

# SAN DIEGO MIRAMAR COLLEGE

## REVIEW OF SERVICES COMMITTEE

March 25, 2015

1:00PM, L-108

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**Present:** Brett Bell, George Beitey, Paulette Hopkins, Dane Lindsay, Gerald Ramsey, Dan Gutowski, Roanna Bennie, Chris Manis, Donn Betz, Lance Lareau, Ryan Murphy, Roy Kinley, Mark Green, Barbara Pongsrikul, Carol Wilkinson, Daphne Figueroa.

### MINUTES

#### Old Business

- 1) Approval Of Past Meeting Minutes
  - Approved.
- 2) Props S & N Update (J. Bray)
  - a) Parking
    - B. Bell – Within next month to April, remainder of lot 1 will be returned to campus. Campus saw the return of the driveway from Miramar College Drive to Aviation. Part of hydronic project being completed.
  - b) Science Building
    - Majority of construction fences have been removed. Keeping the construction fences at stairways entrances to prevent access to 2<sup>nd</sup> and 3<sup>rd</sup> floor and also placed a barricade at the elevator for Staff entrances only, to continue importing the FF&E.
    - Majority of faculty will be moving during Spring Break.
    - Equipment will be moved at the end of May.
    - Final outfitting and testing of building and ready for full operation in the Fall Semester.
    - P. Hopkins – will be using lecture halls during the Summer semester.
  - c) CE
    - B. Bell – Renovation of A-100 is scheduled to begin after completion of A-300, public safety mat room addition. Once building that will house mat room and locker rooms for public safety is complete, public safety will be moved out of A-100, A-100 will go through renovation for approximate 12 months, and then Cont. Ed. will move out of the bungalows to the newly renovated A-100. We will then have the vacated bungalows removed to make way for parking structure #4.
  - d) A-300 Public Safety
    - A-300 is the building that will replace E-100.
    - Project is going to bid next month and is expected to go to the Board in June.
  - e) Black Mountain Entrance
    - B. Bell – would like to make sure that the campus is aware of a project that will begin in the Summer and last until the Fall semester. The Black Mountain entrance will be re-worked and the main entrance to College will be partially closed.
    - There is an access road to North that goes into parking lot #2 that can be used by students. VPSS G. Ramsey will work to get the information out to students.
    - This project will also smooth out the hump getting on campus, and extend the walkway from campus to Black Mountain Road.

- 3) Miramar College Transit Center Walkway (R. Murphy)
  - Approved by DSA last week and will be going to bid soon.
  - Expects that it will be worked on during Summer.
  - Bid was opened for Miramar parking structure #4 and will go to Board for approval in April.
  - B. Bell – This is a walkway to get people from North end parking structure to transit center, M, and N building.
  
- 4) A-200 (G. Beitey)
  - a) 2<sup>nd</sup> floor deck
    - Project in underway.
    - Will have the same surface as stairways in S5 building.
  - b) E-100
    - Now known as A-300.
    - G. Beitey went over logistics with Charlotte and she mentioned ground breaking will be in June.
    - Asked if it was possible to move the patrol vehicles to the south of tennis courts. Would like to fence the area with a green gate and lock patrol cars during construction.
    - D. Gutowski – City of San Diego controls that area and currently have vehicles parked there.
    - Will need cars parked there from June thorough end of Spring.
    - D. Gutowski will check if it is possible to use that space for parking.
  - c) EVOC
    - Has met with City and County and Law Enforcement officials to get approval to make a bid on property on the south end of the 125 freeway.
    - The Sheriff's office is pushing for a resolution as they are in need of an EVOC.
    - There is \$5 million that is needed for funding.
    - City Attorney's office is reviewing the JPA to see if they can take the existing agreement. They will schedule Directors meeting in April or May.
    - Currently all 3 agencies are committed to this project.
  
- 5) Accessibility issue for The PLACe (D. Figueroa)
  - D. Figueroa requested and update on this item and is aware that it was discussed in the Facilities meeting. Asked for a timeline to install the mechanism.
  - B. Bell – Although this is not an ADA requirement, the door will be evaluated for pull weight. If pull weight does not manage the issue, the electronic door opener will be added to the prioritized list. If the item is added to the top of the list and funding became available it will be funded that way.
  - D. Figueroa – Stated that pull weight is not the issue; it is difficult to get to the door to open.
  - B. Bell – Campus will need to fund this from existing resources. This item will need to go through the prioritization process under the following criteria: Is the item in program review? Is it a safety concern? Does it impact instruction? This item is in program review and will need to wait for funding. It is about 5-10 thousand dollars to install.

## **New Business**

- 1) Health & Safety Issues Related to Campus Restrooms (D. Figueroa)
  - D. Figueroa expressed her concerns to HR District personnel, that we need more personnel in facilities services. The wait time to have someone handle a custodial issue is long. Mentioned issues with Dyson hand dryers in the M

building that has not been serviced since December, and some are building up mold due to water pools. Also noticed serious health issues in the restrooms floors.

- B. Bell – Has had personal conversation with C. Manis and he is aware of this concern. We are trying to manage and resolve a significant balancing issue with classroom and non-classroom expenses.
- C. Manis – Estimate that in the next 18 months there will be assistance. The issue is purely based on funding and we are trying to balance this issue with NANCE employees. Next full time employee is scheduled for Miramar.
- B. Bell – Asked C. Manis how will Facilities address the 44,000sqft Science building coming online?
- C. Manis – Depending on how funding flows we will address specific issue.
- B. Bell – Anything else Miramar can do to help?
- C. Manis. – No, other than have more students sign up for classes.
- B. Bell – stated how much Miramar values D. Lindsay and R. Kinley as they are always willing to help.
- B. Bell – inquired with D. Betz in regards to the Dyson hand dryer.
- D. Betz – has heard of the concerns and asks facilities to take a look at them.

### **Announcements**

- B. Bell – As a heads up, we will be having discussions regarding work order systems.
  - D. Gutowski – asked for an update on heat exchanger installation. C. Manis mentioned they will be ready by July.

### **Next Meeting**

Wednesday April 22, 2015 at 1:00pm in L-108