SAN DIEGO MIRAMAR COLLEGE

EOPS | 10440 Black Mountain Road | San Diego, CA 92126
P: 619.388.7869 | F: 619.388.7913 | www.sdmiramar.edu/campus/eops

Program Requirements

SPRING 2018

The purpose of these requirements is to help you succeed at Miramar College. Each semester that you participate in the Miramar College EOPS program, you are required to complete the following requirements:

Requirements Due by Friday, March 16, 2018

- ☐ **Education Plan:** Complete your education plan and your long range plan. This will be done during your orientation or during your second counseling appointment.

AND

- ☐ **2nd Counseling Appointment / Follow-Up:** Use this appointment to complete and/or update your educational plan, complete a long range plan, or to address any other concerns you may have. Make your second appointment during the first month of the semester.

AND

- ☐ **Progress Report:** A Progress Report is required each semester. This tool provides an opportunity for you to assess your progress and to discuss ways to improve with each instructor. Your instructors do **NOT** need to sign or fill out these forms.

AND

- ☐ **FAFSA application:** Apply for Financial Aid now for the 2018-2019 school year. **Print** and submit the Confirmation email or page to the EOPS office. (www.fafsa.gov)

- ☐ **(For New Students ONLY) ASC Visit:** All new EOPS students must complete a tour of our tutoring center, the Academic Success Center (ASC) in L101. Ask the staff for a tour to get familiar with this important campus resource. Staff will inform you of the services that are available and sign your progress report to verify that you have completed the tour.

and

☒ **Within the first two weeks of orientation**, you will be required to establish an email account. If you do not already have an email account, visit the ILC in room L-104 for assistance.

Important Due Dates

1st Deadline:

March 16, 2018

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2nd Deadline:

April 27, 2018

Important Notice:

Failure to complete the requirements by the due date will result in loss of your EOPS eligibility and priority registration for Fall 2018.

Office Hours*

Mon-Thurs	**8:00 am - 7:00 pm**
Fri	**8:00 am - 3:00 pm**

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*Subject to change

Requirements Due by Friday, April 27, 2018

☐ **3rd Counseling Appointment/Follow-Up:** Use this appointment to complete and/or update your educational plan, complete a long range plan, plans for the upcoming semesters, or to address any other concerns you may have. Appointments fill up quickly. Please schedule at least one month prior to deadline.

AND

☐ **Project:** All students need to pick only **one** project from the following choices:

A. Scholarship Application
B. Photo Contest
C. Find a Mentor
D. Attend Three Career Services Events

See Project Instructions form for more details

Progress Report forms and Project Instructions are located in the EOPS Office, K1-305, and at www.sdmiramar.edu/campus/eops. **Forms and/or reports can be submitted to the EOPS office, drop box (outside our office), emailed or faxed, on or before the deadline**.

All documents should be legible, neat, and stapled together. Please put your **name and CSID number on each document!**

Follow us on Facebook for important reminders, events, and announcements:

https://www.facebook.com/SanDiegoMiramarCollegeEOPS/

EOPS/CARE
Education that Works
SAN DIEGO MIRAMAR COLLEGE

All Student Reminder

Please inform us immediately about changes to your contact information. We encourage all students to check email regularly for important information and updates from our office. We look forward to helping you succeed throughout the semester!