

**Hiring Committee Minutes
March 3, 2011
2:30 – 3:30 p.m., Room A201a**

Randy Barnes and David Navarro, Co-Chairs

Present: B. Haidar, C. Murphy, D. Figueroa, D. Navarro, G. Beitey, K. Todd, L. Bosselman (for David Buser), J. Young, L. Ascione, M. Guevarra, M. Hart, , M. McMahon, P. Chlapecka, R. Barnes, S. Gobble; S. Lickiss, S. Nalven, S. Schwarz, V. Nesbit.

Call to Order: Co-Chair David Navarro called the meeting to order at 2:44 p.m.

I. Agenda. It was moved, seconded and carried to approve the agenda for March 3, 2011.

II. Minutes. It was moved, seconded and carried to approve the Minutes of February 17, 2011. It was moved, seconded and carried to approve the Minutes of February 3, 2011.

III. Review of faculty hiring procedures. There was a discussion of this year's faculty hiring process and how it ran this year. D. Navarro reviewed the shared governance process to confirm the required timeline, summarized below.

Meeting Schedule for 2011-12:

September 1, 2011	Review Process/Ranking Criteria to be used for cycle.
September 15, 2011	Deadline for each department to provide ranking information and narratives to justify new hires.
October 6, 2011	Presentations.
October 13, 2011	Tally sheets due.
November 3, 2011	Hiring list approved. Forward to Academic Senate.
December 1, 2011	
February 2, 2012	
March 1, 2012	
April 5, 2012 (Spring Break, April 2-7)	
May 3, 2012	

After discussion, it was moved, seconded and carried to form a task force headed by R. Porter to review the hiring process, criteria, proposals, etc., and present the task force findings to the committee on September 1, 2011. An email will be sent out asking who would like to be part of the task force.

IV. Other Issues/Around the Table.

- A. R. Barnes, Interim Vice President of Instruction and committee co-chair, was introduced to the committee. He is expected to serve as Interim VPI until approximately December 2011.
- B. The Academic Senate has a template proxy form which should be used as part of the 2011-12 hiring committee process.

V. Adjournment: The meeting was adjourned at 3:56 p.m.

VI. Next Meeting: April 7, 2011, 2:30-4:00, Rm. A-201a. This is our last Faculty Hiring Committee meeting for this semester. The remaining first Thursdays during this semester (April 7 and May 5, 2011) will be needed for Academic Affairs Committee (AAC) meetings because the regularly-scheduled AAC dates fall during spring break and on graduation day.