

**Minutes – Miramar College Academic Senate**  
 3:30-5:00pm      **Nov 15, 2016**      Location: M-110

**Senators Present:** Marie McMahon, Laura Murphy, Mary Kjartanson, Joan Thompson, Dan Igou, Rich Halliday, Mara Sanft, Jason Librande, Josh Alley, Gina Bochicchio, Kandice Brandt, Mark Dinger, Anne Gloag, Rodrigo Gomez, Mary Hart, April Koch, Jennifer Leaver, Alex Mata, Hau Nguyen, Wheeler North, John Salinsky, Shayne Vargo, Wayne Bass, Paty Beller, Johnny Gonzales, Liz Hubert, Sara Kappus, Nirmala Kashyap

**Absent:** Barbara Clark, Otto Dobre, Daphne Figueroa (proxy: G. Bochicchio), Kevin Gallagher, John Landicho, Andrew Lowe (proxy: L. Murphy), Jessica McCambly (proxy: J. Alley), Jordan Omens, Patty Parker, Angela Romero (proxy: J. Leaver), Wai-Ling Rubic

**Other Attendees:** Patricia Hsieh, Shawn Hurley, Cheryl R Lee, Juan Rivera, Juli Bartolomei

Meeting called to order at 3:33pm.

**A. Approval of Agenda and Previous Minutes**

The agenda was unanimously approved after a reordering by Murphy to move Di to between Ciii and Civ (Koch/Dinger). The previous minutes were unanimously approved unchanged (Vargo/Murphy) with one abstention (Igou).

**B. Special Reports/Information**

i. Administration – P. Hsieh

Hsieh extended an invitation for faculty and staff to attend the holiday luncheon on Monday, November 28<sup>th</sup>, from 11:30am to 1pm. Food will be reserved for faculty who are teaching by advising the President's Office via email.

Hsieh praised Laura Murphy for submitting Miramar's SER in advance of City and Mesa.

ii. Classified Staff – None

iii. Associated Students – None

iv. ASCCC Fall 2016 Plenary Report – M. McMahon

McMahon extended a thank you to Murphy, Librande and North for attending the plenary session. The "Resolutions Packet" was discussed in reference to the following:

- 9.02: Faculty involvement in creation of dual enrollment, highlighting the importance of high school partnerships and faculty involvement in enrollment management (resolution passed).
- Collaborate with assistance partners to relocate minimum qualifications from Title 5 to the disciplines list. McMahon asserted that this was a contentious resolution that was referred to the Executive Committee for further clarification. It is due to return to the Spring 2017 plenary session.
- Library and learning resources for support of statewide integration of library services (resolution passed).
- Validation of statewide integration of multiple measures in student placement (resolution passed).

The next plenary session will be held in April 2017. McMahon mentioned that attending with other representatives from Miramar College was a very rewarding experience, and encouraged more faculty to attend.

**C. Old Business**

i. BRDS Prioritized and Allocated RFFs (2<sup>nd</sup> Reading) – G. Choe

Choe provided a second reading of the prioritized BRDS list and the recommendation to endorse and move the list forward (North/Murphy) was unanimously approved.

ii. Faculty Ranked Hiring List (2<sup>nd</sup> Reading) – M. Kjartanson

Kjartanson provided a second reading of the 2016 Ranked Contract Faculty Hiring List. The motion to approve the list (Librande/Thompson) passed with 3 nays.

iii. IEPI Innovation and Effectiveness Plan: Final Draft – M. McMahon and M. Kjartanson

McMahon provided a synopsis of the following key elements in the IEPI plan: strategic enrollment management, student learning outcomes-student achievement, Online Certification Training, course sequencing, increasing student completion rates, online testing center, disaggregation of SLOs, development of research tools, and bridging instruction and student services. The IEPI budget was presented:

| STRATEGY             | COST          | BENEFITS     |
|----------------------|---------------|--------------|
| <b>1</b>             | \$ 5,000.00   | \$ 500.00    |
| <b>2</b>             | \$ 48,421.00  | \$ 6,875.78  |
| <b>3</b>             | \$ 24,000.00  | \$ 1,500.00  |
| <b>4</b>             | \$ 50,000.00  | \$ 1,420.00  |
| <b>5</b>             | \$ 8,000.00   | \$ 710.00    |
| <b>6</b>             | \$ 4,000.00   | \$ 568.00    |
| <b>7</b>             | \$ 4,000.00   | \$ 568.00    |
| <b>8</b>             | \$ 8,000.00   | \$ 1,136.00  |
| <b>9</b>             | \$ 40,000.00  | \$ –         |
| <b>10</b>            | \$ 7,811.00   | \$ 1,109.16  |
| <b>TOTAL</b>         | \$ 199,232.00 | \$ 13,277.78 |
| <b>\$ 212,509.78</b> |               |              |

iv. Official Academic Senate Statement on SLOs (2<sup>nd</sup> Reading) – L. Murphy

