

**Miramar College**  
**Classified Senate Minutes**  
**Jan. 12, 2011**  
**11:30 a.m. to 12:30 p.m.**  
**H - 101**

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**Present:** Joyce Allen, Carol Smith, Sara Agonafer, Sam Shooshtary, Tom Davenport

- I. Call to Order:** Meeting called to order at 11:30 a.m.
- II. Agenda:** approved. Minutes from last regular meeting 12/1/10 were approved by email.
- III. Guests:** none

**II. Reports:**

**Institutional Effectiveness 12/10/10** (Smith): Classified hiring list was discussed at IE only as it related to the time line. CSEN's procedural questions regarding classified hiring need to go through DGC.

**No CEC or other meetings.**

**III. Old Business:**

**Shared Governance Training:** We will host shared governance training for classified, but it will not be on opening day with the faculty as most classified staff are too busy that week. We would like to schedule trainings after DGC completes any changes to the committee structure. Perhaps schedule for spring break?

**EEO training:** next training at Miramar on March 4.

**Fundraisers** – The December fundraiser was postponed. We need to select a new date. We have previously discussed hosting a Happy Hour at a local restaurant. Senators should check in their areas and see if staff would attend such an event and when.

**IV. New Business:**

- 1. Scholarships** - We need to revisit last year's application and instructions, edit and resubmit. Would we like to host our own scholarship ceremony?
- 2. Elections:** We need an election chair. We need to decide if we want to do online voting this time.

**Meeting adjourned 12:30**

**Next meeting will be Wed., Feb. 2, 2011 at 11:30 am in PCR**

*Submitted 2/2/11*  
*Carol Smith*