San Diego Miramar College
Research Committee Meeting Minutes
May 10th 2010 3:00 – 4:30
President's Conference Room

Attending: Amy Fraher, Mark Manasse, Wendy Stewart, Kathy Werle, Susan Schwarz, Adela Jacobson, Joseph Hankinson, Terrie Hubbard, Sandi Trevisan
Guests: Cathy Hasson, Daniel Miramontez

1) Call to order

   The meeting was called to order at 3:15pm.

2) Approval of agenda

   The agenda was approved by consensus, although order of tiems was rearranged to accommodate member's schedules.

3) Approval of minutes

   Not required.

4) Old Business

   a) Discussion of new Research Committee Chair for Fall 2010. A. Fraher nominated W. Stewart, seconded by M. Manasse. Committee unanimously voted to approve this appointment.

   b) GIRPA forms—Final Review was conducted. Minor changes were made. Committee voted to accept new GIRPA documents pending changes made by VPI's office.

      i) GIRPA docs will be taken to IE in the fall for approval by new research committee chair.

   c) Research website update—A. Fraher provided brief update. More work is needed.

   d) Update from Campus-based researcher— D. Miramontez provided updates about his work with the following:

      i) Accreditation

      ii) Class schedule research

      iii) Campus climate survey

      iv) PR/SLOAC

      v) Basic Skills

5) New Business

   a) Veterans Ad Hoc research request—S. Schwarz briefed committee on three requests from the following and discussion followed:

      i) 2 from VA

      ii) 1 from EOPS

   b) Update Research Agenda for Fall 2010-- D. Miramontez led discussion. He agreed to make revisions according to committee feedback and provide to chair before Fridays' final IE meeting.

      i) A. Fraher will submit revisions to L. Woods for IE agenda.

   c) Guideline for Human Subjects Policy—C. Hasson—This topic tabled until fall due to time constraints.

   d) CalPASS Smart Tool Demo—C. Hasson-- This topic tabled until fall due to time constraints.

6) Adjournment: The meeting was adjourned at 4:30pm.