



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL

February 17, 2016

3:00 p.m. – Room 245

AGENDA

- *1.0 Review Minutes of February 3, 2016
- 2.0 Additional Agenda Items
- *3.0 Review of Board Agenda for February 18, 2016
- 4.0 Civitas Learning Presentation Bulger
- 5.0 State Budget Update Carroll/Dowd
- 6.0 Roundtable

*Attachments

BOARD MEETING scheduled: Thursday, February 18, 2016 – 4:00 p.m.
District Office – Rooms 235/245

Next DGC MEETING scheduled: Wednesday, March 2, 2016 – 3:00 p.m.
District Office – Room 245

Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

February 3, 2016

Present: Agatha (for Luster), Akers, Arancibia, Beebe, Beresford, Bocaya, Collins (for Bulger), Cortez, Dowd, Fremland, Harris, Hsieh, Hubbard, Larson, Mahler, Manis, Maron, McMahon, Neault, Schmeltz, Surbrook, Watkins, Weinroth, and Chairperson Chancellor Carroll

Absent: Bulger, Kovrig, Luster

1. **APPROVAL OF MINUTES**

The minutes of January 20, 2016, were approved.

2. **REVIEW OF BOARD AGENDA**

The agenda for the February 18, 2016, Board Meeting was opened for review by Chancellor Carroll and will be reviewed again at the next DGC meeting including any revisions.

3. **STATE BUDGET UPDATE**

Chancellor Carroll reported on recent legislative advocacy efforts regarding the California budget and related legislation for the 2016-17 fiscal year. A SDCCD delegation went to Sacramento for special workshops and to meet with legislators from the San Diego region, joined by colleagues from SDICCCA. The primary issues emphasized as adjustments to the Governor's proposed budget, were to include a basic allocation increase to assist districts in preparing for increases in STRS and PERS retirement fund contributions; increase the COLA, which is currently proposed at .47%; ensure an ongoing commitment to the Adult Education Block Grant; address the "College Promise" goal of tuition-free community colleges through expanding Cal Grant B and C Awards as well as need levels for Board of Governors fee waivers; include a line item for funding full-time faculty positions; ensure funding and direct allocation for the \$200 million for implementation of the Strong Workforce Task Force Recommendation; and adjust the funding mechanism for Basic Skills. Other issues were discussed with attentive legislators who are in a good position to make positive differences as the budget process continues.

4. **REVIEW OF REVISED AP 7981.1**

Vice Chancellor Manis brought AP 7981.1 for review after adding "hover boards" to the list of devices that are prohibited on District property due to safety and other concerns. DGC members accepted the revisions.

5. **REVIEW OF AP 3910.8**

Vice Chancellor Neault brought AP 3910.8 which implements Title 5, Section 56027 concerning students with disabilities having equal access to education with academic adjustments. Dr. Neault explained that the situation is rare but there is need. A group of faculty, counselors, and evaluators have worked out acceptable classes for use as math substitutes, with the final decision to approve or deny a petition made by a DSPS counselor. After discussion and the addition of one more class substitution, members were in agreement with the language for the procedure.



SAN DIEGO
COMMUNITY COLLEGE DISTRICT

**Thursday, February 18, 2016
Regular Board Meeting**

**San Diego Community College District
Public Meeting of the Board of Trustees**

**Charles W. Patrick Building
District Office
3375 Camino del Rio South Rooms 235-255, 300
San Diego CA 92108**

This agenda includes:

- 2:10 pm Call to Order – Room L-105, Followed by Closed Session – Room L-107**
 - 3:30 pm Board Open Door Session – Room L- 108**
 - 4:00 pm Miramar Campus Meeting – Room L-105**
 - 5:00 pm Regular Business Meeting – Room L-105**
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DISCLAIMER: If changes are necessary, the San Diego Community College District reserves the right to effect them up until 72 hours in advance of the posted Board meeting.

SUGGESTED ORDER OF BUSINESS

1. Call to Order

- 1.01 Call Meeting to Order, Room 235-255
- 1.02 Announcement of and Public Comment on Closed Session Items
- 1.03 Adjourn to Closed Session, Room 300

2. Closed Session

- 2.01 Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6).
Bargaining/Meet and Confer Units under Consideration:
 - a. AFT Guild Local 1931 College & Continuing Education Faculty
 - b. AFT Guild Local 1931 Classified Unit
 - c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
 - d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
 - e. POA - Police Officers Association
 - f. Management Association
 - g. SPAA - Supervisory & Professional Administrators Association
 - h. ACE - Association of Confidential Employees
 - i. Technical Instructors Bargaining Organization (Corry Station, FL)
- 2.02 Employment/Public Employee Appointment/Discipline/Dismissal/Release. There is one (1) item for discussion (pursuant to Government Code Section 54957).
- 2.03 Conference with or receive advice from legal counsel (pursuant to Government Code Section 54956.9) concerning pending litigation. There are two (2) items to discuss.

