

Minutes
Miramar College Academic Senate
Location: L-309
Dec 2, 2014 3:30-5:00pm

Senators Present: Buran Haidar, Marie McMahon, Gina Bochicchio, Joan Thompson, Carmen Jay, Frederica Carr, Daphne Figueroa, Dan Igou, Josh Alley, Clara Blenis, Isabella Feldman, Cynthia Gilley, Ann Gloag, Rich Halliday, Mark Hertica, April Koch, Jennifer Leaver, Andrew Lowe, Eric Mosier, Laura Murphy, Wheeler North, Wai-Ling Rubic, Shayne Vargo, M. Patricia Beller, Johnny Gonzales, Shawn Hurley, Thong Nguyen

Absent: Sean Bowers, Rebecca Bowers-Gentry (proxy: C. Gilley), Rick Cassar, Otto Dobre, Naomi Grisham (proxy: J. Thompson), Dan Willkie

Other Attendees: Mara Sanft, David Buser, Patricia Hsieh, Roanna Bennie, Judy Patacsil, Duane Short, Ray Ishak, Marcy Worthington, Juli Bartolomei

Meeting called to order at 3:36pm.

A. Approval of Agenda and Previous Minutes

1. The agenda was approved after removal of “program definition” from item D3, as it is still being discussed at Academic Affairs, and postponing item B1.
The previous minutes were approved unchanged.

B. Special Reports

1. District Emergency Planning – Christopher Manis (Vice Chancellor, Facilities Management). Not present, so this item was postponed to a later meeting.
2. District Threat Assessment Workgroup – Judy Patacsil presented information about the District’s Behavioral Intervention workgroup that is co-facilitated by Lynne Neault and Robin Watkins. It was initiated at the District Governance Council out of concerns of staff and faculty about what to do in the case of a threat and what we’re doing collectively across the district and at each campus. The Chancellor tasked this workgroup of faculty, staff and administrators from the three district colleges with developing a consistent approach to handling threats on campus. At the present time, Miramar, with its Behavior Intervention Team (BIT), and City, with its CARE team, have a similar approach to this issue; Mesa has a slightly different approach, with its Crisis Response Team. Campus police are the experts on threat assessment and will take the lead on this issue. The Miramar team consists of Judy Patacsil, Robin Watkins, Dean of Student Affairs, Dean of Public Safety and two DSPS counselors. This will be a topic on our Spring 2015 Convocation program. A measure from the State Academic Senate recommended that all community colleges have a BIT and for consideration of Threat Assessment software to allow multi-campus communication. Go to the BIT webpage or send them an email regarding any student concerns. The team is primarily focused on student referral, but it is also available to consult with faculty members who feel threatened.

There is consideration for purchasing Threat Assessment software available to track students of concern, who may be taking classes on more than one campus in the district. The Miramar campus has a website and the Miramar Dean of Student Affairs has produced a Student Affairs Behavioral Reference Guide. April asked if there were services for faculty who had been involved in a student threat situation. Judy suggested emailing the campus police with concerns and pointed out that Miramar BIT and its website are available to faculty as well as students. Wheeler suggested that there be a professional development component. Our campus representatives have done training in this area.

3. College Administration – Patricia Hsieh reported on the College Hour pilot program and encouraged faculty to participate, distributed copies of the student Passport to Success, and invited all to the upcoming holiday luncheon.

C. Old Business

1. CGC Recommendation – Governance Handbook Sections: Overall Structure, Committee Membership and Goals, and Appendices – Approved by consent calendar.
2. 2014-15 Miramar Research Agenda – Approved by consent calendar.
3. Faculty (Contract) Hiring Ranked Priorities (Second Reading) – Marie presented the updated final ranked list, with Sociology now at the top of the list. She followed up with an explanation of the update and the process followed by the Faculty Hiring Committee. A motion to approve the ranked list was passed by unanimous consent.
4. 2016 Accreditation Self-Evaluation: Faculty Roles (Amended Motion) (Second Reading) – A motion to approve passed by unanimity after a minor sentence structure change.

