

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee

Wednesday, February 4, 2015

3:00 – 4:30 p.m.

Room K1-302

Meeting Notes

Members: Gerald Ramsey, Co-Chair; Glenn Magpuri, Co-Chair.

Additional membership to be determined at this meeting: Kandice Brandt, Rick Cassar, Molly Fassler, Isabella Feldman, Naomi Grisham, MaryAnn Guevarra, Adela Jacobson, Ryan Moore, Judy Patacsil, Dana Stack, Joan Thompson.

Resources Lezlie Allen, Kare Furman, Joseph Hankinson, Janice Hecksel, Jeff Higginbotham, Alice Nelson, Sonny Nguyen, Lonnie Pham, Edith Pollack, Lynna Vo, Kirk Webley.

Excused: Dana Stack.

Absent Glenn Magpuri, Associated Student Rep; MaryAnn Guevarra, Adela Jacobson.

The meeting convened at 3:10 p.m.

1. **Committee Structure Update:** There was considerable discussion regarding the committee structure. The revised proposal presented by the working group was again revised (draft attached). This Committee structure information will be sent to CEC as an information item.
2. **Review SSSP Activities & Implementation Plan:** A limited number of copies of the 2014-15 SSSP Plan were distributed. Dean Irvin reviewed the document page by page. Gerald noted that each Committee member will have their own copy. He also requested that each Committee member read the entire document and send their comments to him before the next meeting. If there are insufficient copies, please send requests to Edith Pollack, who will respond to each request.
3. **Student Equity Plan Update:** Vice President Ramsey noted that he would like ideas on how to enhance the document and make it a living documents so changes don't need to be made to it every year.
4. **Update on Student Services Division Personnel:**
 - a. 3 new Counselor positions (non-tenure track)
 - b. 3 new Student Services Assistant positions
 - c. 1 Senior Student Services Assistant position in Assessment (Johnston)
 - d. 1 Senior Student Services Assistant position in Admissions (Novak)
 - e. 1 Financial Aid Officer (Villaboy)
 - f. 1 Student Services Assistant in Veterans Affairs recently filled (Tanjuaquio)
 - g. 1 Student Services Assistant in Admissions recently filled (Platts)

Meeting adjourned at 4:55 p.m.

Student Services Committee meetings **are scheduled the first Wednesdays 3:00 – 4:30 p.m. in K1-302 through May 6, 2015. Exceptions may occur. The next meeting is scheduled Wednesday, March 4, 2015.**

Previous Agendas may be found at http://www.sdmiramar.edu/cmte/college_governance.asp.

Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

DRAFT