3. Open Session Organizational Items

- 3.01 Convene Board Open Door Session, Room L-108
- 3.02 Adjourn Board Open Door Session
- 3.03 Reconvene Open Session, Room L-105
- 3.04 Pledge of Allegiance
- 3.05 Report of Action in Closed Session (if applicable)
- 3.06 San Diego Miramar College Campus Meeting

4. Approval of Minutes

4.01 Minutes of the January 28, 2016, Board Meeting - 2:30 p.m.

5. Development of the Consent Calendar

5.01 Call for Removal of Items from the Agenda

5.02 Board Development of Consent Calendar

5.03 Call for Academic Senates' Agenda Items for Discussion

5.04 Adoption of Consent Calendar

6. Public Comment

6.01 Public Comments Guidelines

7. Collective Bargaining

7.01 Call For Presentations (if any) By Exclusive Agent(s) Representing Employees:

7.02 Public Response to Initial Proposal(s) of Employee Organizations.

7.03 Announcement(s) of Proposed Tentative Agreement(s) Between the District and Exclusive Agents Representing Employees.

7.04 Announcement(s) of Agreement(s) Between the District and Exclusive Agents Representing Employees.

8. Reports

8.01 Report on Communications/Statewide & Legislative Issues – Chancellor

8.02 Report of the Trustees

8.03 Report of the Chancellor

9. Board Policies

9.01 Consideration and adoption of changes and additions to the following Chapter 5 - Student Services, Board Policies (First Reading 1/28/16):

BP 3100 Student Rights, Responsibilities, Campus Safety and Administrative Due Process (Attachment A); and

BP 3105 Academic Accommodations and Disability Discrimination for Students with Disabilities (Attachment B).

10. New Business

10.01 Consideration and direction regarding support for AB 1690 (Medina) Community colleges: part-time, temporary employees.

10.02 In the matter of the Inquiry from the 2015/2016 San Diego County Grand Jury dated January 20, 2016,

1. Review and ratification of the San Diego Community College District's Response; and

2. Authorization for the Chancellor to convey the response to the Grand Jury Foreperson.

10.03 Consideration and approval of the San Diego Community College District "Promise" framework.

11. Instructional Services

11.01 Consideration and approval of new or revised courses and programs.

11.02 In the matter of the District's Allied Health Occupations and Alcohol and Other Drug Studies Programs, authority is requested to enter into agreements with health care agencies for use of clinical facilities by students enrolled in District's Allied Health Occupations and Alcohol and Other Drug Studies Programs during the 2015-2016 fiscal year.

12. Student Services

12.01 Authorization for students and faculty from San Diego Mesa College to participate in a concert tour to Santa Rosa, Sacramento, and San Francisco, from April 7-10, 2016, and to perform at a choral festival in collaboration with choral groups from Sacramento State and San Francisco State.

13. Budget and Finance

- 13.01 In the matter of a Service Agreement between the Southern California Biotechnology Center at San Diego Miramar College and the San Diego Workforce Partnership, under the Support and Expansion of the AMGEN-Bruce Wallace Curriculum to San Diego County High Schools and Community Colleges, authority is requested to accept, budget and spend in the General Fund/Restricted Budget \$10,350 from the Amgen Foundation in the 2015-2016 fiscal year with a possible extension for an additional one-year term, not to exceed two years.
- 13.02 In the matter of the Child Development programs, California State Preschool (CSPP-5427) and the General Child Care and Development (CCTR-5213) contracts, at San Diego City College, San Diego Mesa College, and San Diego Miramar College from the California Department of Education for operation of the Child Development Centers, authority is requested to accept, budget and spend an additional \$19,513 in the contract (CCTR-5213) and an additional \$29,185 in the contract (CSPP-5427) in the 2015-2016 fiscal year.
- 13.03 In the matter of the subcontract agreement between the San Diego Community College District and the Grossmont-Cuyamaca Community College District (GCCCD) Auxiliary to provide services in support of the CTE Pathways Grant, authority is requested to accept, budget and spend \$16,000 in the 2015-2016 General Fund/Restricted Budget.
- 13.04 Approval of the District's Report of Participation in the San Diego County Investment Pool for the period ending December 31, 2015.
- 13.05 Authority is requested to award Request for Proposal #16-06 for the purchase and delivery of printed College Catalogs on behalf of the District to RR Donnelly, the most responsive and responsible bidder; meeting terms, conditions and specifications.
- 13.06 Ratify the Statement of Work contract for the completion of the Campus Solutions module within PeopleSoft, at a fixed price of \$7,033,862.40 with a targeted implementation date of summer 2017 semester.
- 13.07 Ratify the Statement of Work contract for additional functionalities within the Finance module of the PeopleSoft application, at a fixed price of \$1,747,680.
- 13.08 Approval of purchase orders prepared during the period of January 1 through January 31, 2016.