5. General Education Criteria & Philosophy (Draft) (Second Reading) – Dan Igou presented a topic from last spring. The Policies and Procedures Subcommittee of CIC worked on this back in 2012, and it has been brought back for streamlining. There are no substantive changes, just moving the item about graduation requirements to a different area within Policies and Procedures. A motion to approve passed by unanimous consent.
6. Waivers For Major Requirements – CIC Recommendations – Buran gave a short review of the extensive discussions about the issue at the district sister colleges and the DGC about the CIC recommendations, including the support of all sister colleges of two recommendations that were brought to the last CIC meeting. Duane Short, as our representative to CIC, explained that, right before the meeting, one of the members wanted to change recommendation #2. The compromise was to leave recommendations 1 and 2 unchanged, and to add a third recommendation that all parties will comply with Ed Code, Title 5 and Board Policy. The inclusion of recommendation #3 was not supported by Mesa's Senate, as their Senate had previously rejected it. Mesa's Senate already voted to strike it from the CIC recommendations, and City's Senate is expected to take the same position. Daphne moved to support our sister campuses and to strike recommendation #3 from the CIC recommendations. The motion was seconded and passed by unanimous consent.
7. Cultural and Diversity Plan: Tracking and Implementation – Buran reminded that the Senate had already approved the framework of the plan that did not include implementation and tracking elements. These elements have since been presented to the CEC. The Diversity and International Education Committee will be taking a look at the new elements on 12/10 and it will come back to the Senate, if necessary, at a later date.

D. New Business

1. BDRS Request for Funding Prioritization (First Reading) – David Buser presented the BRDS-ranked list for funding, with 61 requests and available funds totaling \$66K. BRDS recommends funding the first 12 items on the list, which add up to about \$300 short of \$66K. If any extra money comes in, a ranking system is in place for those expenditures. Some requested items were partially funded and others were struck out because funding was found elsewhere or they were removed by the requestor. Motions to suspend the rules and move the list forward were both approved by unanimous consent.
2. Assigning Courses to Disciplines – All-Senates Resolution (First Reading) – Duane Short explained the issue of minimum qualifications (MQs) for teaching courses in specific disciplines and the Curriculum Committee's job of assigning courses to one or more disciplines. In 1991, the State determined that all community colleges need to do that. Duane explained that a course can be assigned to a single discipline, to more than one discipline, or it can be assigned as an interdisciplinary course. Our district has a unique situation with completely aligned curriculum across all sister colleges, without an official course assignment to disciplines. Recent disagreements at the CIC led to convening of a faculty work group consisting of the Curriculum chairs, the Academic Senate presidents, and other faculty from Miramar, Mesa and City, with Shelly Hess facilitating the discussions. An all-senate resolution was developed for approval. Duane went over the proposed process for assigning courses to disciplines, specifying that the intent is for faculty to have primary input and for this to be done primarily by consensus among the discipline faculty, with disagreements to be facilitated by the Academic Senates of the three campuses. Discussion ensued. Carmen Jay asked if the interdisciplinary option had a prescribed number of upper-level courses. The answer was in the negative. Wheeler expressed that flexibility about a hard or soft version of the assignment of interdisciplinary course is important and that it is not clear if the resolution addresses that point. Another point of discussion was that "interdisciplinary" does not apply to non-Masters disciplines, and colleges can have additional requirements above the minimum. The MQs for non-Masters disciplines is usually any degree and directly related professional experience. A recommendation was made to amend the resolution by removing "upper division" and change the wording to "and other coursework and/or experience" and strike out up to "in." Motions to suspend the rules and to adopt the recommendation were both approved by unanimous consent.
3. IPR/SLOAC Recommendations (Active Courses) (First Reading) – Marie introduced the course activation issue that was presented at Academic Affairs. Laura Murphy, the SLO Coordinator, explained the issue about how we define active courses for assessment purposes. The recommendation is to define "active courses" as only those courses being offered in each assessment cycle. The two-year cycle for assessment is moving to a three-year cycle. This will remove non-active courses from TaskStream only. This is strictly about assessment; deactivation is a separate issue. Motions to suspend the rules and to approve the IPR/SLOAC Subcommittee's recommendation were both approved by unanimous consent.

E. Committee Reports/Information

1. Fall 2014 ASCCC Plenary & Resolutions (Highlights) – Buran gave brief highlights of the State Academic Senate Plenary discussion, including the technology initiatives, the Statewide Adult Course Development and SD Regional Consortium (AB 86). She reminded that all the Plenary-presented materials are posted on the ASCCC website, including the PowerPoints on Technology Initiatives, etc. Another important issue is the Regional Consortium for

Statewide Adult Education Course Development. Input is needed. Daphne said the workgroup she is involved with has received no information about this at all.

F. Senate Reports

1. Treasurer – Joan Thompson reported a balance of \$1062.69 after donating \$300 towards the Classified Holiday Party. 43 faculty members have paid, to date. Buran wants people to think about the best time in the spring to have our faculty BBQ.
2. President's Report – Buran Haidar had no report.
3. President-Elect – Marie McMahon had no report.

G. Announcements

1. Winter Holiday Party: Dec 13th, MCAS

The meeting was adjourned at 5:01pm. The next meeting will be on February 3rd. Please submit agenda items to both Buran Haidar and Juli Bartolomei.

Respectfully submitted,
Gina Bochicchio and Juli Bartolomei