

SAN DIEGO MIRAMAR COLLEGE

DISABILITY SUPPORT PROGRAMS AND SERVICES

Getting Started with Disability Support Programs and Services (DSPS)

1. **Apply to San Diego Miramar College online** - a Student ID Number (CSID) will be provided
<https://applyonline.communitycollege.net/studentappview.cfm>
2. **Complete the online San Diego Miramar College Orientation**
<http://www.sdmiramar.edu/campus/counseling/orientation>
3. **TAKE MATH & ENGLISH ASSESSMENT TESTS**
<https://www.sdmiramar.edu/campus/assessment>
 - **Prepare** with Khan Academy (www.khanacademy.org) and AccuPlacer app
 - **Check Assessment schedule ONLINE** for dates and times.
 - **The tests are untimed** Calculators are not allowed, but scratch paper is provided.
 - **Both exams** may be taken on the same day, or on separate days
4. **Register for classes**
<https://studentweb.sdccd.edu/reg-e/>
5. **APPLY TO THE DSPS PROGRAM**
www.sdmiramar.edu/dsps
 - Print, complete, and sign the [DSPS Application for Services](#).
 - Print the [Verification of Disability Form](#). The student completes the top box on this form, including signature. The remainder of the form must be completed by your medical provider. It is recommended that it be faxed to us by his/her office. More than one form may need to be completed if you have multiple disabilities and/or multiple medical providers.
 - If you had a verified learning disability in High School, obtain your **most current Individual Education Plan (IEP)** and your **most current Psychological-Educational report**.
 - Email, fax, mail or drop off all completed documents to the Miramar College DSPS office.
 - San Diego Miramar College - DSPS - Room: K1-204
10440 Black Mountain Road, San Diego, CA 92126
PHONE: (619) 388-7312; FAX: (619) 388-7917
EMAIL: miradsps@sdccd.edu
 - When all documents have been received and reviewed by our office, you will be contacted by email or telephone to schedule an intake appointment with a DSPS counselor.
6. **COMPLETE AN INTAKE APPOINTMENT WITH A DSPS COUNSELOR**
 - Engage in the interactive process with a DSPS counselor. Discuss your request for specific academic accommodations.
 - You will be given an Authorized Academic Accommodations letter to share with your instructors.
 - Your DSPS counselor can assign priority registration to you after you have completed steps 1-6

How can Disability Support Programs & Services assist me in reaching my educational goals?

The DSPS office at Miramar College can help by offering special services and equipment to enable students to have equal access to college programs and activities.

Special Services: *

Liaison with campus instructors

Priority Registration Assistance!

Mobility Orientation (for visual impaired)

Note taking paper

Vocational and Transfer Planning

Interpreters & Real Time Captionists

Specialized Counseling

Test Proctoring!

Liaison & referral with community resources

TDD/tty

HIGH TECH CENTER

Support classes are also offered to students who may want training in adapted computer technology.



Special Equipment: *

Digital Recorders

Braille Printer

Spell Checkers

Adapted Computers & Software

Visualtex

Talking Calculators

Kurzweil 3000 Scan/Reader

FM Audio *Enhancement* Units

Clarity Magnifier

Sonocent Audio Note taker Software

San Diego Miramar College Disability Support Programs and Services (DSPS)

10440 Black Mountain Road, K1-204 San Diego, CA 92126

Email: miradsps@sdccd.edu

(619) 388-7312 (v) or (858) 536-7212 (v)

(619) 388-7301 (tty) (619) 388-7917 (fax)

<https://www.sdmiramar.edu/dsps>

***This is not a comprehensive list of accommodations and services.*

**Students individually qualify for accommodations based on disability verification and the interactive process with the DSPS counselor.*