

MIRAMAR COLLEGE
FACILITIES COMMITTEE

September 3, 2015

1:00 p.m., N-206

Present: Allen Andersen, Brett Bell, Paulette Hopkins, Lonny Bosselman, Rebecca Bowers for Fred Garces, Laura Gonzalez, Dan Gutowski, Dane Lindsay, George Beitey for Gerald Ramsey, Dan Willkie

Absent: Carmen Martinez-Coniglio, Jeff Higginbotham, John Landicho, (Student Rep) Rod Porter

- I. Approval of the Agenda – D. Willkie requested to add skateboarding, L. Gonzalez requested to add Safe Zones Project.
- II. Approval of May 7, 2015 Meeting Minutes MSC: A. Andersen, D. Gutowski; Approval of June 4, 2015 Meeting Minutes, MSC: L. Gonzalez, P. Hopkins

III. Old Business

#	Item	Strategic Goal	Initiator
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1)	Parking Task Force Update	3	B. Bell
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B. Bell stated we typically discuss parking in the Spring, he asked if there is any discussion, R. Bowers inquired about Surface Lot 3. B. Bell stated it will be closing for 3 months this month to add an ADA walkway, will leave a portion open if able, but does not anticipate this will be possible. A. Andersen expressed concern with Blood Mobile parking this semester, B. Bell will contact Health Center staff to remind them when they arrange the Blood Mobile to come on campus to instruct them to park in the Fire Lane between the H building and LLRC. G. Beitey requested for the Academy to use the road behind N Building since Surface Lot 3 and top of parking structure are not available, B. Bell approved. P. Hopkins expressed concern for parking in Spring 2016, B. Bell stated 44 spaces will be available in Lot 3, schedules should be developed outside of the peak times. Discussion took place of possible alternatives and use of bus and promoting MTS.

2)	Public Art on Campus	3	L. Gonzalez
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B. Bell has been meeting with Dean Ascione and Lance Lareau, and Department Chair Mark Hertica. It has been requested to have a lobby that would be designed and large enough to accommodate an art gallery to be used as a student art gallery/display space for musical instruments/special exhibit space all in one. We have no funds to build ourselves, looking at private and State money. To qualify for State money we must have educational master plan that outlines staffing and curriculum. State funding will not pay for unoccupied lobby space, the space will be called Gallery in the planning process. If we get some private funding, State funding could go to that portion of the project, since it is not open, unassigned space. Question was asked whether Subcommittee should continue, B. Bell stated yes that we do not know what funding we will receive and project will take 7 to 8 years. L. Gonzalez said committee to identify areas on campus where art would be visible, feasible, high traffic, and have good lighting, they are ranking and discovering which location everyone agrees on to initiate a proposal. This is not competing with the Art Gallery project, interested in not only temporary student art, but student and/or community art that might be permanent. B. Bell recommended coming up with a definition of what permanent art is so when we come to the decision making process those questions can be answered because that will be a sticking point. Art work is the property of artist, we give up

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the right to change or modify the physical space. Changes or a remodel to the building can't be done if there is a mural, etc. as part of the building, unless there is a clause in contract. Two of the students on the committee have painted utility boxes in Mira Mesa as well as the mural on the building bordering the 15 between Mira Mesa and Poway exits, they have dealt with the City already so they may have some insight. L. Gonzalez wanted to be sure to add D. Gutowski's name as an equal member on the committee. D. Lindsay mentioned it may be of concern what the art is made of to ensure that it is maintained, using the example of art at Mesa that is now rusting. L. Gonzalez will bring procedure to committee for input. She stated there would be a project used as a pilot project and will poll faculty and staff.

3) Food and Drink in Classrooms 3 D. Lindsay
 A. Andersen sent e-mail to Edith Pollack to find out the process to secure the K building room for parties and what they can do to streamline the process to make it easy for instructors if they want to consider the option. He is also working on an e-mail to send to instructors to remind them of the policy for food and to please not have food in classroom because it is becoming a challenge to keep the rooms looking nice. D. Lindsay stated the main concern is the spills, if there is a spill to call x6422 (Call Center) so Facilities can send someone to clean up. A. Andersen to add this to the e-mail. A. Andersen mentioned he has not heard back from Edith, B. Bell mentioned she is out for a while. D. Lindsay mentioned K building room is already set up; seats 90-100, Facilities can easily open the room.

