

# **COLLEGE EXECUTIVE COMMITTEE MEETING**

**Tuesday, February 3, 2015 • 1:30 p.m. – 2:30 p.m. • N-206**

**Members:** Hsieh, Bell, Bennie, Ramsey, Haidar, McMahon, Allen, Hubbard, & Light

**Attendees:** Beitey, Jacobson (absent), Quis & Miramontez

*Haidar called the meeting to order at 1:30 p.m.*

## **A. Approval of the Agenda**

Motion to approve made by Ramsey, seconded by Bell, and approved by all.

## **B. Approval of Previous Minutes**

Motion to approve December 9, 2014 minutes made by Ramsey, seconded by Bell, and approved by all.

## **C. Guests/Introductions**

New Public Information Officer Steve Quis was introduced.

## **D. Updates from the Chancellor's Cabinet**

Mr. Quis will be taking notes at CEC meetings starting today. Hsieh presented a few items from Chancellor's Cabinet Meeting which took place January 26, 2015. Enrollment report: As a college we continue to do very well. We are a little bit above 4% compared to the target for us. When the completed report is received from the district (update-it has been received), Ms. Warren will forward to all. The second item is regarding the accreditation planning. Dean Miramontez sent an email informing the College that our colleges' visit has been postponed until Spring 2017. It is not just Miramar College, but for all colleges in the district. For all institutions that have a scheduled visit starting Fall of 2015 all have been postponed by one semester. The reason perhaps, is because the new standards become effective in Fall 2015 and the commission is not ready with all the documents they need to share. Also, the board of governors recently took an action and approved that WASC will no longer be THE only agency to accredit community colleges in California. A new accrediting body will be identified with approval of the board of governors, state chancellor's office and in consultation with the department of education. No details about the next steps, process or procedures are available. There was one comment from State Chancellor's office and it was that in order for this to happen it will probably take ten years at the latest. Due to the postponement of the accreditation visit for Spring 2017, the self-evaluation report will go to the board in December/November of 2016 vs. the original plan of any time after May or before September 2016. There was a meeting with the board of tri-chairs the other day, a proposed revised college schedule was shared. The revised college timeline was in accordance with the changes made by ACJC and the district. One meeting will involve the board. It is important for us to coordinate with the district. Most importantly, some of the tri-chairs also shared a concern that if there is information needed to be shared by the district it is not yet available. The district is working on that and will provide information in a timely matter. They are waiting on the revised handbook. The board meeting will be February 19, which will be here at Miramar. The Chancellor wanted to remind us that there is an open door session starting at 3:30pm to 4:00. She (Chancellor) did compliment us that the Miramar folks loved to talk with the board. Please encourage your staff and faculty to go to that meeting and talk with the board. The meeting is here only once a year. In particular, it will be the first visit of new board president Maria Nieto Senour, this is the first time she will visit us as board president. Last week was her first board meeting as board president. Encourage your staff to extend a warm welcome to her. Two programs will be presented at the board meeting. One by the math department and one by the business department. At this board meeting we want to let the board know that we appreciate their support and the progress the college has made. There will be a lot of money coming in for student SSSP program and student equity and matching is the issue. For '14-'15, at this point it is a 2-1 match. There is also on the table a 1-1 match. The State Chancellor's Office is waiting for the replacement for the Student Services Vice Chancellor to be hired to finalize that.

## **E. New Business**

DIEC Plan Implementation & Tracking

### **1. DIEC Plan Implementation & Tracking**

Haidar presented the plan and she reminded that since the constituencies approved the goal and action plan, tracking and implementation elements as a second one. She handed over the discussion to Terri who is the co-chair of the committee (Diversity and International Committee). DIEC has reviewed it thoroughly and this is the recommendation that they brought forward. The amended plan is on the agenda of the Academic Senate today. Hubbard informed that it will go on the agenda for the next Classified Senate meeting. Light remarked that it will also go on the agenda for the next associated student senate meeting. Hubbard reported that the Diversity and International Education Committee recommended adding a column for individuals who would be responsible for implementation and reporting.

### **2. CGC Recommendation: CG Handbook. McMahon ceded the presentation to Haidar. Haidar informed additional recommendations for Committee pages in the College Governance (CG) Handbook will be brought to the CEC in the near future**

The document under consideration today are updates of outdated sections of the handbook that were forwarded by the CGC. Haidar reviewed highlights of the updates among which are: updating the latest list of committees and succession planning. The Academic Senate already approved the CGC recommendations and are waiting for three other constituencies to approve. Haidar asked for timeline of other constituencies leaders. Hubbard indicated the 19<sup>th</sup>, at the Classified Senate meeting. Light believes it will be approved by Feb. 20 due to campus closure. Hsieh asked for a date for bringing back to the CEC the Diversity Plan with its tracking and implementation item. Haidar suggested bringing back both the current CGC recommendation and Diversity Plan amendment back after Feb. 20, probably Feb. 24 meeting.

