

MIRAMAR COLLEGE
FACILITIES COMMITTEE

September 5, 2013

1:00 p.m., A201a

Present: Allen Andersen, Brett Bell, Lonny Bosselman, Tom Davenport, Fred Garces, Laura Gonzalez, Dan Gutowski, Jeff Higginbotham, Roy Kinley for Dane Lindsay, Vuong Nguyen

Guests: Jim Bray

Absent: Emalina Ledbetter (Student Rep), Gerald Ramsey, Dan Willkie

Approval of the Agenda with no changes

Approval of Past Meeting Minutes from May 2, 2013 MSC, J. Higginbotham, A. Andersen

Parking Task Force Update

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B. Bell

B. Bell stated he made some parking decisions unilaterally during the Summer break. With the K Building opening, resulting changes in staff parking habits occurred. After conducting a survey with the Supervisors of the departments where those staff work, he added 22 spaces to Lot #1, 22 spaces to Lot #2, added 4 carpool spaces to Lot #1, to Lot #2 he added 5 visitor spaces on the NW side for access to H and LLRC buildings, and removed one disabled space and changed it to a loading zone for faculty of the H and LLRC buildings.

Surface Lot #3 closure for construction laydown for the Science building will occur in October.

B. Bell conducted a detailed survey the first day of classes to determine parking usage and capacity so when top deck of parking structure 3 is released to SANDAG. Survey results show that we have about 240 spaces available so with closure of surface Lot #3 we can absorb those parking needs in parking structure #3. The Transit Center expected to be complete in 18 months. Spaces in structure #3 will not be released until new structure is complete.

Review of District Furniture Standards

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B. Bell

Review of District Furniture Standards moved to New Business

Vernal Pools

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B. Bell

B. Bell gave history on the Joint Use Committee's proposal to change master plan, concept was sent to Miramar Managers, Classified, and Academic Senate. Classified would like to keep as intended, Academic Senate has assigned a study group to look at further but agreed to move forward with existing even though some individual members had more questions and a study group has not been structured yet. Dan Gutowski presented some research he has done from resources he received. He gave statistics of the pools in San Diego and the cost to access and maintain. Cost is approximately 1 million a year or \$323 per pool. Miramar College site not listed on the City records, understanding is environmentally it is not as significant as others so they are not on the list. D.

San Diego Miramar College 2007-2013 Strategic Goals

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change.

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices.

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community.

Goal 5: Refine the college's integrated planning process.

Gutowski discussed how the Legacy Apartment location had 67 pools and kept one pool and they pay for the maintenance.

Will keep Vernal Pools on agenda as Old Business item pending additional comment and review by specific or general groups.

LEED Construction from a Practical Standpoint

3

L. Bosselman/D. Buser

Last meeting L. Bosselman and D. Buser presented issues needing to be resolved after the Aviation remodel. B. Bell asked L. Bosselman for an update. He stated most of the punch list items have been resolved. They went to manual switches for lights, still a few issues to resolve though. Still a single hand dryer in restroom, this needs to be resolved. Still working their way through the items, with the cooperation of B. Bell and D. Lindsay the issues are being resolved. B. Bell stated new buildings now have a minimum of two dryers. B. Bell stated key issue learned is that we don't just walk away once the building is finished, for example, with the K building they are tracking and writing down issues to determine if they are in the original scope or not. They are trying to manage new projects moving forward. With J. Bray's assistance issues will be tracked and communicated to be resolved. F. Garces asked how much time we have, Science still having issues, some items never resolved. B. Bell said there is an 11 month and 23 month walk through for a 24 month warranty. For S-5 issues that continue, B. Bell suggested F. Garces go through his Dean to put on Review of Services.

2013-2014 Facilities Committee Goals & Accomplishments

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B. Bell

B. Bell shared with the committee what Administrative Services does when completing program review and would like to implement a similar process for the Facilities Committee. This will show what we have done, where we are going and will also help with accreditation. B. Bell presented a spreadsheet listing topics discussed at the Facilities Committee the prior year, the intent being to use as a starting point to determine goals and accomplishments. Discussion took place regarding suggestions on how to determine goals and rank. B. Bell said he will transform these topics into a measurable outcome. Instead of spending committee time ranking, he will send the list out to everyone to rank individually and then will do a mean and average. Goals need to be specific and measurable. Don't want to spend a lot of time trying to make perfect, time should be spent addressing issues, not identifying issues. D. Gutowski talked about getting items on the localized and state scheduled maintenance list, and B. Bell agreed. B. Bell will come up with best generalization allowing specific measurement and outcome for these goals and then send to everyone to edit and comment.

L. Bosselman congratulated B. Bell on getting the Marquee up and running.

Next Meeting: October 3, 2013, 1:00pm, **K-302**

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