4) Emergency Operations Center 3 B. Bell
 Tabled

5) Accreditation IIIb 3 B. Bell/D. Gutowski
 D. Gutowski received feedback from writing team, will meet in the next two weeks to address to transition campus and District wording.

6) Facilities Master Plan Project Ranking 3 B. Bell
 Last meeting discussed ranking and criteria items 1 – 39 with completed items from last spring. B. Bell asked to formally adopt by motion the Facilities needs plan for 14-15 and also start process for 15-16 rather than wait for Spring semester, should be coordinated shortly after program review process completed so Deans and VP's know what needs are. MSC to approve 14-15 ranked Facilities needs list: MSC: L. Gonzalez, D. Gutowski. Any discussion, D. Gutowski asked about areas needing carpeting, B. Bell pointed out on the list: A, I, P-1 office. D. Willkie asked how to get clocks added to old building, B. Bell stated it should be in program review, if the department has money then site improvement, the cost is \$1,500. B. Bell asked for committee concurrence to start working on Facilities Needs List in October, committee concurred, will be added to New Business. B. Bell stated that Vice Chancellor Manis asked campus what high priorities are for scheduled maintenance and he went to this list.

B. Bell can use list as a starting point, go through and take off items that have been completed, move them down below, and see what remains and remove for first meeting in October. For meeting in November we can add new items.

IV. New Business

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1) Skateboarding – D. Willkie has been finding large candles on campus, determined skateboarders use to lubricate the concrete when they come out on weekends to skate. D. Willkie concerned with lack of signage,

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B. Bell stated signs at every entrance and between I and H building. D. Willkie has come on weekend and there are young adult males on campus on weekend and filming near auto, down sidewalk and landing on the road between Auto and Diesel. D. Willkie to provide B. Bell with list of locations that additional signs and speed bumps should be placed. Sergeant Olson now ticketing those who are here on weekends and going to court and enforcing. Patrol car parked at road by N building, and by K student services, new officer helping with traffic control in mornings. Presence of Police on campus has been heard and improved.

2) Safe Zone – L. Gonzalez, discussed Safe Zone project, it is a national project many colleges, workplaces, and Universities, have adopted, uses a sticker/decal for the project where the sticker states something like This is a Safe Zone/Hate Free Zone, if someone were to have an incident that student can locate someone with a sticker and that faculty member, staff can talk to them and direct them to assistance, it is a welcoming strategy, something common on campuses all over the United States. L. Gonzales had been told by some Administrators that this is a Facilities issue, she wanted to be sure what the correct venue is for this item. D. Lindsay asked if this should be a banner for the entire campus, B. Bell stated entire campus too big, students would not necessarily know where to go or who to ask, he supports some type of symbol or identification that certain individuals on campus know how to communicate with this person and who they can talk to. From student perspective they need to know where to go. D. Lindsay does not have a problem with the stickers from a Facilities perspective; other options might be the campus map, Miramar Touch, and Web-site. A Miramar student designed a sticker that could be utilized District wide that L. Gonzalez would like to see it implemented. R. Bowers asked if this needs to go to CEC, or senate to get campus support. L. Gonzalez doesn't believe it is a facilities issue, committee agrees, would like to see as a shared mission. R. Bowers will take to Academic Senate.

V. Announcements

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1) B. Bell stated at next meeting we need to name two roadways and two walkways, talk about calendar for rest of semester, and set goals for 15-16 year. He will also follow up on Bloodmobile reminder, getting list of sign and speed bump location from D. Willkie, and managing agenda to include the Facilities Needs List for October and November.

VI. Next Meeting

October 1, 1:00pm, N-206

VII. Adjourn

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