Murphy presented the faculty revised AS SLO Statement. Murphy asserted that the “Statement” could only help us and not hurt us. Koch voiced concern with the SLO Statement and SLO assessment and evaluation. She also added that TaskStream is a cumbersome and time consuming system for data collection and integration. Motion to not have an “SLO Statement” (Bochicchio/Halliday). A roll call vote to not have an “SLO Statement”:

Yes: 12

No: 8

Abstain: 9

Vote to not have an SLO statement passed. A comment was made asserting that Deans and Chairs are against having an SLO Statement.

v. AP 4200.1: Employment of (College and CE) Faculty Update – M. McMahon

McMahon recapped verbiage from Title 5 53203: The Faculty Employment Taskforce responded with the desire to keep the original and official language by retaining the word “appointment,” and not to change this word to “confirm” or “approve.” Bochicchio reaffirmed that the wording of “appointment” actually protected the faculty by assuring that faculty is represented in a fair and non-biased manner by the Academic Senate rather than administrators. Motion to table AP 4200.1 until Title 5 can be looked at for the relevant language (Halliday/Igou) failed with 4 yeas and 4 abstentions.

McMahon affirmed that the other three institutions in our District have accepted this document and Miramar is the sole college that has yet to do this. Kjartanson asserted that the acceptance of AP 4200.1 is inevitable and further discussion is unwarranted; this item is moving forward to the next DGC meeting, regardless of whether we approve this document or not. Motion to approve language in AP 4200.1 (Vargo/Thompson) passed with 4 nays and 4 abstentions.

vi. State ASCCC Awards (Hayward Award due Dec 23) – M. McMahon

The award is for full-time faculty who have demonstrated achievement in contextualized learning. Send nominations to McMahon.

**D. Committee Reports/Information (Academic Senate or Shared Governance Committees)**

i. College Accreditation Update on Timeline and Status Report – L. Murphy

Murphy provided an update on college accreditation and SLOs. Murphy confirmed that copies were sent to the Board for review. Another round of editing on the standards is in process, but there are issues with the evidence correlating with narratives. The report will be formally submitted in January. Murphy asserted that faculty and staff need to be able to discuss planning, hiring and the governance process. Murphy suggested that we develop a “cheat sheet” to assist faculty in preparation for the accreditation visit. Murphy showcased best practices for the accreditation visit, as well as topics to avoid. Murphy warned that we do not want to receive recommendations.

SLOs will be a focal point of the self-evaluation. Murphy reaffirmed that SLOs should be used routinely to drive program and course improvement. Murphy asserted that we set up a process that we follow and need to provide demonstrable evidence that we follow the process. Murphy strongly advised that our SLOs actually match the college mission. We also need to demonstrate the role of SLOs in planning. Murphy warned that SLOs are not being done at a very high level.

Murphy explained that Standard 1.B requires disaggregation of SLOs and that we utilize the data to identify performance gaps and, subsequently, provide gap mitigation.

**E. New Business**

i. Board of Trustees Meeting Presentation (Feb 9<sup>th</sup>, 2017): Draft of Presentation – M. McMahon

McMahon confirmed that we will present on OER, Internship program, moving students through the process, and wrap-around services.

ii. Special Election for AS Exec At-Large Member: Form Election Committee and Open Nominations – AS Exec

The election committee is Gloag, Vargo and Librande. Gloag will chair. Gloag opened the nomination for AS Exec At-Large member. Election will precede the AS meeting on Dec 6<sup>th</sup>.

**F. Senate Reports**

i. Adjunct – J. Librande

The first AS adjunct meeting was held with 10 members in attendance; various topics and goals were discussed. The next meeting will be in December.

ii. Treasurer – J. Thompson

Reported a balance of \$1435.40. Mentioned that we received a “thank you” from St Jude.

iii. President’s Report – M. McMahon reported:

The resolution coming from Liberal Arts regarding post-election reaffirmation of good will is in process.

iv. Vice President – L. Murphy

None

**G. Announcements**

- i. McMahon's students are contributing to the food pantry.
- ii. The holiday party will be held on Dec. 9<sup>th</sup>. Tickets are \$35.00.

The meeting was adjourned at 4:58pm. The next meeting will be on Dec 6<sup>th</sup>. Please submit agenda items to both Marie McMahon and Juli Bartolomei.

Respectfully submitted,  
Mary Kjartanson and Juli Bartolomei