

Minutes – Miramar College Academic Senate
3:30-5:00pm **Oct 06, 2015** Location: L-309

Senators Present: Marie McMahon, Dan Igou, Joan Thompson, Valri Nesbit, Laura Murphy, Josh Alley, Adrian Arancibia, Gina Bochicchio, Rebecca Bowers-Gentry, Patricia Flower, Kevin Gallagher, Ann Gloag, Rich Halliday, Mary Hart, Mary Kjartanson, April Koch, John Landicho, Jennifer Leaver, Andrew Lowe, Wheeler North, Patty Parker, Wai-Ling Rubic, Shayne Vargo, Dan Willkie, Ryan Bacchia, M. Patricia Beller, Shawn Hurley

Absent: Rick Cassar (proxy: J. Thompson), Lisa Brewster, Lisa Clarke, Otto Dobre, Jordan Omens, Wendy Wilson

Other Attendees: Lou Ascione, Paulette Hopkins, Howard Irvin, Juli Bartolomei

Meeting called to order at 3:34pm.

A. Approval of Agenda and Previous Minutes

The agenda was unanimously approved unchanged.

The previous minutes were unanimously approved unchanged.

B. Special Reports

- i. Administration – Patricia Hsieh: None
- ii. Classified Staff – Terrie Hubbard: None
- iii. Associated Students – Olivia Light: None

C. Old Business

- i. A.S. Exec Committee Vice-President Vacancy – M. McMahon
 - a) Opened floor for suggestions/discussion; none.
 - b) Presented suggestion made by Senate Exec: Senate President can fulfill role of chairing College Governance for remainder of fall semester and send out again for the spring.
 - (1) Motion made & seconded to follow recommendation of Senate Exec that Senate President assume duties of the current Past President vacancy for the remainder of the semester. Discussion followed.
 - (a) Suggestion made to move up election date for President-elect in the spring. McMahon explained the demands of the position and her concerns about it being a tall order for anyone to chair the College Governance Committee without any previous knowledge of it and that, having done it before, at least she was aware of the demands. Option left open to elect next President in January instead of April, with McMahon mentoring in the spring.
 - (b) Spring position will need to be clarified—“VP” or “President-elect.”
 - (c) Motion unanimously approved.
- ii. State Academic Senate (ASCCC) Annual Exemplary Award – M. McMahon
 - a) Reminded Senate of the parameters of this award. Theme is “Contextualized Learning.” Senate Exec suggested nominating the Math Department. Math Chair has been contacted, with forms sent. McMahon will assist. The senators representing the Math dept indicated this nomination was still under consideration by the dept.
- iii. SDSU Community College Leaders Alumni Chapter Award Nominee/Recipient: Chemistry Prof. Olga Fryszman
 - a) McMahon acknowledged Professor Olga Fryszman as our campus recipient. Ceremony on Mon, Nov 2nd at Mesa.

D. Committee Reports/Information

- i. Instructional Program Review (IPR/SLOAC) – L. Murphy
 - a) Update: There will be modifications for the next program review to simplify the process. 88% of programs have identified goals and actions for the coming three-year cycle. Murphy emphasized that, considering the fact that we did not have a unified program review vehicle prior to this year, this is an impressive number. Course Assessment cycle completion: 62%. Program Assessment cycle 79% completed.
 - b) Showed examples of the types of reports that can be generated through TaskStream.
- ii. College Accreditation Update – L. Murphy
 - a) One section of the self-study has been removed (we do not have to call out and respond to recommendations from previous reports). Follow-up meetings are being set up with district committee members for Standards III and IV. Still waiting on District responses. October 16th is still the target date for first draft to the campus.
- iii. Report on Taskforce to Update Procedures for Employment of College Faculty – G. Bochicchio
 - a) Update from the first Taskforce meeting. Main points from the meeting:
 - (1) EEO Rep Procedure: The District’s main concern about EEO compliance is that the search committees adhere to it so that any candidate who was not selected will not have a cause to file an EEO complaint. The main faculty concern about EEO compliance is that the rep is very difficult to secure at the moment, especially if they cannot report to anyone on the committee.

- (2) Bochicchio reminded Senate of procedures and difficulties associated with procedures (finding a discipline expert that does not report to chairperson or any other member of committee in daily operations).
 - (a) Taskforce recommended adjustment: Chair of hiring committee is responsible for getting one or more individuals (to be amended to two) and then HR will choose the EEO rep. Discussion ensued.
 - (b) Reported CE's procedure: Academic Senate & Classified Senate each appoints one EEO Rep. The procedure hasn't worked because managers don't have to accept the appointed reps.
 - (c) McMahan raised the issue of lack of consistency of practicing these procedures, because the document (4200.1 - Employment of College Faculty) is actually fairly clear in its guidelines for the procedures. There appears to be inconsistency in the way that procedures are practiced within the District, and perhaps at the college level; it is especially inconsistent across the various Schools.
 - (d) District HR has suggested sending a liaison to campus. McMahan shared recommendation of providing training and information sessions from District Employment Tech Liaison at the Faculty Hiring Committee meeting. This committee includes all the dept chairs, deans and VPs of Instruction and Student Services, so everyone would hear the same information at the same time.
- (3) McMahan will send out Taskforce recommendations to Senators.
- (4) Bochicchio reported that, on the other campuses, Department Chairs always sit on second interviews, even if they are not co-chairs on the hiring committees. Reminded Senate of College President's stance regarding co-chairs: She invites co-chairs to second interviews, but it is up to each hiring committee to decide if they will have a co-chair.
 - (a) Question raised: Can a hiring committee have two co-chairs? Point was made that, if we followed the procedures as outlined in the document, many of these issues would be resolved.
- b) No second meeting for the taskforce has been scheduled at this time.

