



MIRAMAR COLLEGE
FACILITIES COMMITTEE

September 1, 2011

1:00 p.m., A201a

Committee Members:

Present: Brett Bell, Tom Davenport, Fred Garces, Laura Gonzalez, Dan Gutowski, Dan Willkie

Excused: Allen Andersen, Jeff Higginbotham

Absent: Randy Barnes, Lonny Bosselman, Kanchan Farkiya (Student Rep), Dane Lindsay

Guests: Kevin Olsen, Jim Bray, Proxy for Allen Andersen - Rich Halliday

Meeting Notes

The meeting was called to order at 1pm.

- I. Approval of the Agenda (Davenport/Gutowski) MSC
- II. Approval of Past Meeting Minutes
 June 2, 2011, approved, Davenport/ first, second as consensus approval
- III. Old Business

#	Item	Strategic Goal	Initiator
1)	Parking Task Force Update – TABLED Task force has not met, tabled without any specific questions.	3	B. Bell
2)	I-Building – TABLED Tabled, but will discuss facilities plan update.	3	B. Bel
3)	Miramar “Ways” and “Drives” Sub-Committee Campus map on website has Ways and Drives and walk ways to move campus in direction headed and to help with marquee and building signage. J. Bray has draft plan. B Bell said he, L. Lareau, and District architect to walk with signage committee to see needs and how plan to be phased in. Way finding, plan is to have a marquee at major entrances with view from Mira Mesa, Hourglass, and Gold Coast.	3	S. Trevisan
4)	Relocating the I-Building Sun Shade Currently in Storage D. Gutowski stated this is being held up with field revision project. Child Development interested but campus needs to get quote and DSA approval. D. Willkie stated the posts are	3	D. Gutowski

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stored where construction project begins, needs to be addressed where to relocate them. D. Gutowski to touch base with Dane, maybe they can be stored in the soccer storage at field 6. B. Bell needs a cost estimate to install if to be given to child development. D. Gutowski will note on RS to give to L. Lareau for DSA.

- 5) TES (Thermal Energy Storage) Sub-Committee 3 J. Bray

Due to lack of time, it will probably be early October in order to get a subcommittee together. System adding to central plant 50ft by 60ft high water storage tank to generate cold water during evening hours when less expensive. During the day chill water will circulate to provide air conditioning to campus. New to campus and District working w/facilities, campus involved due to size, power point presentation to discuss logo, monument, or blend with surroundings. Will be between central plant and new cafeteria bookstore.

- 6) Review of new Administration building 3 B. Bell

B. Bell stated that campus has had opportunities to view plans. Location will be North campus behind M building and behind LLRC. Will be a 2 story building housing Administrative Services (Business Office, Reprographics, and Stockroom), President, VP of Student Services and VP of Instructional Services, as well as two conference rooms. B. Bell stated he has met with his staff and staff on both floors, he has received almost full approval on aesthetic and floor plan. Formal approval to CEC after President and VP....District approval received, 2 ½ year projected finish time. Brett drew layout to show location. No questions or concerns voiced.

IV. New Business

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- 1) Facilities Master Plan Update 3 B. Bell

Campus is committed to an integrated planning process. This process includes updating the existing facilities master plan to for the environment today and to align to strategic goals of campus. Goals guide all of plans and strategic goals are aligned and integrated into master plan. Will build upon existing themes and concepts, and will evaluate where we stand now in relation to those concepts. D. Gutowski asked for clarification, is the 20 page PDF being updated? B. Bell stated the intention is to have a secondary document as an addendum from the original view and goals, update to state this is where we are, do we need a different direction to be in alignment with campus strategic goals. Volunteers J. Bray, D. Gutowski, and L. Gonzalez to work with B. Bell to present to campus. Will present to committee and submit to CEC. Would like completed by December. Integrated planning – no longer having silo goals, strategic goals to align with strategic plan, B. Bell explained to make sure everyone comfortable with and understands concept. Proactive approach 6 year plan with 3 year review and update

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2) Parking Structure #3 Status

3 B. Bell

Parking structure #3 had a soft opening on August 22nd. Substation not completed. Parking 95 percent complete with exception of a few spaces. September 13th is the projected completion date. External egress from structure to campus not yet open, will open at that time. For a month period during that time Campus Police will move and occupy and then have grand opening. Structure is 4 decks, 2, 3, 4 is all student parking with Flex and faculty parking on deck 1. Surface Lot 3 is Flex and staff, will be changed to staff – total 88 spaces with all but 10 for students, and 8 for disabled, remainder are staff. In a year this lot will be closed to become the lay down for the Science Building construction. Aviation remodel lost 44 staff spots which were moved to the East end of Lot 1, looking at slight change to allocation, looking at the extreme end of Lot 1 for lay down for construction, will portion to reconfigure and move to keep same number of spaces. Question asked if this will affect driving and walking on campus to east end? B. Bell stated a plan is being developed, need to integrate diesel project into it so there is only change. L. Gonzalez inquired if there will be any space allocated in the PV area in Lot 2 for staff parking. B. Bell to bring forward to CEC to check if concerns, would be a Facilities recommendation when restriping occurs.

3) Miramar Marquee

3 L. Bosselman

The marquee is lit but not working, J. Bray will turn off since not working but needs to determine where the shut off is located.

V. Announcements

#	Item	<u>Strategic Goal</u>	<u>Initiator</u>
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- 1) District architect will present ADA transition plan to campus in October.
- 2) D. Gutowski asked if there are District trenching standards, can we look at standards since there have been several issues disrupting the campus. B. Bell suggested he look at the web-site at sdccd.edu pro s/n district which lists standards. D. Willkie on committee will bring up D. Gutowski’s concerns. B. Bell had reviewed to see if there was a pattern, there was no pattern indicated, each situation has been unique.
- 3) F. Garces expressed his concern that in the S5 Building labs: S5-200 and S5-202 or S5-209 there is a 10-15 degrees difference between labs, one is freezing while the others are hot.
- 4) L. Gonzalez mentioned that the gardeners would like to know when organic garden next to the cafeteria will be affected by the HDAT project. She also expressed a concern for the maintenance in the H Building...understands they are understaffed, but trash is not taken out in offices and women’s restroom not clean. B. Bell explained trash is emptied on Fridays only unless trash can is set outside the office door. As for the restrooms, it was brought to Management Services Council related to District standard to not have paper towels but hand dryers instead. Working

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with Management Services, Brett B will bring back up. L. Gonzalez said it is not a lack of paper issue, but rather cleanliness issue.

VI. Next Meeting

October 6, 2011, 1:00pm, A201a

VII. Adjourn 1:57

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