

San Diego Miramar College
Curriculum Committee
Minutes

May 4, 2016, 2:30-4:30
S6-110

Members: Nada Adjaj; Paula Christopher; Lisa Clarke; Isabella Feldman; Paulette Hopkins; Pablo Martin; Jessica Matthews; Larry Pink; Cheryl Reed; Margarita Sanchez; Mara Sanft; Wayne Sherman; Duane Short; Chris Silva
Guests: D. Igou; L. Pecenco

1) Call to order-Meeting called to order at 2:33 pm

2) Approval of agenda

The addition of item 5-d-iii MATH 119 is requested by M. Sanft.

Approved. MSC L. Clarke/J. Matthews

3) Approval of minutes from last meeting

Approved. MSC L. Clarke/P. Martin

In Favor: N. Adjaj, P. Christopher, L. Clarke, I. Feldman, P. Hopkins, P. Martin, J. Matthews, C. Reed, M. Sanchez, M. Sanft, W. Sherman

Against:

Abstained: L. Pink

4) Approval of consent agenda (see attachment below)

Approved. MSC W. Sherman/L. Clarke

5) Course proposals

a) New courses

i) SOCO 140 Health and Society

D. Igou as Chair of the Social and Behavioral Department supports the addition of SOCO 140 to the course rotation; he states that the Dean of the School of Liberal Arts, Lou Ascione, supports the addition of the course as well. D. Igou further states that the addition of SOCO 140 allows for the expansion of course offerings in the sociology discipline at Miramar College. N. Adjaj commented that the course number has been used in the past and therefore will have to change in order for the proposal to be approved. D. Short commented that he would let the originator know of the need to change the course number.

L. Pecenco presented to the committee the background of the new sociology course Health and Society. The course will be a 3-unit course; the original proposal is from City College. The course would be offered every other year and is planned to be proposed for UC Transfer Credit (UCTCA). The benefits of offering this course include drawing more sociology majors, increasing the shift into disciplinary studies. UCSD also requires students to take an elective sociology course for some majors and this course would give students a second option besides SOCO 223. According to L. Pecenco there is interest from her students in a specialized sociology course. L. Pecenco also presented several examples of how the approval of the course could meet Criteria A-E. L. Pecenco believes that the course will meet

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Criteria A –Appropriateness to Mission by increasing degree completions, increasing transfer rates, expanding partnerships with other campuses, and meeting Liberal Arts Instructional Division goals. The course will meet Criteria B – Need because Program Review Assessment indicated the need for expansion of course offerings in the discipline. The course is consistent with the requirements of accrediting agencies which meets Criteria C – Curriculum Standards. L. Pecenco believes that offering the course would not incur large costs if the course is offered every other year which would meet Criteria D –Adequate Resources. L. Pecenco also believes the course adheres to Title 5 meeting Criteria E – Compliance.

M. Sanft mentioned that an articulation analysis for the course had already taken place.

L. Clarke asked if this course would be CSU transferrable under a TMC degree. M. Sanft mentioned that the course might be a fit. D. Short commented that the course is proposed for two GE areas, and that it is rare that a course will be approved for more than one area. M. Sanft mentioned that the course could be placed into an Associate Degree for Transfer (ADT). I. Feldman asked why the course would only be offered once every two years. L. Clarke and I. Feldman both commented that the course should be offered more often so students would have a chance to take it. M. Sanft mentioned possible articulation with Public Health at SDSU. P. Hopkins asked if the course could be articulated to SDSU and commented that to be approved and offered, the course must have utility. D. Short mentioned that the course is likely to be approved as a general education (GE) course. W. Sherman noted that there is very specific language in the SLOs that may limit academic freedom. P. Martin mentioned that he had some grammatical concerns that would be sent to D. Short. L. Pecenco asked if she could make changes to the course outline since City College is the originator. D. Short answered that recommendations can be made to the originator at City College.

Approved. MSC P. Martin/J. Matthews

b) Activations

c) Deactivations

i) ADJU 190 Legal Aspects of Corrections

D. Short commented that the course has never been offered and the department has requested that the course be deactivated.

Approved. MSC W. Sherman/ I. Feldman

d) Revisions

The committee reviewed the following courses:

i) ADJU 201 California Criminal Procedure

ii) ADJU 230 Constitutional Law I

D. Short shared that the proposal is to add a discipline option to the course; the course may then be taught by someone possessing minimum qualifications in Administration of Justice or Law, meaning a lawyer will also be able to teach this course. W. Sherman asked about the formatting of the item which lists the disciplines that may teach the course, this item lists “Administration of Justice Law” which may be confusing to some. D. Short answered that in CurricUNET multiple disciplines show up next to each other when there is an “or” between them, as is the case here. L. Clarke asked if any other disciplines that may teach the course besides the two listed and could more qualifications to teach be added. P.

