



BASIC SKILLS SUBCOMMITTEE

Co-Chairs: Roanna Bennie and Sheryl Gobble

APPROVED 04/06/15

Minutes of March 16, 2015

Members Present: G. Ramsey, S. Gobble, D. Figueroa, D. Tran, S. Forbes, K. Reinstein, S. Johnson, L. Munoz, J. Carpuz

Members Absent: R. Bennie, X. Zhang, B. Stephens, K. Krogh, J. Thompson, M. Guevarra, D. DiMarzo

Guest: L. Ascione

The regular bi-monthly meeting of the Basic Skills Subcommittee was held on Monday, March 16, 2015, in Miramar College Room S-302. The meeting was called to order at 1:23 p.m. by co-chair S. Gobble.

It was moved by D. Figueroa, seconded by K. Reinstein, and unanimously carried to approve the revised agenda. Upon motion by S. Forbes, seconded by L. Munoz, the minutes of the last meeting on March 2, 2015, were unanimously approved.

S. Gobble reported on the NADE conference which she recently attended, and the topic of integrated curriculum for reading and writing was discussed. The committee agreed by consensus that it supports investigation of the topic. Discussion will continue at the next meeting.

S. Gobble presented and discussed the Action Plan 2014-15, including changes made at the last meeting after review by the Academic Senate. Discussion will continue for the next two meetings and then a vote will take place.

Project Proposals for 2015-16: new proposals can be included, but the committee will have to look closely at the budget to see what proposals can be accommodated. Also, the committee will be looking closely at the data of current projects to determine funding for 2015-16.

S. Gobble reported that most of the February expenses have been received, and once the doc cams and laptops have been purchased, the remaining funds will be reviewed. The deadline for requisitions was corrected to April 10th.

S. Gobble reported that applications for the BSI Coordinator position are due this Friday, March 20th. Anyone interested in being on the selection committee should advise R. Bennie. The selection committee will include the VPI, a dean of tutoring, representatives from Math, English, and Student Services, and possibly others.

D. Tran presented and discussed the Summer 2015 Math Lab Discussion Groups Proposal. It was approved by general consensus and acclamation, with the understanding that benefits will have to be added, which benefits will be calculated at 12.255%, effective January 1, 2016.

S. Gobble presented and discussed the draft Action Plan 2015-16, indicated what is needed for the next meeting, and requested that the committee continue to work in small groups for review at the next meeting.

Suggestions for the next meeting included reporting out in small groups on the draft Action Plan 2015-16; and looking at the committee's mission statement to see whether it needs to be changed.

The meeting adjourned at 2:47 p.m.

Katinea A. Todd