

San Diego Miramar College  
Curriculum Committee  
Minutes

February 3, 2016, 2:30-4:30  
L-107

**Members:** Paula Christopher; Lisa Clarke; Isabella Feldman; Paulette Hopkins; Pablo Martin; Jessica Matthews; Larry Pink; Cheryl Reed; Margarita Sánchez; Mara Sanft; Wayne Sherman; Duane Short; Chris Silva; Nada Adjadj

**1) Call to order** –The meeting was called to order at 2:32 p.m.

**2) Approval of agenda**

The agenda was approved by consensus.

*Approved.* MSC W. Sherman/L. Pink

**3) Approval of minutes from last meeting**

The minutes were approved by consensus.

*Approved.* MSC W. Sherman/ M. Sanft

**4) Course proposals**

- a) New courses
- b) Activations
- c) Deactivations

The following deactivations were discussed by the Curriculum Committee. W. Sherman, part of the Math Department, stated that the following courses were not currently being offered and the Math Department did not plan to offer the courses in the future.

- i) MATH 034A Basic Mathematics and Study Skills
- ii) MATH 118 Math for the Liberal Arts Student
- iii) MATH 210A Concepts of Elementary School Mathematics I
- iv) MATH 210B Concepts of Elementary School Mathematics II

*Approved.* MSC W. Sherman/L. Pink

v) WORK 272 General Work Experience (held from last meeting)

D. Short noted that in his conversation with L. Vasallo-Dusa (WORK Coordinator), Vasallo-Dusa stated that Dean Lynne Ornelas would like to focus on funding WORK 270 courses which are related to the student's major. The committee discussed the advantages and disadvantages of offering this course as opposed to 270. Also discussed was the possibility of reactivating in the future if needed.

*Approved.* MSC W. Sherman/P. Martin

In Favor: P. Hopkins, P. Martin, C. Reed, M. Sanft, W. Sherman, Nada Adjadj

Against: L. Pink

Abstained: P. Christopher, I. Feldman, M. Sánchez

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d) Revisions

i) ARTF 125 Art History: Arts of the Asian Continent (Mesa originating)

W. Sherman stated that the first Student Learning Objective (SLO) was grammatically unclear and should be corrected.

*Approved* (with comment above). MSC W. Sherman/ M. Sanft

The following were discussed by the Curriculum Committee.

ii) ENGL 101 Reading and Composition (Mesa originating; additional pre-req option)

AND ENGL 031 Academic Literacy (Mesa)

Mesa College would like to couple ENGL 101 and ENGL 031 through the use of Learning Communities. The objective for coupling ENGL 031 with ENGL 101 would be that by coupling the courses, students who are not ready for ENGL 101 would be successful in ENGL 101 with ENGL 031 as a supplement. The committee addressed issues regarding the enrollment in the coupled courses. These issues involved students possibly failing one course but not the other or dropping only one course. Since ENGL 031 and ENGL 101 will be offered as a Learning Community course, a student dropping one course will automatically drop the other course. C. Reed noted that the ENGL 031 course is very compacted and that Miramar College wants to offer courses that will accelerate learning. Miramar College will not be offering this course, but the English Department is working on developing an accelerated course. C. Reed stated that Xi Zhang (Research Analyst) shared short-term data that showed there was almost no difference between the traditional and accelerated paths to reach the ENGL 101 level. C. Reed noted that wording on the course outline makes it seem as though curriculum is dictating staffing for courses. The committee discussed the implications of having a staffing statement on the course outline. The committee decided to make a comment/recommendation for the originators to remove the staffing statement. San Diego Mesa College's Articulation Officer does not believe that the ENGL 031 to ENGL 101 path (the corequisite option) should be noted on the course outline. The committee discussed the importance of placing the corequisite option on ENGL 101, including legal and ethical reasons as well as disclosing the information to our university partners and students. I. Feldman questioned that since the pre-requirement for ENGL 031 is R: 30 and W: 30 can a student with levels R: 40 and W: 40 complete this pathway to ENGL 101? D. Short agreed to suggest adding R and W 30 "or higher" to the course outline. W. Sherman motioned to approve ENGL 031 and the modification to ENGL 101 provided that the 101 course outline lists concurrent enrollment in ENGL 031 as one of the requisite options; or to disapprove both if the information is not added to the course outline.

*Approved* (with comment above). MSC W. Sherman/C. Reed

In Favor: P. Hopkins, P. Martin, C. Reed, M. Sanft, W. Sherman

Against: L. Pink

Abstained: P. Christopher, Nada Adjadj, I. Feldman, M. Sánchez

iii) LIBS 101 Information Literacy and Research Skills

D. Short stated an English advisory will be added to the course outline. W. Sherman noted that the target audience should be expanded to include students who are interested. D. Short noted that such statements are not traditionally included on course outlines for restricted electives, like this course.

*Approved*. MSC M. Sanft /I. Feldman

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- iv) NUTR 150 Nutrition (Mesa originating)
- v) NUTR 155 Advanced Nutrition (Mesa originating)  
*Approved.* MSC W. Sherman/ M. Sanft

- vi) PHIL 101 Symbolic Logic (Mesa originating)  
D. Short stated the course will be updated to remove the Philosophy 100 pre-requirement. This change has been discussed with M. Lopez (Philosophy Faculty) and M. Lopez agrees with the change.  
*Approved.* MSC I. Feldman/M. Sanft

- e) Distance Education
  - i) CHIL 215 Adult Supervision and Mentoring in Early Childhood Settings  
*Approved.* MSC W. Sherman/L. Pink
  - ii) MUSI 103 History of Rock Music  
*Approved.* MSC W. Sherman/I. Feldman

**5) Program proposals**

- a) New programs
- b) Deactivations
- c) Revisions

The following items were discussed by the committee. D. Short noted the removal of MATH 210A for both awards. MATH 210 is no longer offered at Miramar College.

