

Minutes – Miramar College Academic Senate
3:40-5:00pm **Dec 06, 2016** Location: M-110

Senators Present: Marie McMahan, Laura Murphy, Mary Kjartanson, Joan Thompson, Dan Igou, Rich Halliday, Mara Sanft, Jason Librande, Gina Bochicchio, Barbara Clark, Mark Dinger, Daphne Figueroa, Anne Gloag, Rodrigo Gomez, Mary Hart, John Landicho, Jennifer Leaver, Alex Mata, Jessica McCambly, Hau Nguyen, Wheeler North, Patty Parker, Angela Romero, Wai-Ling Rubic, Shayne Vargo, Wayne Bass, Paty Beller, Liz Hubert, Shawn Hurley, Sara Kappus

Absent: Josh Alley (proxy: J. McCambly), Kandice Brandt, Otto Dobre, Kevin Gallagher, April Koch (proxy: R. Gomez), Andrew Lowe, Jordan Omens, John Salinsky (proxy: M. Kjartanson), Nirmala Kashyap (proxy: J. Librande)

Other Attendees: Dan Gutowski, Moorthy Palanki, Rechelle Mojica, Rick Cassar, Cheryl R Lee, Richard Abitria, Julia McMenamin, Patricia Hsieh, Juli Bartolomei

Meeting called to order at 3:40pm.

A. Approval of Agenda and Previous Minutes

The agenda was unanimously approved unchanged (Landicho/Thompson).

The previous minutes were unanimously approved unchanged (Thompson/Kjartanson), with one abstention.

B. Special Reports/Information

i. Administration – P. Hsieh

President Hsieh congratulated the faculty on a wonderful semester and commented that we had adequate resources available for new hires. Hsieh provided an update on faculty hiring for Spring 2017, with four replacement hires currently in their second interviews. Hsieh also reminded all to pick up their holiday gift in her office.

ii. Classified Staff – None

iii. Associated Students – None

C. Old Business

i. "Strong Workforce Program" Update – M. Kjartanson

Taskforce met to rank CTE proposals. Proposals should be funded in February 2017.

ii. AS Accreditation Task Force Report – M. McMahan

McMahan reported that the taskforce did not meet, but will continue work in the Spring.

iii. Plan and Procedure for Program Discontinuance – L. Murphy

Murphy said that the AS Accreditation Taskforce will meet in Spring 2017 to revise the plan and procedure for program discontinuance. Upon revision, the procedure will move forward to the deans and to Academic Affairs.

iv. State ASCCC Awards (Hayward Award due Dec 23, Diversity Award due Feb 3) – M. McMahan

McMahan mentioned the suggestion of nominating the entire Diversity Committee for the Diversity Award.

D. Committee Reports/Information (Academic Senate or Shared Governance Committees)

i. Distance Education – Selection of a Course Management System: Canvas vs Blackboard – R. Mojica

Mojica reported that, as a result of the Miramar campus course management system survey, Canvas was overwhelmingly chosen. District Distance Ed is voting to go with Canvas when the Blackboard license expires in June 2018. Canvas tutorials will be available in a variety of mediums and at Lynda.com. McMahan encouraged the senators to inform their constituencies of the pending transition.

ii. College Accreditation Preparedness – L. Murphy

Murphy reported that the Accreditation Report has been updated and will go to the Board on Thursday, Dec. 8th and to ACCJC in the second week of January. Murphy encouraged faculty to attend the tri-chairs overview meeting on Thursday, December 8th in K-107 from 10am–11:30am. On January 26, 2017, from 9am–10am, an accreditation preparedness FLEX session will be offered to faculty, staff and managers. This session will be held in lieu of convocation.

iii. Planning and Institutional Effectiveness (PIE) Committee Update – N. Grisham (not present)

iv. Environmental Stewardship: Campus Recycling Changes – L. Gonzalez

Gonzalez provided edification on appropriate recyclables. She explained that recycling is free and we pay for trash removal. They will remove some trash from recycling, but recyclable materials are not removed from the trash.

E. New Business

i. CGC Recommendations (First Reading) – W. North

a) Research Subcommittee: Changes in Committee Composition

McMahan provided an update on the changes requested in the number of designated committee members on the Research Subcommittee. McMahan explained that the Research Subcommittee had approved the changes itself, presented them to CGC, which also approved the changes, and now the Senate needs to approve the changes. Figueroa moved to suspend the

rules (as this was the first reading) to approve the changes in committee composition and Landicho seconded the motion. The motion to suspend the rules and accept the changes were both unanimously approved.

ii. Contracting Out Tutoring – R. Cassar

Cassar provided information on NetTutor from a union representative perspective. Cassar stated that he is in opposition of NetTutor, relating that tutoring is under the purview of AFT1931 and disallows outsourcing jobs. Cassar asserted that we have grant funding in the amount of \$50,000 to support online tutoring; \$23,000 has been set aside for NetTutor or a like service. Cassar warns that, once we start contracting out jobs, we are on a slippery slope to open up a situation that could be potentially damaging. Cassar alleged that AFT is in the process of filing an unfair labor practice breach against Mesa College for utilizing NetTutor. Figueroa questioned Cassar regarding the disparity in online tutoring practices across the California colleges and universities. Figueroa cited that many local colleges and universities offer these services to their students and questions why we are prohibited in utilizing and providing them. Cassar alleged that our taxpayer dollars would be going to Florida to pay for the NetTutor service. Murphy questioned the legalities of outsourcing online tutoring. McMenamin asserted that we would not be supplanting our current online tutoring services, but supporting them by maximizing availability of online tutoring to promote student success. Cassar requested a slow-down. There will be a NetTutor presentation during the Spring Flex Week on January 18th to provide more detailed information for anyone who is interested.

iii. Approval of Spring 2017 Academic Senate Meetings Calendar – M. McMahon

Motion to approve the Spring 2017 AS meetings calendar approved unanimously (Landicho/Thompson).

iv. Adjunct Appreciation Day (Wed, Feb 22): Taskforce Formation and Funding Approval – M. McMahon

McMahon requested support in formation of the taskforce (Gutowski, Rubic, Librande, McMahon). Thompson suggested \$300.00 to fund “Adjunct Appreciation Day.” Motion to approve funding (Librande/Rubic) passed unanimously.

F. Senate Reports

i. Adjunct – J. Librande

There will be an Adjunct Affairs Workgroup meeting following the AS meeting, at 5:10pm in L-107.

ii. Treasurer – J. Thompson

Reported a balance of \$1435.40.

iii. President’s Report – M. McMahon had no report.

iv. Vice President – L. Murphy had no report.

G. Announcements

The meeting was adjourned at 4:25pm. The next meeting will be on Feb 7th. Please submit agenda items to both Marie McMahon and Juli Bartolomei.

Respectfully submitted,

Mary Kjartanson and Juli Bartolomei