E. New Business

- i. Mesa's Faculty Resolution: Parity in Workloads – R. Cassar and J. Thompson
 - a) Thompson presented resolution from Mesa. Counselors to 30-hour work-week for parity with other districts in the region. Parity for lab faculty. McMahan gave background about the resolution; clarified that we are either supporting Mesa's resolution or not, we are not changing the language.
 - b) Issue of adjuncts was raised. This could reduce the amount of hours an adjunct could teach. These issues are still being negotiated between AFT & District. AFT supports and will offset extra cost with RAF.
 - (1) Request was made to postpone voting to allow adjuncts to voice their opinions. Point was raised that change in hours could allow adjuncts to get health insurance.
 - (2) Gentry-Bowers reminded Senate that this has been on the table for years. Other institutions around San Diego (Grossmont, Palomar, Mira Costa) all have lecture-lab parity, as well as counselor hours parity. We are an anomaly.
 - c) Question was raised about the need for this resolution if the issue is still being negotiated; point is to apply pressure and demonstrate support for the AFT on this position of workload parity.
 - d) Motion made, seconded and approved unanimously to support the resolution, with caveat that we will pursue future discussion if any issues arise. Adjunct input to be brought back to next AS meeting and also sent to AFT.
- ii. Challenges of Gymnasium Joint Use – J. Landicho
 - a) Landicho informed the Senate that, during the afternoon, the City's programs overwhelm Miramar classes with noise. Students have difficulty hearing instructors. Noise levels have serious implications for intercollegiate programs/activities and the ability to teach student athletes.
 - (1) Question was asked about a solution. Landicho stated there needs to be some commitment from the college to pursue noise mitigation. Can't be totally mitigated, but it can be improved.
 - (2) Hopkins reported that the issue is on the Facilities list of projects, but it is not a priority due to cost. A wall would reduce usability of the building.
 - (3) No request for Senate action; presentation was informational.
- iii. Performing Arts Center Information Regarding Development of Programs – L. Ascione
 - a) Update about PAC initiative. We have the approval to move ahead, which means we can start looking for money from community.
 - b) Presented two proposed programs and three new degrees: two new Music degrees (AA Music for Transfer & AA Music Education) and an AA or Certificate of Achievement in Dance (emphasis in World Dance to also emphasize World Music).
 - c) Goal is to have a PAC available for community use, something Ascione reported the other campuses cannot do. Classroom activities and practice spaces will be separate from performance area to allow it to be rented out to make it revenue-generating.

- d) Murphy asked if there was a needs assessment on whether or not these degrees would generate a population to sustain this facility and if the goal of the facility was to create a house for new programs that we really need as a college or is it primarily to have a revenue-generating community center.
- e) Plan is to have two separate facilities; second facility will have a small theater that could allow for some drama, but not a full Theater program.
- f) Based on Ascione's observation of other similar centers in other districts, a PAC can be sustainable.
- iv. SDCCD Associate Degree Initiative: Double Associate Degree Graduates by 2022 – L. Murphy
 - a) FYI: Chancellor has stated that the goal is to double AA Degrees by 2022.
ASSOCIATE DEGREE INITIATIVE – from Chancellor's Cabinet Update 9/21/15
The San Diego Community College District (SDCCD) is deeply committed to student success, and it has launched a strategic effort to double the number of associate degree graduates from its colleges by 2022. The Associate Degree Initiative proposed to increase degrees conferred in 2014-15 by 10 percent. Final numbers are now available, and the District exceeded its goal with an increase of 37%. Mesa College saw a year-over-year increase of 45% in 2014-15, Miramar College saw a year-over-year increase of 37%, and City College saw a year-over-year increase of 25%. Overall, the District conferred 3,010 associate degrees in 2014-15.
- v. SSSP Plan (First Reading) – H. Irvin
 - a) Gave overview of the plan. McMahon will send out draft that will identify areas of change.
 - (1) Assessment, Orientation, Ed Plan, Follow-up. SSSP can only be used for at-risk population.
 - (2) Timeline: AS first reading on Oct 6th; AS second reading on Oct 20th; approval at CEC on Oct 27th; document mailed to CCCC on Oct 30th.

F. Senate Reports

- i. Treasurer – Joan Thompson reported a balance of \$1161.11. Reminded everyone she is still collecting dues.
- ii. President's Report – No report due to time constraints.
- iii. President-Elect – None

G. Announcements

The meeting was adjourned at 5:01pm. The next meeting will be on Oct 20th. Please submit agenda items to both Marie McMahon and Juli Bartolomei.

Respectfully submitted,
Dan Igou and Juli Bartolomei