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Hopkins answered that equivalency to minimum qualifications is determined by a committee of the faculty; deans do not determine the equivalency to minimum qualifications. L. Clark asked if faculty could be asked to include other disciplines. D. Short responded that as faculty in the state of California, there is latitude to change or add disciplines at the state level; this process occurs once every two years. C. Reed asked if it was understood “or equivalent” or does it have to be included in the course report. D. Short responded that we (as the Curriculum Committee) look at a course and assign a discipline based on the curriculum; it is the job of human resources along with faculty to determine equivalency. Since the committee does not determine equivalency, “or equivalent” is not included in the course report.

Approved. MSC W. Sherman/ L. Clarke

iii) MATH 119 Elementary Statistics

M. Sanft shared that MATH 119 is in many Associate Degrees for Transfer (ADTs); the course needs C-ID approval but has not been granted the approval by C-ID because of two issues with the course. The first issue is the pre-requisite of MATH 092; the second issue is the listing of ANOVA as optional. Currently, C-ID says that MATH 092 may be okay as a pre-requisite and there is discussion in the district regarding the ANOVA component. The current plan of action will be to leave the ANOVA component and remove the word optional. As a compromise, the ANOVA component will be taught briefly.

W. Sherman stated that math faculty already feel that they cannot fit in additional material into the course and are now faced with two options; option one would be to make the course 4 units to fit in all of the material and option two would leave the course as is and add a 1-unit lab covering ANOVA. Miramar College faculty would like the course to be 4 units which may take 2 or more years to approve, but don't want to lose leverage by compromising.

P. Hopkins asked about PSYC 258. M. Sanft responded that PSYC 258 was also denied C-ID approval, but the course will be re-submitted with its additional lab component, PSYC 259. M. Sanft further commented that regionally, all statistics courses are 4 units and making the MATH 119 course will not put us over 60 units. W. Sherman stated the faculty need more time because they want to add 1 more unit and getting all campuses on board will take some time. W. Sherman then asked if the additional unit would also take 2 or more years to add. D. Short responded that adding a unit to an existing course may not take as long as creating a new 4-unit course; he also mentioned that faculty can ask for a 1-unit lab course for the ADTs and not have the lab course be required for the traditional degrees.

W. Sherman mentioned that the addition of 1 unit to the course is not supported by Mesa College. L. Clarke asked when the 1 unit could be added to the course. W. Sherman asked if it could happen in fall 2016. M. Sanft mentioned that although Mesa College may argue that the course is already articulated as a 3-unit course, SDSU has stated that the addition of the extra unit would strengthen the course.

I. Feldman asked how C-ID approval can be denied but the degrees are “still working”. M. Sanft responded that right now the CCCCO will not review any new or revised ADT degrees that do not have full C-ID approval. However, they are not forcing the colleges to remove such degrees that were approved in the past. The committee continued discussing the sanctions associated with failing to achieve C-ID approval for this course. W. Sherman

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commented that the MATH 119 course affects 21 departments and many faculty members feel it makes no sense to only briefly cover ANOVA.

D. Short asked the committee if they would like to approve the course proposal as is with ANOVA briefly covered, or if they would like to disapprove the course proposal. L. Pink mentioned this course offers an ethical dilemma on the needs of the few versus the needs of the many. P. Hopkins also commented that the committee has a responsibility to the college's students to approve the course and then re-evaluate the need for MATH 119 to be a 4-unit course. D. Short summarized the course approval by stating that the committee approves the course as written but would like to add a statement at Curriculum Instructional Council that the committee approves the proposal only as a short-term solution for the course to receive C-ID approval and that the committee believes the long-term solution should be either adding a 1-unit lab component or creating a 4-unit course.

Approved. MSC L. Clarke/W. Sherman

e) Distance Education

6) Program proposals

a) New programs

b) Deactivations

i) Correctional Training for Deputy Sheriffs CA

D. Short shared that this CA includes deactivated courses and therefore must also be deactivated.

Approved. MSC W. Sherman/I. Feldman

c) Revisions

The committee reviewed the following programs:

i) Administration of Justice AS-T

D. Short commented that ADJU 194 was removed since the course has been deactivated; the language for the program has also been cleaned up.

ii) Biology for Allied Health AS (held from last meeting)

D. Short reminded the committee that this program had to be renamed due to the change in naming conventions that will take place in the state curriculum inventory in summer 2016.

iii) Law Enforcement AS

iv) Law Enforcement CA

D. Short commented that these revisions are due to the removal of ADJU 140 and clean-up of program.

v) Occupational/Technical Studies AS

D. Short noted that course ADJU 140 is being removed from the program since it is a deactivated course; non-introductory business courses are also being removed due to deactivation.

vi) Studio Arts AA (held from last meeting)

D. Short reminded the committee that this course was held from the last meeting due to the programs language requirements. The department was contacted and they have

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requested to remove the language requirement and the addition of the intro to ceramics course ARTF 195A.

vii) Technical Achievement for Field Training Officers CA

D. Short commented that the program will require the removal of deactivated courses. W. Sherman asked why some items were written "P.O.S.T." and other items were written "POST". D. Short answered that the periods are being removed as programs and courses are revised; since not all have been revised there are still some discrepancies.

