

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 13, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Hubbard (absent), Allen (absent), & Light

**Attendees:** Ornelas, Jacobson, Ascione (absent), Irvin (absent), & Miramontez

Meeting called to order at 1:30pm

- A. **Approval of the Agenda**-Bell makes motion to approve agenda, **Ornelas** seconds. Motion passes
- B. **Approval of Previous Minutes**-Hsieh makes motion to approve minutes, **Ramsey** seconds. Motion passes
- C. **Guests/Introductions**-None
- D. **Updates from the Chancellor’s Cabinet**-Hsieh reports on enrollment. District numbers are still below targets and Miramar College is below enrollment target as well. On Monday, October 19, **Lynn Neault** will lead an enrollment meeting with the presidents of the 3 colleges to discuss strategies for meeting enrollment targets. Hard copies were handed out showing the numbers of degrees conferred this academic year. **Dr. Hsieh** will have **Ms. Warren** send out a scanned copy of the report. Miramar College has turned in its technology plan for the District to produce a coordinated approach for addressing district technology needs. **Vice Chancellor Bulger** has put out a list, by position, not names, of the membership of the districtwide basic skills committee. **VPI Hopkins** has been recommended for the dean’s level membership on this committee. For faculty representation, **Dr. Bulger** will contact the faculty senate for VPI recommendations. For articulation officer, **Dr. Hsieh** has recommended **Mara Palma-Sanft**. The Governor has signed AB288 which allows for more dual enrollment programs across the state. It is good news/bad news for colleges. This new bill adds restrictions to the way current dual programs are implemented. **Lynn Neault** is looking for membership for student disciple procedures committee focused on Title 9. **Dr. Hsieh** puts **Gerald Ramsey** in charge of coordinating the meetings should the need arise. Pilot training for students for the civility project will be in November at City College. The District will, potentially, transition from Blackboard to Canvas in regards to its online/distant learning platform. The contract with Blackboard runs out at the end of 2017. **Dr. Bulger** will engage the colleges on this issue at a future date, but she is looking to see which stakeholders would be best to address/engage. **Dr. Hsieh** recommends that Miramar’s Distant Learning Committee be the first to be engaged in the process. She will bring this recommendation to the Chancellor. Management evaluations are due for some managers. HR will provide the roster. All questions should be directed to human resources.
- E. **New Business**

#	Item	*Strategic Goals	Initiator
1	<p><b>Spring 2016 On-Campus Board Meeting Proposed Presentations:</b> Hsieh presents ideas for showcasing Miramar College when it is the college’s turn to present to the Board of Trustees in February. Date is not yet official until board approves in December. There was a thought of presenting Miramar College’s scorecard for institutional student success, but per <b>Miramontez</b> that plan won’t become final in time for the board meeting. <b>Ornelas</b> proposed an update on the dual enrollment programs that Miramar College has. <b>Hsieh</b> says she will update the board on dual enrollment programs at the upcoming retreat. Here are two ideas being proposed.</p> <ul style="list-style-type: none"> <li>• Support to Veteran Students at San Diego Miramar College</li> <li>• To be determined. VP Hopkins and Dr. McMahon will propose a topic at the next meeting.</li> </ul>	1	Hsieh
2	<p><b>Classified Senate minutes from 9/24/15:</b> Since no classified representative was present, <b>Hsieh</b> asks for item to be tabled until the next meeting 10/20 when classified senate representatives are present at CEC. There were concerns over the use of the word “circumvent” on the minutes in regards to priority hiring for classified positions.</p>		

F. **Old Business**

**\* San Diego Miramar College 2013 – 2019 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

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1	<b>Accreditation-Miramontez</b> reports that standard 3 teams will meet with the district on Monday 10/19 to discuss their needs. Standard 4 board sub-committee meeting has changed from Nov. 5 to Nov. 13 from 3p-5pm. This is tentative. Accreditation feedback survey meeting is Oct. 30 from 10a-11:30a in K-107. Self-evaluation report will be delayed a few days as they test feedback mechanisms.	1	Miramontez
2	<b>Performing Arts Center Capital Campaign</b> -No report	1 & 2	Ascione
3	<b>Implementation of Cultural &amp; Ethnic Diversity Plan (attachment) Hsieh</b> reports that the task force is requesting not put this item on the on-going agenda since the task force is not certain as to when they are coming back to CEC. <b>Hsieh</b> reached out to them and stated that for important items such as this, the CEC agreed to include it as a standing item so that it is not forgotten. This item will remain on the agenda and the task force will report whenever it is ready.	3	Hsieh

**G. Place Holders**

#	Item	*Strategic Goals	Initiator
1	<b>SSSP Plan Completion Timeline</b> (Due to CEC on 10/27/15) <b>Ramsey</b> reports that they are moving along. The comments are still filing in and <b>Ramsey</b> is confident they will meet their targets.	1 & 3	Ramsey

**H. Reports**

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahon** reports that they had a first reading of SSSP plan on Oct. 6. Second reading and likely approval is scheduled for Oct. 20. Student equity plan is on its way to Academic Senate.
- Classified Senate: No report.
- Associated Student Council: **Light** reports that they are finishing up on Fall Fest preparations. Working on MLK. Once a year Regent X meeting is this Friday 10/16 at Miramar College.
- District Governance Council: **McMahon** reports that the next meeting is Oct. 21.
- District Strategic Planning Committee: **McMahon** reports that the meeting date has been set for Nov. 30. 3:30p-5pm
- Budget Planning and Development Council: **McMahon** reports that they are meeting Nov. 4
- College Governance Committee: **McMahon** reports that the first meeting is today 10/14.

**I. Announcements**-Dr. Linda Woods has been named 2015 Chemistry Educator of the Year.

**J. Adjourn=2:22**

**As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.**

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