

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee
Wednesday, November 6, 2013
3:00 – 4:30 p.m.
Room K-302
Minutes

Present: Gerald Ramsey, Co-Chair; Glenn Magpuri, Co-Chair; Kandice Brandt, Naomi Grisham, MaryAnn Guevarra, Adela Jacobson, David Navarro, Edith Pollack, Dana Stack, Joan Thompson

Guests: Lezlie Allen, Kare Furman, Joseph Hankinson, Janice Hecksel, Alice Nelson, Sonny Nguyen, Teresa Vilaboy

Absent: Emalina Ledbetter, Joan Thompson (excused)

1. **Approval of Agenda:** Approved.
2. **Approval of Minutes October 2, 2013:** Approved as written.
3. **Round Table: Audio-Visual:** Glenn told the group that AV in the Multi-Purpose Room K-107 is almost completed. Transfer of ownership is expected to happen this Friday. The room is expected to be fully up and running next week. **Career/Placement & Assessment:** Joseph noted that student assessments are picking up. He noted also that new career and placement software will be installed in computers in the student waiting area. **Counseling:** David noted that Kirk Webley made a presentation at the Hiring Committee recently. While nonclassroom faculty will not be among the new faculty hires in the near future, it was important to get the department's needs out there at this time. Alice noted that students will be seen on a walk-in basis only beginning next week. She announced a new hourly Classified staff member, Jennifer Roachford.

Digital Displays: General display requests must be referred to the Dean of Student Affairs for approval. These must be college specific. **EOPS / CARE / CalWORKs:** MaryAnn noted student applications for spring are no longer being accepted. The annual Toys for Tots is scheduled Friday, December 6, 2013 in K-107, with refreshments. **ERP Software:** Upcoming workshops are scheduled November 18th and 19th, and December 2nd and 3rd at the District Office, with two different vendors presenting each of these weeks. **Financial Aid:** The scholarship drive began October 1st in order to attract a greater number of student applications. Adela will ask the students to make announcements to AS and club advisors. Teresa noted BOGW eligibility will change fall 2015. Students who are no longer eligible for the grant will lose priority enrollment.

Health Services: Lezlie announced a blood drive December 4th. She also noted the availability of taxi vouchers for students who need transportation to medical facilities. A lot of influenza shots are being given in the evenings. **Hiring:** Vice President Ramsey noted that only classroom faculty can be hired out of the 18 designated to Miramar. He would like to get together Tuesday morning of next week for about 45 minutes with the Student Services direct reports to begin compiling a list of Classified hiring priorities for Student Services departments. Gerald noted there is a possibility of funding for one or two positions from Student Success monies. **Holiday Reception:** Gerald made a general announcement of the Student Services holiday reception, scheduled Saturday, December 14th, 5:00 p.m. in the common area at the home of the Webley's. A flier will be sent out. **International Students:** Kare noted that Miramar will have eight international students in the spring. Orientation is scheduled the 8th and 9th of January. **Student Affairs:** Adela announced that Associated Students are processing

gift cards for EOPS functions. She noted that a MLK float meeting will be coming up soon, and it is our hope to take first place this year. Transfer Center: Naomi noted that transfer day went well. Transfer filing deadlines are November 30, 2013, and transfer Workshops are filling up. Veterans / Military: Kare announced that there will be a Christmas tree expressing our gratefulness to active duty military and veterans.

4. **Holiday & Spring Break Hours**: The week of December 16th is a regular work week, and we'll be open regular hours. Please send Thanksgiving week and the week of December 16th hours to Edith. Services will be closed during spring break.
5. **District Student Services Council Updates**: No report.
6. **Legislation**: No report.
 - a. SB 1440
 - b. SB 1446
7. **Student Success Plan Budget**: No money will be spent until there's a spending plan.

Student Services Committee meetings are scheduled the first Wednesday of each month through the **academic year. The next meeting is scheduled December 4, 2013.**

Previous Agendas may be found at http://www.sdmiramar.edu/cmte/college_governance.asp.

/erp

SAN DIEGO MIRAMAR COLLEGE
Strategic Goals – 2007 - 2013

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community

Goal 5: Refine the college's integrated planning process

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2007-2013 Strategic Plan.