14. Human Resources

- 14.01 Certification of short-term personnel service effective on or after February 19, 2016, per California Education Code Section 88003.
- 14.02 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period December 1, 2015, through January 31, 2016.
- 14.03 In the matter of Disability Support Programs and Services (DSPS) at San Diego Mesa College, effective February 19, 2016, (contingent upon review by Human Resources) authority is requested to establish two (2) 1.0 FTE Student Services Assistant positions (#00120013, 00120014), Range 16 (\$2,967.58 - \$4,736.93) AFT Classified Staff Office/Technical Unit.
- 14.04 In the matter of Learning Resources and Academic Support at San Diego Mesa College, effective February 19, 2016, (contingent upon review by Human Resources) authority is requested to:
1. Establish 1.0 FTE 12-month Non-Classroom College Instructor (Media Center/Tutorial Faculty – Learning Skills Coordinator/Professional Development Coordinator) position (#00120015), Class 1, Step A – Class 6, Step C (\$5,658.89-\$7,625.90), AFT College Faculty Unit;
 2. Establish 1.0 FTE Instructional Lab Technician/Learning Resources position (#00120016), Range 23 (\$3,584.18-\$5,721.16) in the AFT Classified Staff Office/Technical Unit; and
 3. Establish 1.0 FTE Senior Clerical Assistant position (#00120017), Range 18 (\$3,113.28-\$4,969.49) in the AFT Classified Staff Office/Technical Unit.
- 14.05 In the matter of the Office of Institutional Research and Planning at the District office, effective February 19, 2016, authority is requested to (contingent upon review by Human Resources):
1. Delete 1.0 vacant Research Associate position (#010713), Range 28, (\$4,232.24-\$6,755.61), AFT Classified Staff Office/Technical Unit; and
 2. Establish 1.0 Research Analyst position (#00120018), Range 13, (\$5,700.34-\$9,516.94), Supervisory and Professional Unit.

15. Facilities, Buildings, and Real Estate

15.01 In connection with Proposition N, authority is requested to enter into a contract with Zagrodnik + Thomas Architects, LLP, for architectural design services on the A-100 renovation project at Miramar College.

16. Information Items

16.01 Report on Hungry to Learn.

17. Reconvene Closed Session (if applicable)

17.01 Reconvene Closed Session (if applicable)

17.02 Announcement of Action Taken in Closed Session

18. Adjournment

18.01 Adjournment

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available. Contact the Board Office at (619) 388-6957.

PUBLIC PRESENTATIONS:

In accordance with Education Code Section 72121.5, members of the public are invited to participate in the governance system of the District by utilizing the PUBLIC COMMENT section of the Board meeting agenda.

Public comment on items listed on the Board meeting agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Public comment on matters not listed on the Board meeting agenda may do so during the PUBLIC COMMENTS section of the Board meeting for Regular Board meetings only; for Special Meetings and Retreats, comments are only allowed for items on the posted agenda. In accordance with Education Code Section 72121.5, the Board shall take no action on such matters, other than an action of referral. Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]

If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983.



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- *6.0 Review of Draft of BP 3530 – Surbrook
 Weapons on Campus
- 7.0 Roundtable

*Attachments

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San Diego Miramar College

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SAN DIEGO COMMUNITY COLLEGE DISTRICT

Board of Trustees Policy

Chapter 3 - General Institution

BP 3530 WEAPONS ON CAMPUS

Firearms or any components thereof, knives, explosives or other dangerous objects, including but not limited to any facsimile firearm, knife or explosive, are prohibited on any District campus or at any District center, or in any facility of the District.

Activities involving firearms or other weapons conducted under the direction of District officials or as authorized by an official law enforcement agency shall be reported to the Chancellor or designee and approved before taking place.

Any person who believes that he/she may properly possess a firearm or other weapon on or in a District center or other facility of the District campus in accordance with Penal Code section 626.9 and 626.10 must promptly notify the Chancellor or designee to receive authorization for such possession.

Bringing or possessing any dirk, dagger, ice pick, or knife having a fixed blade longer than 2 1/2 inches upon the grounds is prohibited on any District campus or at any District Center, or in any facility of the District or College(s), unless the person is authorized to possess such a weapon in the course of his/her employment, has been authorized by the Chancellor or designee to have the knife, or is a duly appointed peace officer, who is engaged in the performance of his/her duties, in accordance with Penal Code Sections 626.9 and 626.10

Adopted: XXXXXXXXXX