

**Minutes (approved 11/5/13)**  
**Miramar College Governance Committee**

October 8, 2013

L-108

2:45 PM – 3:45 PM

**Called to order:** 2:50 pm

**Members In Attendance:** Sara Agonafer, Joyce Allen, Daphne Figueroa (Chair), Bob Fritsch, Terrie Hubbard, Wheeler North, Gerald Ramsey

**Members Absent:** Emalina Ledbetter, David Navarro

**Guests:** Brett Bell, Buran Haidar, Patricia Hsieh

**Approval of Agenda and Minutes**

The agenda was approved.

Minutes of September 10, 2013 were approved.

Approval of minutes of the May 14, 2013 meeting was postponed.

**New Business:**

1. Reporting Process of Committees & Sub-committees – this needs better clarification and should be a topic for future training.
2. Faculty Co-Chair Vacancies – there is currently a vacant faculty co-Chair position on the IPR/SLOAC sub-committee. Co-chairs have equal responsibility for agendas, minutes, and running meetings. There is an issue of “load” with this faculty co-Chair position, as it obligates the person to also serve on PIEC and PIE Steering. However, official business cannot be conducted without the two co-Chairs. Haidar has appointed herself to the vacant “at-large” faculty position and will run for the position of “acting” faculty co-Chair in the event that no other faculty member steps up to run for the positions.

**Old Business:**

1. College-wide PR/SLOAC proposal – the committee discussed the proposal that had been slightly modified by the task force. The CGC does not recommend that the PR/Outcomes and Assessment be a sub-committee of PIEC, nor does it recommend that there be a separate sub-committee. The committee recommended adding the first goal of the proposed sub-committee to that of the parent committee, then assigning work on that goal to a work group until such time as the parent committee could take over the work in progress. Daphne will amend the proposal, as directed by CGC, and submit it to the constituent groups for review at their upcoming meetings.
2. Review of the College governance committee structure –
  3. a. Review input received from April CGC workshops – Buran provided an overview of this and the committee agreed that this was valuable information to incorporate into future training sessions.
  - b. Alignment with the integrated planning process – committees that are participatory and those that are 10+1 and also participatory, have been identified. Additionally, mapping of committee goals to the Accreditation standards has been done.
  - c. Draft modifications to College governance structure – A proposed modification of the structure was shown with current committees highlighted as to their 10+1 and/or participatory nature. This item will continue to be discussed at future meetings.
4. Website Postings – this item was postponed until the November meeting

**Committee Reports/Other:** None

**Next Meeting:** November 12, 2013 (immediately after CEC ends)

**Adjourned:** 4:00 pm