

Monday, February 13, 2017
3:00 p.m. to 4:30 p.m.
L-107

Members Present: Xi Zhang (Chair), Paulette Hopkins, Naomi Grisham, Daniel Miramontez, Fred Garces Val Sacro, Laura Pecenco, , Kyung Ae Jun, and Patricia Hunter

Members Absent: Gerald Ramsey, Dawn Diskin, Brett Bell, Marian Edelbrock, Steve Quis, and Joseph Hankinson

- 1) **Call to order:** The meeting was called to order at 3:06 p.m. by X. Zhang
- 2) **Approve agenda:** Agenda was moved by P. Hunter, seconded by N. Grisham, and carried to approve the agenda of February 13, 2017.
- 3) **Approval of Minutes:** Minutes from October 10, 2016 was moved by D. Miramontez, seconded by N. Grisham, and carried to approve. Approval of the November 14, 2016, and December 12, 2016, minutes was postponed.

***Strategic Goals**

4) **Old Business**

- a. ISLO Survey Spring 2017 1-4
Xi Zhang reported that she took our suggestions to the IPR/SLOAC Subcommittee which incorporated them into the survey instrument, made some changes, and finalized the instrument. The outcomes assessment facilitator was asked to send an email to all faculty members to serve as a pre-notification to the campus that this survey is coming. Census data will be used to randomly sample classes which are stratified by day and evening, by February 24th; then the randomly-selected instructors will be notified of their selection and will be able to decide whether to participate. The sample will be finalized by March 6th, the survey will be closed two weeks later, the data will be processed, and a report will be given.
- b. SLO Data Disaggregation – Pilot Study 1-4
Five Math 38 courses from last semester volunteered to participate with four SLOs each. The Research Office took the raw data and did the disaggregation by gender, ethnicity, modality, and age, and then matched with student achievement data to see whether the SLO trends and achievement trends are consistent. This is the first time we're merging SLOs with achievement data, which is timely for the accreditation team visit. If the achievement data is consistent with the SLOs data, the meaningfulness of the SLOs is validated. Xi Zhang presented and discussed the disaggregation results and has sent them to the group and to Laura Murphy.

Zhang sent out the data template and this semester there are plans to use the same template to collect more data for pilot disaggregation purposes. Paulette Hopkins said that this semester we will use the IEPI funds and will have one course from each school, Child Development, Sociology, Anatomy, and EMGM, and will hit every

CRN. Zhang encouraged the use of the data template to facilitate prompt processing of the data.

5) **New Business**

a. Miramar College-wide Research Agenda 2016-2017

1-4

Zhang presented and discussed the suggested changes she made over the semester break to the draft Research Agenda 2016-2017, and requested input from the group. Included were suggested changes concerning the 2017-2020 Environmental Scan Report; Perkins Core Indicator Reports; and the addition of Strong Workforce indicators. Zhang will incorporate the group's suggestions and send the draft to it for additional feedback within one week.

She also discussed the SPAS Report, which is a very new item. This was added to the other comprehensive research reports. The design is to apply the balanced scorecard methodology to strategically and comprehensively measure institutional effectiveness of the college. It's a seven-year cycle, is prepared by the Research Office, and in terms of all SPAS indicators it's related to all plans, and all groups are responsible to use the information. It's a mid-cycle review of our seven-year strategic plan so it will follow the mid-cycle review of that seven-year cycle.

The ISLO Survey and other areas were also presented and discussed.

b. IR Website Updates

1-4

Zhang presented and discussed the structure and the updates made to the website and requested feedback. Daniel Miramontez and Paulette Hopkins offered suggestions which Zhang will incorporate and send out to the group for feedback.

Zhang asked Hopkins whether it is allowable to upload and publish the program review data including achievement data to the general public and, if so, a protocol needs to be created for uploading that data and protecting its sensitivity. Discussion will continue on this topic. The information is currently available to faculty on the G drive.

Regarding the Student Outcomes Report, Zhang observed that the term "outcomes" is used as a general term for success retention for achievement data. In order to reduce confusion it should be differentiated from the Outcomes Assessment data then linked from our IR website to the Outcomes Assessment website. It was agreed by consensus to change the name to Student Achievement Reports.

c. Review data for the 2017-2020 Environmental Scan Report

1-4

Zhang presented and discussed a portion of the material and changes made to date, but said it was too voluminous to review in total. She will send all the tables to the group for its input on what data to include in the ESR and will also send the Educational Master Plan Outline that was approved by the PIE Committee so it will be apparent where this information will fit into the EMP.

5) **Standing Reports**

a. PIE Committee Representative Report

1-4

Daniel reported that PIEC is currently working on the EMP and are really focused

on the March 3rd Summit which will be our colleagues presenting on best practices which will tie in with integrative planning framework. PIEC is starting to look at the District strategic goals to see how ours fit in with those so we can provide feedback for District. Miramontez added that the Program Review webpage is being changed to link to the new Program Review landing page. That is where we will post the program review reports that were discussed above.

b. Round-table Updates

1-4

Our college's Integrated Planning Framework won an award from the RP Group for its innovation.

The Research Office has been assisting with an integration and alignment project which is intended to integrate and align every new initiative, program, grant, and funding to leverage resources and better able to see where the overlaps are.

Hopkins encouraged everyone to RSVP for the Planning Summit on March 3rd.

8) **Open Discussion.**

None.

9) **Adjournment.** The meeting was adjourned at 4:29 p.m.

Katinea A. Todd

***San Diego Miramar College Fall 2013–Spring 2019 Strategic Goals:**

1. *Provide educational programs and services that are responsive to change and support student learning and success.*
2. *Deliver educational programs and services in formats and at locations that meet student needs.*
3. *Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
4. *Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.*

