

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee

Thursday, May 8, 2014

3:00 – 4:30 p.m.

Room K-302

Minutes

Members: Gerald Ramsey, Co-Chair; Glenn Magpuri, Co-Chair; Kandice Brandt, Naomi Grisham, Judy Patacsil, Edith Pollack, Dana Stack, Joan Thompson

Guests: Joseph Hankinson, Sonny Nguyen, Teresa Vilaboy (Rico), Kirk Webley

Meeting was called to order at 3:10 p.m.

1. **Approval of Agenda:** Agenda was approved as presented **MSC** Thompson / Stack. **MSC** Thompson / Magpuri approved the Agenda be taken out of order.
2. **Round Table:** Career Services: Joseph noted that approximately 245 students signed in at the Career Center during the academic year. He will send a written summary to Gerald. Health Services review is done. The ending balance is now 50 per cent of what it was in 2008. Mental Health: Gerald would like notes taken at the Behavioral Intervention Team meetings. He would like a memorandum noting that this Team meets and the kinds of issues that are discussed, with no names, of course, for liability purposes, and in the event we have requests for resources, they become a part of the back up for funding requests. Summary notes. Student Success: Student Workers / Student Records: Gerald noted that he supports the suspension of the policy of students not handling student records. This should be pursued at the District level.
3. **Summer Hours:** Will remain the same as spring semester. Gerald is generally opposed to being closed for long periods of time when people are working.
4. **Staffing Strategies & Modified Hours for Fall:** Effective August 1, 2014, Friday hours will be until 3:00 p.m. There is back fill money for people involved in testing and adjunct counseling. We'll find resources. This will be taken forward to the President and to CEC. We need to figure out how to have mental health coverage in the summer. Gerald will take this conversation to the President as well.
5. **Freshman Year Experience / Jets Jump Start:** Activities and orientation are scheduled June 17, 18 and 19th, 8:00 a.m. – 1:30 p.m. We need to follow up regarding parking.
6. **Assessment Scheduling:**
7. **Student Success Plan:** Will need recommendations from the departments for the Student Success Plan, and people from other areas of the campus to serve as an advisory group. Need to elect a co-chair. Glenn Magpuri is willing to continue to serve.
 - a. Personnel
 - b. FYE
 - c. High School Relations
 - d. Assessment
 - e. Student Success Implementation VP's Advisory Group.
8. **Division Plan:** Gerald noted that the Division plan must be presented to CEC next week. He will send it to department leaders, with a request that they get it back to him right away.
9. **Legislation:**
 - a. SB 1440: No discussion.
 - b. SB 1456: No discussion.

MSC Thompson / Magpuri meeting adjourned at 4:32 p.m.

Student Services Committee meetings are scheduled the first Wednesday of each month through the **academic year. The next meeting is scheduled in the fall.**

Previous Agendas may be found at http://www.sdmiramar.edu/cmte/college_governance.asp.

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