

## MLT Licensure \_CA State Exam

### Before you start:

#### Apply for your Certificate of Achievement

<https://studentweb.sdccd.edu/e-grades/>

This takes very little time. Put in your information and select the MLTT Certificate of Achievement option. Choose the current semester as your “graduation date” (even though this is for the certificate not the degree). If you have completed the necessary courses you can be eligible for both the degree and the certificate.

#### **The first three steps all need to be done around the same time:**

1. Apply online with LFS

<https://healthappportal.cdph.ca.gov/ospfld/perf>

NOTE: there is an Application Fee of \$230 before you can submit your application.

2. Request official transcripts from all colleges you have attended.

If you have attended college in another country you must have those transcripts evaluated by AACRAO. All official documents should be sent to:

**Laboratory Field Services  
Attn: MLT Program  
850 Marina Bay Parkway  
Bldg P, 1<sup>st</sup> Floor  
Richmond, CA 94804**

3. Request a Letter of Completion

Return form to the Dean’s Office at Miramar College. This will be sent directly to LFS for you.

**Next you wait for LFS to process your paperwork.** Once everything is processed they will give you a code for ASCP.

4. Register with ASCP

<http://ascp.org/services/SelectCertification.aspx>. ASCP has lots of prep materials available! Be sure to take advantage of it. The exam costs \$200, and you must have your registration code from LFS in order to sign up.

**Wait until ASCP processes your request.** ASCP takes up to 45 business days for you to receive a code to schedule your exam.

5. Schedule and take exam

You have a 90 day window to take the exam. Exams are administered by Pearson Vue, [www.pearsonvue.com](http://www.pearsonvue.com)

#### **An attestation letter will be mailed to you by LFS.**

Sign and mail back your attestation page to LFS. After LFS has processed your paperwork, a qualification letter will be sent to you to take the CA quiz.

When you pass the California law on line quiz, your California license will be issued within 4-6 weeks.