- i) Human Development Studies AA
- ii) Master Teacher CA

*Approved.* MSC W. Sherman/I. Feldman

**6) FYIs –Reviewed with no comments (except for item 6-a-i).**

- a) New courses
  - i) ENGL 031 Academic Literacy (Mesa)  
\*See Item 4-d-ii: ENGL 101\*
- b) Course activations
- c) Course deactivations
  - i) AGRI 112 Organic Greenhouse Management and Plant Propagation (City)\*
  - ii) BIOL 296 Individualized Instruction in Biology (City)\*
- d) Course revisions
  - i) ENGL 097 College Writing Skills (City/Mesa)\*
- e) Distance Education
  - i) GEOG 102 Cultural Geography (Mesa)
- f) New programs
- g) Program deactivations
  - i) Sustainability CP (City)\*
- h) Program revisions
  - i) Creative Writing CP (City)\*
  - ii) English AA (City)\*

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- iii) Philosophy AA (City)
- iv) Physical Therapist Assistant AS (Mesa)

**7) New business**

a) Active But Not Offered Report

D. Short noted that this is a list of courses that are active in the CurricUNET system but are not currently offered (not offered in the last 3 years). We have been given a list from District Instructional Services with courses that are classified as above and show an impact on students graduating. The committee looked at the courses to identify issues with the deactivation of courses that are currently active but not offered. D. Short gave three suggestions for updating/maintaining the list; the first would be to contact the department and ask them to offer the course, the second option would be to remove the course from the program, and the third would be to deactivate both the program and the course. D. Short asked for feedback from the committee. MATH 115 for non-STEM major path was discussed in the committee. Philosophy 100 has conditional approval from CID. It's a required course in the Associate Degree for Transfer (ADT), 100 must be approved for CID before it can be an option for Philosophy 101, and then Philosophy 101 must be removed from the ADT. The committee agreed with D. Short's recommendation to contact each program regarding their active but not offered courses and to determine which of the three options should be pursued.

b) Math substitution for academic accommodation – draft procedure

P. Christopher stated that she initiated the Math substitution for academic accommodation since there is no previous waiver or policy for waiving Math competency. Other districts have policies regarding waiver of Math competency in place but the San Diego Community College District did not prior to the initiation of this Math accommodation. W. Sherman noted that this accommodation is not very common and added that a student would not only need to have a documented disability with DSPS, but also have shown numerous attempts of trying to complete the course. I. Feldman noted that this measure is only for the Associates Degree and will not work for transfer degrees if the student later decides to transfer to a university. W. Sherman noted that the list of courses for Math substitution may need to be refined to ensure that the substitution courses actually contain Math attributes. The committee agreed that the list should be left as is to allow students to determine where their critical thinking strengths are. D. Short noted the suggestions will be forwarded to the appropriate committee.

*Approved.* MSC I. Feldman/P. Hopkins

**8) Reports**

a) Vice President of Instruction

Spring Curriculum Meeting from S. Hess' office coming up. P. Hopkins will find out more information regarding the meeting.

b) Articulation Officer

Updates from the Southern California Inter-Segmental Articulation Council (SCIAC) meeting of Articulation Officers in the Southern Region. Miramar College's statistics class MATH 119 has not been approved by CID. This lack of approval carries a large impact because this course is in almost every ADT and a lot of our programs. The Articulation Officers and Math faculty in the district have been discussing this issue. CID believes that the course has a pre-requisite issue (MATH 092 Mesa College accelerated course) and a technology issue (lack of ANOVA analysis). We are going to appeal by showing CID that our course has already been approved by our

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university partners in the region as well as all along the state. M. Sanft notes that many conversations have taken place with CID particularly regarding how the lack of approval could harm our students. M. Sanft notes that CID seems to be listening and is willing to listen to our comments. They have put out a CID descriptor again so that Faculty may discuss once more, they are also considering making a second descriptor that might fit another option. The problem now is a time-line; there is a bottle-neck that is impacting the approval process and therefore our students. M. Sanft notes that any degree approved before July first of last year (2015) will be fine unless we try to revise them. P. Hopkins asked whether not receiving CID approval would affect all of our programs. M. Sanft confirmed the impact P. Hopkins inquired about.

There is a current issue with the Chemistry Transfer Model Curriculum (TMC) due to unit limitation. Students need to be able to finish degree in 60 units. Possible negotiations may take place for the limit to be increased to 65 units.

Legislation that would require community colleges to accept Advanced Placement (AP) scores of 3 or higher. This is brought to attention because it would be the first time that legislation would infringe upon faculty purview. Such a law would take away the right of some educational institutions to decide what scores they will accept, essentially mandating grading. M. Sanft will update if this legislation becomes a bill so that appropriate action may be taken.

### c) Curriculum Chair

Our two sister colleges walked-in proposals for CIC. One proposal was for Child Development which D. Short forwarded at the last minute to Miramar College's Child Development department; they had no issue with the proposal. The second was BUSE 120. The Miramar Curriculum Committee reviewed and approved the course previously, but Mesa walked in a different version of the proposal. That second version was approved at CIC.

### 9) Roundtable –None.

### 10) Adjournment - The meeting was adjourned at 4:29 p.m.

\*Proposal already reviewed and forwarded in order to make catalog deadline.