

# Approved

## San Diego Miramar College Academic Standards Subcommittee

### Meeting Minutes

November 13, 2014, 12:30 – 1:30  
M-202

**Members:** George Beitey; Paul Chlapecka; Paula Christopher; Marc Hollman; Isabella Feldman; Carol Murphy; Patricia Flower; Francine McCorkell; Mara Sanft

#### 1) Call to order

Meeting was called to order at 12:34 p.m.

#### 2) Approval of agenda

Agenda was approved with changes to allow guest speaker to present.

#### 3) Approval of minutes from last meeting

Minutes were approved by consensus.

#### 4) Adjudication of student petitions

##### a) Waiver of course requirements for major (petition reference # 137)

The committee reviewed supporting documents to the petition. After further discussion, the petition to waive two course requirements for the World Languages major was approved.

##### **Approved**

*NOTE: After the meeting, it was determined that the committee should not have received this petition since the major belongs to the Languages department. The approval by the Academic Standards Subcommittee has been voided and the petition was returned to Miramar's Evaluations office for forwarding to the appropriate department for review and approval.*

##### b) Substitution of two courses for AS degree requirements (petition reference #662, 2 forms)

After review of supporting documents and further discussion by the committee, the petition to substitute a district general education requirement of English for the degree was denied. Committee recommended that a note be added to instruct the student to meet with a counselor to discuss the unit requirements.

##### **Denied**

The student submitted an additional petition for review of a second course. After review of supporting documents and further discussion by the committee, the petition to

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substitute a district general education requirement of Health for the degree was approved.

**Approved**

## 5) Old Business

### a) District memo regarding Course Waivers and Substitution Update

M. Sanft updated the committee on the on-going district wide discussion regarding waivers. M. Sanft reported that a policy is being developed by the District Policy and Procedures Subcommittee. She also informed members that the committee was instructed to continue to review waiver petitions, but they will need to be held at the campus level until further notice.

### b) Proposed revision of Certificate of Performance in Honors Global Competencies

Professor Carmen Jay attended the meeting as a guest presenter on behalf of the Honors faculty. Professor Jay provided some background on the proposal to revise the certificate. She also informed the committee of the district wide Honors Committee's intent and purpose of the certificate. Professor Jay and the committee members discussed the addition of courses to the degree that were proposed in a previous semester. Committee members also inquired about whether or not the Districtwide Honors Committee would consider changing the title or description of the degree. Professor Jay affirmed that the Districtwide Honors Committee is not interested in changing the title or description of the degree. Professor Jay added that Miramar's honors faculty are, however, interested in adding the previously proposed courses to the degree. M. Sanft said she would send out the list of courses to the committee again since many are new members. The committee thanked Professor Jay for the information and after further discussion, decided to table the item until the next meeting, when they have had a chance to review the list and when the full committee will be in attendance.

### c) Associate of Arts Degree in Selected Studies

Due to limited time, this item was tabled until the next meeting.

## 6) New Business

## 7) Standing Reports

### a) Evaluator

none

### b) Articulation Officer

none

## 8) Roundtable

## 9) Adjournment

The meeting was adjourned at 1:29 p.m.