



Planning and Institutional Effectiveness Committee

SPECIAL MEETING

February 1, 2013

Co-chairs: Jerry Buckley and Buran Haidar

APPROVED 03/08/13

MINUTES

Present: Jerry Buckley, Buran Haidar, Joyce Allen, MaryAnn Guevarra, Dan Gutowski, Denise Kapitzke, Michael Lopez, Sadayoshi Okumoto, Gerald Ramsey, Dennis Sheean, Duane Short, Katinea Todd and Sandi Trevisan.

Absent: Lou Ascione, Brett Bell, Gene Choe, Kanchan Farkiya, Daphne Figueroa for Mary Hart, Lawrence Hahn and Daniel Miramontez.

1. **Call to order:** The meeting was called to order at 12:03 p.m. by Jerry Buckley.
2. **Approval of agenda:** It was moved, seconded and carried to approve the agenda of February 1, 2013.

3. **Old Business:**

***Strategic Goals**

- a. Discussion and recommendation for the college mission, vision and values statements.

5.4

Buran Haidar presented three versions of the college mission, vision and values statement previously sent to the voting members, which included the current statement (Version #1) and two proposed statements (Version #2 and Version #3), and the PIEC glossary of terminology.

It was moved, seconded and carried to open discussion for the vote to select the version to recommend to the PIE Steering Committee.

After minor changes to the language of the Mission statement in Version #2 were suggested and discussed, the previous motion was withdrawn and amended, seconded and carried to consider those suggested changes if Version #2 was selected.

After minor changes to the language of the Mission statement in Version #3 were suggested and discussed, it was moved, seconded and carried to approve those suggested changes to Version #3.

The vote was taken by secret, written ballot and the amended Version #2 of the Mission, Vision, and Values statements was selected. The amended Vision statement reads:

San Diego Miramar College's mission is to prepare students to succeed in a complex and dynamic world by providing quality instruction and services in an environment that supports and promotes

diversity, while emphasizing innovative programs and partnerships to facilitate transfer preparation, workforce training, and career advancement.

The committee also voted to add the core institutional student learning competencies after the values statement.

7. **Adjournment:** It was moved, seconded and carried to adjourn the meeting at 12:36 p.m.

Next regular meeting: February 8, 2013.

Reporter: K. Todd

***San Diego Miramar College 2007–2013 Strategic Goal 5: Refine the college's integrated planning process.**

5.1 Improve and strengthen the integrated college planning process driven by the college's Strategic Plan. This efficient and accountable process facilitates transparent college wide planning, budgeting and resource allocation.

5.2 Develop a process for evaluating and responding to alternate sources of funding.

5.3 Strengthen coordination with the District to maintain equitable, courteous and quality service delivery to students, especially during state and local budget crises, and preparedness for unexpected catastrophic events.

5.4 Continue to refine the college participatory governance structure processes and activities to align with the formalized integrated college planning process.