Approved. MSC L. Clarke/I. Feldman

7) FYIs –Reviewed with no comments.

- a) New courses
- b) Course activations
- c) Course deactivations
- d) Course revisions
 - i) ANTH 120 Archaeological Artifact Analysis (Mesa)
 - ii) GISG 104 Geographic Information Science and Spatial Reasoning (City, Mesa)
- e) Distance Education
- f) New programs
- g) Program deactivations
- h) Program revisions

8) New business

- a) May 18th meeting location
Meeting will be off campus at Filippi's Pizza Grotto at 2:30 p.m.

- b) Retitling of CR to "Curriculum Report: Supplement to Course Outline of Record"
The "Curriculum Proposal Report" will be re-titled to the above. D. Short commented that ACCJC wants Student Learning Outcomes (SLOs) listed on the Course Outline. Currently, each college in the district has their own set of SLOs but share a common Course Outline. Therefore, we are planning to list SLOs for each campus on the Course Proposal Report as a workaround. W. Sherman asked how often the Curriculum Report would be available for updates. D. Short answered it would likely be once per semester. W. Sherman also shared a concern that people may be misled to think the Curriculum Report has been reviewed by the Curriculum Committee. D. Short mentioned that the concern can be forwarded to the CurricUNET steering committee so a disclaimer can be added. D. Short mentioned that the information will be downloaded from Taskstream and imported into the Curriculum Reports.

9) Old business

- a) Conversion of ARTD subject area to GRFX subject area
D. Short shared that the ARTD subject area will be switching to GFRX, all proposals will be sent through for approval at CIC at the same time.

- b) Proposal to combine District Requirements 4 and 5
D. Short shared that the combination of District Requirements 4 and 5 has been approved by the Academic Senate; the college is still waiting on input from other colleges which have asked

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to clarify the language regarding the 4-unit minimum. D. Short acknowledges the contributions of J. Matthews, L. Clarke, P. Christopher and M. Sanft.

10) Reports

a) Vice President of Instruction

P. Hopkins reported on an attended conference in Sacramento for CIOs in Academic Senate and Student Services. While at the conference, there was a report from the State Chancellor's Office, they "acknowledge [we] are waiting and that the process is taking a long time", however there was no sense that the process would be sped up. There is an appeal for Fire Technology program and there might be some movement on that program. M. Sanft commented that there needs to be a way for CTE curriculum to be approved faster due to the quick-changing nature of these programs. P. Hopkins also added that approval authority for standalone courses will be given back to the colleges again.

b) Articulation Officer

M. Sanft reported on the statewide Articulation Officer Conference. M. Sanft shared that C-ID has a new director who has been good at addressing concerns and is working on retraining C-ID reviewers to look at courses through the lens of comparability instead of identically. Also, M. Sanft reports that the Academic Senate is writing a new document detailing reciprocity application in ADTs. May not require a Computer Science or Music ADT; however, Chemistry is still an issue with its large number of units; faculty members are currently discussing the chemistry ADT. I. Feldman asked if there is currently or will ever be a Computer Science ADT, M. Sanft responded that there is no curriculum to do it at this time.

M. Sanft also shared and FYI regarding the UC Transfer Pathways. Currently, the UC's are aligning curriculum to determine minimum requirements, this seems to be the UCs' response to ADTs. If students don't have ASSIST requirements, they may be accepted to another UC; currently 21 pathways have been identified. D. Short inquired if they were the same pathways as developed in the past and M. Sanft confirmed they were the same pathways.

c) Curriculum Chair

D. Short made two announcements; the first asked the committee to look over the committee meeting dates for next year, the second announcement regarding the end of the year curriculum party to which all are invited.

11) Roundtable –None.

12) Adjournment –Meeting adjourned at 4:32 p.m.

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Attachment: Consent Agenda
May 4, 2016

Miramar-originated two- and six-year reviews without substantive changes

- A. ADJU 127A Physical Conditioning I
- B. ADJU 127B Physical Conditioning II
- C. ADJU 127C Physical Conditioning III
- D. ADJU 127D Physical Conditioning IV
- E. ADJU 128A Defensive Tactics I
- F. ADJU 128B Defensive Tactics II
- G. ADJU 128C Defensive Tactics III
- H. ADJU 128D Defensive Tactics IV
- I. GRFX 181 Projects 01: Multi-modal Productions