

MIRAMAR COLLEGE
FACILITIES COMMITTEE

May 7, 2015
1:00 p.m., N-206

Present:

Allen Andersen, Brett Bell, Lonny Bosselman, Judy Huynh (Student Rep), Laura Gonzalez, Dan Gutowski, John Landicho, Dane Lindsay, Rod Porter, Gerald Ramsey, Dan Willkie

Absent:

Roanna Bennie, Fred Garces, Jeff Higginbotham

- I. **Approval of the Agenda**, MSC D. Gutowski, J Landicho
- II. **Approval of Past Meeting Minutes** April 9, 2015, MSC J. Landicho, L. Gonzalez with abstention due to absence by A. Andersen, D. Gutowski
March 5, 2015, MSC D. Gutowski, L. Bosselman, abstention due to absence L. Gonzalez
- III. **Old Business**

#	Item	<u>Strategic Goal</u>	<u>Initiator</u>
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|--|-----------------|---------------------------|
| <p>1) Parking Task Force Update</p> <p>With committee approval, will present parking inventory during new business.</p> | <p>3</p> | <p>B. Bell</p> |
| <p>2) Public Art on Campus</p> <p>L. Gonzalez and D. Gutowski, O. Light, and 2 interested students met several days ago, R. Bennie was on vacation, very engaging discussion about looking at different types of documents that already exist and creating own document for temporary art on campus which doesn't yet exists from the District, and utilizing suggestions from R. Bennie's document she shared from a previous college. Will walk campus and locate potential display locations, compile and rank, and once they have an idea of how procedure should go for putting out calls for proposal and approving potential art projects to be displayed on campus, will bring to Facilities Committee for approval along with first possible location to use as a pilot project. B. Bell will insert step if agreed, once committee has draft procedure and location, B. Bell would like to run by CEC to be sure everyone is on board with temporary student art installations on campus then move forward with asking for proposal pending outcome. Committee will also run by B. Bell and CEC overall procedures and temporary art.</p> | <p>3</p> | <p>L. Gonzalez</p> |
| <p>3) Food and Drink in Classrooms</p> <p>Have not moved forward yet, plan to speak with Edith Pollack since she is the point person for reserving K-107, will talk to her about feasibility of her being the point person. Concern B. Bell has is that any decision should be acceptable but those areas with exceptions throughout campus such as labs that state no food or drink at all. Don't want what we do as a campus to have an impact on other existing</p> | <p>3</p> | <p>D. Lindsay</p> |

San Diego Miramar College 2013-2019 Strategic Goals

- Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.
- Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.
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policies. D. Lindsay reiterated that his concern is the coffee and sweets that are getting spilled and ground in carpet. B. Bell agreed but should still have a statement that there is no food or drink on campus but should be able to make exceptions as appropriate. D. Lindsay stated they can call Facilities for clean up if necessary. Distributing cleaning supplies not the best option, preference to call Facilities.

4) Police Presence Weekends and Nights **3** **L. Bosselman**
 Staffing issued need to be addressed with Campus Police, B. Bell stated staffing issued is being resolved, may be a few months. Issue was brought up during Town Hall meeting; the Chief is aware and also aware that we are a 7 day a week facility.

5) Emergency Operations Center **3** **B. Bell**
 Tabled until input by VC Manis.

6) Accreditation IIIb **3** B. Bell/D. Gutowski
 No update

7) New Veterans Lounge **3** **D. Short**
 Currently on list and available for ranking.

8) Accessibility Issue (door mechanism) for The PLACe **3** **R. Cabrera**
 Currently on list and available for ranking.

9) Hooks for Purses in Women’s Bathrooms **3** **L. Gonzalez**
 Currently on list and available for ranking.

10) H Building Signage in Faculty Office Area **3** **L. Gonzalez**
 Currently on list and available for ranking.

11) Gender Neutral Restrooms **3** L. Gonzalez/O. Harvey
 Currently on list and available for ranking.

IV. New Business

<u>#</u>	<u>Item</u>	<u>Strategic Goal</u>	<u>Initiator</u>
1)	Space for Honors Dean to speak with Naomi Grisham and Carmen Jay to let them know this item is on the facilities master plan and will go through ranking process and when funding becomes available will consider adding space for honors.	3	N. Grisham
2)	Additional Motorcycle Parking Across from I Bldg. Discussed below during discussing on parking.	3	J. Huynh, ASC
3)	Additional Motorcycle Parking At Aviation Discussed below during discussing on parking.	3	L. Bosselman
4)	Facilities Master Plan Project Ranking B. Bell e-mailed list on the 4 th asked for feedback by close of business yesterday, less than half responded. With committee approval would like to extend to next meeting on June 4 th to get more responses from committee. B. Bell asked committee to rank safety and impact on instruction by next Friday. Will send out again if anyone needs it. B. Bell reviewed prior discussion of why and how the ranking and funding works. L. Gonzalez asked about adding additional item, Brett said it will have to go on list in Fall.	3	B. Bell

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Parking Issues Discussion:

Parking to combine three parking agenda items: 1) Current parking allocation, B. Bell presented worksheet with each lot listed, categories showing the type of parking, and the number of spaces allocated in each of the categories. Current allocation of spaces on campus: Disabled 56 spaces/2.46%, Visitor 30 spaces/1.32%, Cycle 46/spaces 2.02%, Car Pool 4 spaces/.18%, Faculty/Staff 350 spaces/15.39%, Student 1,783/78.41%, Loading 5/.22%. B. Bell surveyed on a Tuesday at prime time of 11:00 am. He showed list of occupied and available at that time. Committee reviewed list and commented on allocation and if appropriate. 2) Motorcycle parking at Aviation: L. Bosselman commented on use at Aviation, and stated there is more military coming on board and many are motorcycle riders and this is an upward trend. B. Bell suggested and committee agreed one more car space at lot next to Aviation can be converted to motorcycle since use of car spaces is low in Lot A West. 3) Motorcycle parking across from I building. J. Huynh shared ASC member concern, after committee discussion B. Bell stated the college does not guarantee parking directly in front of work or learning space, if a motorcyclist can't find space in Lot 2 East then they need to go to Lot 1 East. Surface Lot 3 doesn't have motorcycle allocated yet, currently closed; B. Bell recommended and committee agreed to convert one faculty staff space to accommodate 3 motorcycle spaces. J. Huynh to report to ASC that short term plan is if no motorcycle parking in Lot 2, students should look at Lot 1, long term plan to add in motorcycle parking in Surface lot 3, to become available sometime in Fall 2015. J. Huynh asked if motorcycle can park in regular space, B. Bell said no, not with a motorcycle permit, will ask D. Picou if someone can use regular permit to park in motorcycle space.

Performing Art spaces will impact 260 spaces, will have to consider staffing and parking, it will be on the footprint of Lot 2 east, before this takes place, plan is to have 500 new spaces in new parking garage which will be built before the Performing Art Space.

B. Bell will work with D. to allocate 1 more space in A West and 1 more space in Surface Lot 3 for motorcycle.

V. Announcements

A. Andersen stated discussion took place at department staff meeting regarding concern with blood mobile and Army reserves vehicle taking up parking. B. Bell said he has directed person coordinating the blood mobile is not to take up faculty spaces, location at H and L building better space and more appropriate for this activity.

VI. Next Meeting

June 4, 2015, 1:00pm, N-206

VII. Adjourn

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