next professional pursuit.

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