



**BASIC SKILLS SUBCOMMITTEE**

Co-Chairs: Roanna Bennie and Sheryl Gobble

**APPROVED 05/18/15**

**Minutes of May 4, 2015**

**Present:** L. Ascione (proxy for R. Bennie), S. Gobble, G. Ramsey, X. Zhang, R. Cabrera, D. Figueroa, D. Tran, B. Stephens, S. Forbes, K. Reinstein, S. Johnson, L. Munoz

**Absent:** R. Bennie, K. Krogh, J. Thompson, M. Guevarra, D. DiMarzo, J. Corpuz

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The regular bi-monthly meeting of the Basic Skills Subcommittee was held on Monday, May 4, 2015, in Miramar College Room N-206. The meeting was called to order at 1:25 p.m. by co-chair S. Gobble, a quorum being present.

Minutes. The draft minutes of the April 20th and April 27<sup>th</sup> meetings were reviewed and there were no suggested changes.

Action Plan 2015-16. S. Gobble reported that there have been no suggested changes to the Action Plan 2015-16 after it was draft-approved at the April 20<sup>th</sup> meeting, and it will be forwarded to Academic Affairs.

Project Proposals 2015-16. S. Gobble reported that the committee has trimmed the Project Proposals for 2015-16, but they are still nearly \$80,000 over budget:

<u>Project</u>	<u>Original Cost</u>	<u>Revised Cost</u>
Math Lab	\$ <del>96,500</del>	\$88,000
Math 38 & 46	<del>14,293</del>	9,131
The PLACe	<del>52,092</del>	43,100
English Center	<del>110,000</del>	98,216
English 43/49	4,569	4,569
English 42/48	5,069	5,069
BSI Coordinator	<u>16,400</u>	<u>16,400</u>
Total:	<u>\$299,425</u>	<u>\$264,485</u>
Budget FY 2014-15:		<u>-185,000</u>
Shortfall:		<u>\$ 79,485</u>

She said that with the funds we currently are receiving, we cannot continue our successes over the last eight years, nor can we continue to comply with the mandate to scale up our projects, and she stressed that BSI needs to be institutionalized on this campus. There was discussion about ways to fund the shortfall, including the possibility of using Student Success and Support Plan (SSSP) or Student Equity Plan (SEP) funds to augment BSI funds. G. Ramsey arranged for committee members to meet with H. Irvin this week to discuss which proposals might qualify for SSSP or SEP funds, as well as the related application and allocation processes and timelines. The committee stressed that it needs more than the \$80,000 shortfall – it needs \$120,000.

Academic Support. The committee discussed the difficulty of growing its academic support services without the necessary funds to do so, and expressed its concern about possible disruption of services. It was agreed that this discussion should inform the ongoing Academic Support discussions including that discussion being addressed by the Academic Senate. It was suggested that this committee’s name be changed from “Basic Skills Subcommittee” to the “Academic Support Subcommittee” of Academic Affairs. The group could then broaden its focus to add in important pieces like Transfer, Honors, etc., to be sure that everyone on this campus who is involved with Academic Support would have an opportunity to be part of the conversation and to serve on a committee that actually reports to Academic Affairs.

Suggested items for next meeting. The English Center writing contest winners will receive their awards at the next meeting on May 18<sup>th</sup>.

The meeting adjourned at 2:41 p.m.

*Katinea A. Todd*