

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 27, 2016 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins (absent), Ramsey, McMahon, Hubbard (absent), Allen, & Romero

Attendees: Ornelas (absent), Jacobson, Ascione (absent), & Miramontez

Meeting called to order: 1:31 p.m.

- A. **Approval of the Agenda:** **Hsieh** motions to approve, **Bell** seconds, motion passes
- B. **Approval of Previous Minutes:** **Hsieh** motions to approve, **Bell** seconds, motion passes
- C. **Guests/Introductions:** Jason Labrande
- D. **Updates from the Chancellor's Cabinet:** **Hsieh** shows latest updated enrollment report. Fall 2016 FTES of 3,318 is the actual number per first census. 2016-2017 FTES to target is 9,255.9. The target the College received is 9,337. That number is important because it is what the College has planned for. **Hsieh** asked **Lynn Neault** what the issue was in regards to 9,255.9 vs. 9,337 and Neault will look into it. The District's bottom line is 2.3% above the CAP. It looks like Miramar College will offer 41 sections during the upcoming intersession. Currently, the District has a preliminary list of 37 sections to be offered. AB 1995 Homeless student shower access. The governor has just signed this into law. **Hsieh** tells the CEC what was discussed at Chancellor's Cabinet pertaining to the new law. There was a discussion on what shower facilities are located on the Miramar College campus and which ones will be made available and at what times of the day. Homeless students must be enrolled in the college to have access, but the amount of units they need to take has not yet been determined. Showers should be open for 2 hours a day and not interfere with intercollegiate athletics and Academy recruits use. **VP Bell** has been tasked with reporting back to **Hsieh** to see what hours we propose to have the showers available. The Chancellor wants to know what NANCE needs the College requires to keep access to the showers. **Hsieh** thanked **Jacobson** for coordinating the "I Vote" campaign to get students to register to vote. The San Diego Promise pilot program was reaffirmed to be 2 years. The first cohort will continue into their second year and the funding will continue to come from the SDCCD auxiliary fund. The fundraising efforts will be for the new cohort for '17-'18. The ceiling for textbook funding to students will be \$750.00 and made available to all students. The second cohort should be between 600-800 students in addition to the pilot group. There is no additional money for infrastructure for these Promise students. However, the chancellor tasked the colleges to look into SSSP and SEP funds with a focus on supporting the Promise students. **VPSS Ramsey** has been tasked to follow up and provide a report to **Hsieh** by the end of this week. There is a meeting with a fundraising consultant on Oct. 14th to look into ways to finance the San Diego Promise program. AB1741 ([see attachment](#)) California College Innovation Grant. The total is \$15 million and it will be allocated to the 113 community colleges around the state. Each college would get about \$132,000.00. Districts/colleges need to find a partner like a high school district. The grant criteria were discussed. Miramar College has asked Mira Mesa High School and Scripps Ranch High School to write letters of support on behalf of Miramar College to support the grant application. Both schools expressed an interest to do so. Miramar College will get 23.5% of the Strong Workforce Development Grant funds headed toward the District. **Hsieh** wants to see a plan on how the College will use the money. **Lynn Neault** has given the College a list of who she wants to represent the College to serve as the trainers in terms of the campus solution ERP implementation. **Neault** wants representatives from Student Services and Instruction. There was a question asked by Public Safety about the Board's policy about carrying weapons on campus by active duty public safety personnel and state policy regarding carrying concealed weapons by permit holders. **Vice Chancellor Manis** will have a meeting at the College on Sept. 29 to address the issue. The District has proposed a draft of the '17-'18 and 18-19 academic calendars. On the draft calendars, the District's spring break is lined up with the San Diego Unified spring break. The draft board meeting calendar was also released. ([see attachment](#)). The District's annual diversity report was presented at the 9/22/2016 Board meeting. ([see attachment](#)).

E. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Open Educational Resources (OER): McMahon reports that she and the other Academic Senate Presidents from the district met VC Stephanie Bulger to discuss details. There will be another meeting this Friday 9/30 to address ways to elevate awareness to faculty. There is a website if anyone wants more information OERcommons.org.	1 & 3	II	McMahon

F. Old Business

* San Diego Miramar College 2013 - 2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Accreditation – Update on 2016 Self-Study: Miramontez reports that the final college approval is Tuesday, Oct. 4. The reports are starting to be compiled. Content is being finalized with the standards. The first draft of the quality focus essay is written and being reviewed. Hsieh asked if any of the constituency leaders have any issues with the Oct. 4 deadline. All responded that they are on task to meet the deadline.	1	I, II, III, & IV	Miramontez
2	Implementation of Cultural & Ethnic Diversity Plan (Due to CEC on 9/27/16) (see attachment) Allen reports that Judy Patacsil sent an email to CEC stating that a committee representative would be unable to attend the meeting. Patacsil also stated in the email that in response to the input from the managers, the committee's next meeting is next week and they will discuss that issue. Hsieh says she was disappointed but thanked Dr. Patacsil's for the email heads-up. McMahon said she would forward faculty comments on the Plan to DIEC.	3	I, III, & IV	Hsieh, Hubbard, & Patacsil
3	Performing Arts Center Capital Campaign: Allen reports that Dean Ascione had another meeting to attend and therefore there is no report this week.	1 & 2	II & III	Ascione

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Status of Updating Program Information on College Website: Ramsey says he is close to finishing this update and is at the confirmation phase. Miramontez reports that he met with VPI Hopkins office to further the discussions on how to complete the project smoothly.	1 & 2	I, II, & III	Hopkins, Ramsey, & Bell
2	Status Report on Progress of Faculty Online Teaching Certification: No report	1 & 2	II	Hsieh & Hopkins
3	2/9/17 On-Campus Board Meeting Program: Jacobson reports that after consultation with Dean Lynne Ornelas , the focus on CTE Internship Program would not be appropriate, however focusing on business department programs would make for a better presentation. Moving forward the presentation will focus on Vernal Pools and the Business program. Hsieh showed the proposed timeline document for completing the presentation and the document will be shared with all the presenters and personnel who will assist with the presentations preparation. (see attachment).	1	IV	Hsieh

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **McMahon** reports that there is a meeting later today and the senate will set its agendas for the remainder of the semester.
- Classified Senate: **Allen** reports that there is a meeting on Thursday.
- Associated Student Governance: **Romero** reports there is a meeting on Friday and the ASG will vote on approving the accreditation self-study report. They are also focusing on 2 events: Rock the Vote Campaign (Oct. 10-13) and Fall Fest (Oct. 26-27).
- District Governance Council: : **McMahon** reports that the next meeting is Oct. 5
- District Strategic Planning Committee: **McMahon** reports that the next meeting is Thursday at the District.
- Budget Planning and Development Council: **McMahon** reports that the next meeting is Oct. 5. **Bell** says that meeting has been cancelled. **Hsieh** asks to double check that.

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- College Governance Committee: **McMahon** reports that there is a meeting today to get back on track.

I. **Announcements:** None

J. **Adjourn:** 2:19pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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