## **F. Old Business**

### **1.) Accreditation (Miramontez)**

Miramontez reported that at this point, our site visit will be Spring 2017 along with the other colleges in our district. Based on that information, we revised our accreditation plan. We are headed to the Academic Senate today to present that plan. As for district coordination, myself and Linda, along with the other district AOL's have met with Lynn Neault at the district. The way that structure is working, any of the tri-chairs that are working on information that they need from the district will get fed through the steering committee and then the steering will present that information to Lynn. Lynn will meet with the vice chancellors. The VC's will address those questions, they'll feed the information to Lynn who will send it to the steering committee who will then funnel it back to the respective tri-chair member that needs that information.

## **G. Place Holders**

### **1.) Strategic Enrollment Plans (Bennie)**

Bennie reported that there has been some feedback on the strategic enrollment management plan. It is going back to the deans on Feb. 4. I am not confident it will be back here by March 10. **Haidar asked:** Has academic affairs seen it and it was supposed to go back to departments for input. **Bennie replies:** Yes, we asked schools and departments to look it over and most did. We are still trying to compile it and have another draft.

### **2.) 2015 On-Campus Board Meeting (Beitey)**

No report

## **I. Reports**

*(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically.)*

### **Academic Senate Report meeting (Haidar)**

Haidar reported that the first academic senate meeting is Feb. 3. We have two important presentations. One by Dean Howard Irvin on professional development and the SSSP & student equity plans. We have David Kats and Giberson reporting on on-line instruction in California community colleges. We have lots of action calls from the state on this issue. We need more faculty to step up at the state level, especially English, Math and ESOL faculty. The Senate will consider the amended Diversity Plan. An update on assigning courses to disciplines reviewing the ASCCC by-laws. Interest in adjunct faculty issues and adjunct faculty representation is on the rise state wide. Adjuncts make up 75% of the faculty in California community colleges, therefore, they have interest in more professional development and they are asking that more of them get transferred to a fulltime faculty track. The Senate will also consider a resolution that Mesa and City Senates have already approved, but we didn't get to it yet. It is to urge the governor at that level to allocate more funds to adjunct faculty and to hire more full time faculty.

### **Classified Senate Report (Allen)**

No report other than to say that our next meeting is Feb. 19

### **Associated Student Council (Light)**

Light reports that we are working on promoting Spring Fest and promoting a jazz band that is coming to campus. They are also helping to promote Black History month events. We are going to get all the senators schedules finalized and anyone who doesn't have a student rep on their committee can schedule to have one starting next week. **Ramsey** asks about election snag whereby the percentage to take office is too low creating an obstacle. Light responds that that issue has been addressed through a friendly amendment. I will put it on the official ballot, that if a simple majority is not met, the majority position will take the position. We'll be ok for this election. The next president can do another friendly amendment. **Ramsey**: This will reduce the need to have a special election. **Haidar** asks about free speech area on campuses. Ramsey responds that the entire campus is a free speech area, but that we try to send folks to areas that don't cause a disruption to instruction. We have recommended areas for students (in front of library, I-building, K-building). We also direct them to Adela's office so they can get guidance in the best areas for places for them to stage their expression.

### **District Governance Council (Hsieh)**

Meeting planned for tomorrow.

### **District Strategic Planning Committee (Miramontez)**

We met once last semester, but nothing has been scheduled yet for this semester.

### **District Budget Committee (Bell)**

The Executive Vice Chancellor held a special meeting on Jan. 21. That meeting was in response to the governor's initial budget proposal for the state that occurred on Jan.14. At that meeting, the Executive VC, very high level, discussed the potential economic improvements for the San Diego Community College District. I have shared those potential improvements at both the adjunct faculty and contract faculty convocations. In short, the district anticipates \$35 million in additional resources, of that, \$7 million will be pay down of deferred apportionment. The remaining \$28 million will be both on-going and one time revenues. We anticipate increased instructional offerings across the board if approved. Approximately, 2.6% economic improvement to salary schedules. All of these improvements are subject to the resource allocation formula. Next meeting is scheduled for March 4. **Bennie**: Was their discussion of new faculty positions. **Bell** responds: No. That comes from Chancellor's Cabinet and not the district budget. By nature, if we are offering additional courses, then there will be additional faculty hires, but how that happens is still to be determined.

### **College Governance Committee (Light)**

No report

### **Announcements**

**Hsieh** thanks **Light** for going to Sacramento and representing the district and Miramar College in front of state legislatures on Jan. 26.

**Allen** acknowledges **Hubbard** for her efforts in FLEX scheduling activities for classified staff

**Ramsey** thanks **President Hsieh** for hiring new PIO **Steve Quis**.

### **I. Adjourn**

*Meeting adjourned at 2:11 p.m.*

### **\* San Diego Miramar College 2013 - 2019 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please see** <http://www.sdmiramar.edu/institution/plan> **for San Diego Miramar College 2013-2019 Strategic Plan.**

**As a courtesy, please let the College and Academic Senate Presidents know if you cannot attend the meeting.**