

Minutes (Approved 12/10/13)
Miramar College Governance Committee

November 5, 2013

L-108

1:00 PM – 2:00 PM

Called to order: 1:05 pm

Members In Attendance: Sara Agonafer, Joyce Allen, Daphne Figueroa (Chair), Bob Fritsch, Terrie Hubbard, David Navarro, Wheeler North

Members Absent: Emalina Ledbetter, Gerald Ramsey

Guests: Frederica Carr, Lawrence Hahn, Buran Haidar

Approval of Agenda and Minutes

The agenda was approved.

Minutes of May 14, 2013 & October 8, 2013 were approved with minor edits.

New Business:

1. Taskstream Node Structure – the node structure that Kurt Hill, Daphne, Buran and Wheeler drafted was recommended with the addition of District committees as a placeholder. Daphne will forward the recommendation to Brett Bell (Chair of Taskstream Implementation Task Force) to add to the spreadsheet that will be sent to Taskstream.

Old Business:

1. Website Postings – Daphne presented two documents that were forwarded by Kurt Hill, Chair of the Website Subcommittee. The first, “Website Ownership and Accountability” was discussed and some recommendations were made: 1) clarify meaning of terms regarding tiers; 2) add the phrase “with CEC oversight” after PIO in the areas where the PIO appears to have sole responsibility for approval. The second document, “Website Publishing Best Practices” was discussed. One typographic error was found. Otherwise, the document was clear. Daphne will discuss the recommendations with Kurt Hill so that he can pass them along to the Website subcommittee for eventual discussion at CEC.
2. Review of the College governance committee structure –
 - a. Alignment with the integrated planning process – this is an ongoing function of CGC; for the most part, the structure is now aligned with our campus process; as updates are made to the process, then CGC will continue to review and make sure that committee structure is aligned. For example, if the recommendation to form a campus-wide Program Review/Outcomes Assessment committee is approved, then this will require changes to the overall structure.
 - b. Draft modifications to College governance structure – There was continued discussion on the proposed modification of the structure as shown at the last meeting. A question arose regarding the Academic Affairs Committee and whether or not its primary function is 10+1 or participatory in nature. Clearly there is some overlap in its goals. However, some of its subcommittees (Academic Standards, Basic Skills, Distance Education, & Honors) clearly fall under the 10+1 category, and perhaps should be better placed under the Curriculum Committee, which reports directly to the Academic Senate. Daphne will work on summarizing the “cross-walking” that has been done with committees/subcommittees and their relationship to 10+1, participatory governance, and accreditation standards. This item will continue to be discussed at future meetings.

Committee Reports/Other: None

Next Meeting: December 10, 2013 (immediately after CEC ends)

Adjourned: 2:08 pm