

## Spring 2012 EOPS Requirements

The purpose of these requirements is to help you succeed at Miramar College. Each semester that you participate in EOPS at Miramar College you are required to complete the following requirements. **If you do not complete them by the deadlines indicated you will not be eligible for EOPS or priority registration the next semester.**

### **1<sup>ST</sup> DEADLINE: Friday, March 2, 2012**

***If you do not complete these requirements by the deadlines you will not be eligible for EOPS or priority registration in the Fall, 2012 semester!***

#### ***What is due:***

- Education Plan:** Complete your education plan and your long range plan during either your orientation or your second counseling appointment. Your orientation can count as your first appointment.



- 2<sup>nd</sup> Counseling Appointment / Follow-Up:** Use this appointment to complete and/or update your educational plan, complete a long range plan, or to address any other concerns you may have. Make your second appointment during the first month of the semester.



- Progress Report:** You need to complete a Progress Report each semester. This will give you a chance to identify what is working for you, what isn't, and what you need to do to do better in each class. Talk to each of your teachers. Make sure you address all the questions on the Progress Report and write each teacher's responses on it. *Your teacher does not need to sign or fill out these forms.* See how you can use their answers to help you do better in each class.



- FAFSA application:** Apply for Financial Aid for the 2012/13 school year by March 2 and turn in verification of your application to the EOPS office. ( [www.fafsa.gov](http://www.fafsa.gov) )



- (For New Students ONLY) PLACE Visit:** All new EOPS students must complete a tour of our tutoring center, the PLACe, in D-106. Get familiar with this important campus resource. Ask the PLACe staff for a tour. The PLACe staff will show you what services are available and they will sign at the bottom of the back of your progress report to verify that you completed the tour.

**2<sup>ND</sup> DEADLINE: Friday, April 20, 2012**

***If you do not complete these requirements by the deadlines you will not be eligible for EOPS or priority registration in the Spring, 2012 semester!***

***What is due:***

- 3<sup>rd</sup> Counseling Appointment / Follow-Up:** Use this appointment to go over your plans for the upcoming semesters or to address any other concerns you may have



- Project\*\*:** All students need to pick only ONE project from the following choices:
  - a) Complete Personal Growth 120, 127, 130 or 140 this semester
  - b) Apply for a scholarship
  - c) Explore a career
  - d) Campus Visits
  - e) Attend 3 workshops or Associated Students/student organization meetings

**\*\*See attached sheet for instructions on how to complete each project.**

**Once you have turned in your project you will get a second gas card!!!!**

**\*\*\*If you do not complete all requirements by the deadlines or if you complete fewer than nine units this semester you will not be eligible for EOPS in the fall and you will not be able to use priority registration. DSPS students must complete a minimum of 6 units. Students who are getting academic accommodation through DSPS must provide EOPS with a letter verifying that they are receiving DSPS services.**



**Establish and Maintain an E-mail Account**

Within the first two weeks after your orientation, you will be required to establish an email account. If you do not already have an email account, you can visit the ILC in room I-130. The ILC staff will help you create one for free. There is no need to have a computer or Internet access at home. You will be able to check your e-mail at school. However, it will be your responsibility to check your e-mail regularly because **EOPS uses email to notify you of upcoming events and deadlines.**

**The Progress Report forms are located in the EOPS Office, C-301, and at [www.sdmiramar.edu/students/eops](http://www.sdmiramar.edu/students/eops). You can drop off forms and/or reports in the EOPS drop box in C301 on or before the deadline date. All paper reports should be legible, neat, and stapled together. Remember to put your name and CSID number on all form submitted to the office.**

**If you have any questions, please call the Miramar EOPS office (858) 536-7869 or (619) 388-7869 or e-mail us at: [miraeps@sdccd.edu](mailto:miraeps@sdccd.edu)  
Webpage: [www.sdmiramar.edu/students/eops](http://www.sdmiramar.edu/students/eops)**