

FACULTY (CONTRACT) HIRING COMMITTEE

Co-Chairs: Paulette Hopkins and Mary Kjartanson

APPROVED 10/29/15

Minutes of October 15, 2015

Members Present: Paulette Hopkins, Mary Kjartanson, Gerald Ramsey, Adela Jacobson, Lynne Ornelas (for herself and proxy for George Beitey), Lou Ascione, Daniel Miramontez, Mara Sanft, Rick Cassar, Dawn DiMarzo, Darrel Harrison, Larry Pink, Dan Willkie, Joe Young, Carmen Jay, Mark Hertica, Daniel Igou, Adrian Arancibia, Rebecca Bowers, Nick Gehler, Andrew Lowe, Jordan Omens, Mary Hart, Marie McMahan, Joan Thompson, Lisa Brewster, Laura Murphy

Members Absent: Fred Garces, George Beitey, Howard Irvin, Francois Bereaud, Valri Nesbit

Guests: Duane Short, David Wilhelm

The regular monthly meeting of the Faculty (Contract) Hiring Committee was held on Thursday, October 15, 2015, at 2:00 p.m. in Miramar College Room L-309. The meeting was called to order at 2:05 p.m. by co-chair Mary Kjartanson, a quorum being present.

It was moved by Marie McMahan, seconded by Lou Ascione, and unanimously carried to approve the agenda. Upon motion by McMahan, seconded by Jordan Omens, the minutes of September 3, 2015, were unanimously approved.

Mara Sanft has provided catalog input forms to the committee, and she requested that chairs and deans submit their forms to the VPI's office by November 1st, and the forms will then go through Tech Review. Laura Murphy has provided a guide to help in writing program outcomes, which are required for the new catalog. Both Sanft and Murphy offered assistance, upon request.

Kjartanson reviewed the procedure for presenting the previously-submitted hiring proposals. Each position presentation, including an optional Q-&-A, was limited to five minutes total, with Omens acting as timekeeper. The presentations were then made in the following order by the persons indicated:

PROPOSAL PRESENTATIONS

School	Ranking	Designator	Proposed Faculty Position	Presenter
BTCWI	1	BUSE/MARK	Business/Entrepreneurship	Duane Short
	2	AVIM/AVIA	Aviation Maintenance	Larry Pink
	3	---	---	---
	4	---	---	---
LA	1	HIST	History	Dan Igou
	2 & 4	ENGL	English Generalist (2 positions)	Adrian Arancibia
	3	PSYC	Psychology	Dan Igou
	5	PERG	Personal Growth	Rick Cassar
MBEPS	1 & 3	CHEM	Chemistry (2 positions)	Rebecca Bowers-Gentry
	2 & 4	BIOL	General Biology; and Cell & Molecular Biology	Andrew Lowe
	---	EXSC, HEAL	Exercise Science / Fitness Center Director	Nick Gehler
PS	1	ADJU	Assistant Professor	Mary Kjartanson
Non-instructional	1	---	College Nurse, non-classroom	Lezlie Allen
	1	---	Librarian, non-instructional	Mary Hart

Ballots have been previously provided to the committee, and voting members are to send their ballots to Kjartanson by midnight on October 22nd. The need for non-classroom criteria for pre-fill was again mentioned, and Adela Jacobson volunteered to take the lead on meeting with appropriate parties to create those criteria for next year.

Kjartanson reminded the committee that there will be a special tally discussion meeting on October 29th. She suggested that the committee consider giving its December 3rd meeting date to the Academic Affairs Committee so that Academic Affairs will not have to meet on December 17th, which occurs during finals week. This will be discussed at the next Academic Affairs meeting, but since the two committees are comprised of mostly the same members, they can start considering it now.

The meeting was adjourned at 3:28 p.m.

Katinea A. Todd