

Minutes
Miramar College Academic Senate

Location: L-309

Feb 18, 2014 3:30-5:00pm

Senators Present: Buran Haidar, Daphne Figueroa, Gina Bochicchio, Joan Thompson, Frederica Carr, Mark Hertica, Dan Igou, Clara Blenis, Sean Bowers, Rebecca Bowers-Gentry, Dawn DiMarzo, Otto Dobre, Isabella Feldman, Cynthia Gilley, Naomi Grisham, Rich Halliday, April Koch, Andrew Lowe, Eric Mosier, Wheeler North, Wayne Sherman, Dan Willkie, M. Patricia Beller, Johnny Gonzales

Other Attendees: Darrel Harrison, Juli Bartolomei

Absent: Erica Murrietta (proxy: I Feldman), Marilyn Espitia (proxy: D. Igou), Bob Fritsch, Jeff Higginbotham, Jordan Omens, Lawrence Hahn, Shawn Hurley, Lisa Selchau, Shayne Vargo (proxy: F. Carr)

Meeting called to order at 3:36pm.

A. Approval of Agenda and Previous Minutes

The agenda was approved. The previous minutes were approved unchanged.

B. Senate Reports

1. Treasurer – Erica Murrietta was not present.

2. President's Report –

i. Spring Barbecue: It was decided by consensus to hold the Senate barbecue on Thursday, April 17th to start at 12:30pm. Wheeler will take charge of the barbecue and Daphne and Juli volunteered to organize the list of faculty contributions of sides and desserts.

ii. The Board of Trustees is considering updated Students Services policies and procedures on Academic Accommodations and Disability Discrimination for Students with Disabilities, and Nondiscrimination Prohibition of Harassment.

iii. Committee membership update:

(1) Vacancies on some committee for faculty from Library/Tech and Public Safety due to limited number of faculty for the former and logistics of travel for the latter. Possibility of filling the vacant positions with faculty from other areas was mentioned. Joan Thompson clarified that the memberships of the Professional Development Committee and the Tenure and Promotion Committee are set by AFT contract.

(2) Two remaining faculty vacancies: one for an instructional faculty on the Student Services Committee and another for a Liberal Arts faculty on the Marketing and Outreach Committee.

(3) The Instructional PR/SLOAC Committee's current challenges and over representation of faculty from MBEPS. Currently, the College-wide SLO Facilitator, Laura Murphy, is the acting Co-Chair and B. Haidar is filling an at-large faculty position. Buran solicited a replacement from the School Liberal Arts. A question was asked as to why L. Murphy couldn't be the Co-Chair. Buran explained that the Campus-wide SLO Facilitator position has a description of duties that come with reassigned time, and one of the responsibility is as a non-voting resource person. That role is separate and distinct from that of governance committee Co-Chair. Daphne reminded that the Campus-wide SLO facilitator is a non-voting resource member on all three Program Review Committees and she informed that the CGC is working on sorting out the issue.

- Two vacant senator positions: Biology and Fire Protection.

iv. Open Dialogue between Senate Presidents the College President and all the management teams. Buran shared ongoing mischaracterization of the dialogue that took place on Jan 16, 2014. She expressed that she and other Senate Presidents are happy to clarify any issues. B. Bowers-Gentry raised the issue of definition of "open" dialogue and the "criteria" of leadership for this and future dialogues. Buran explained that the "dialogue" was between the Senate leadership and the College leadership and she pointed out that elected leadership comes with responsibilities such as those of upholding the constitution, and that performance of duties in that context takes place with no need for additional input. She explained that the meeting minutes/notes might clear the confusion. She projected a highlighted version showing the participants as the College President and her management team and three Academic Senate Presidents, and the discussed items. Few Senators expressed lack of awareness of the "open dialogue". Some discussion followed of listed summary of areas to pursue in the near future and ended with agreement that Buran will be sending out the meeting minutes/notes to all Senators.

3. Past-President – Daphne Figueroa reported on several items from the Chancellor's Cabinet. These included:

i. Recommendations from the MOOC task force will be coming to next DGC. Not in favor of MOOCs in our district. Interest is focused on the use of online technology for Academic Support Services (e.g. online tutoring pilot) and assisting students with preparation for taking placement exams.

- ii. Boards of Trustees for several community colleges are preparing resolutions in support of offering baccalaureate degrees at community college. However, there are still challenging issues.
- iii. Prop 39 funds – These are for sustainable maintenance projects. State funds have been set aside and projects submitted by our district are pending approval. If approved, the District will receive approximately \$1.2 million.

C. Special Reports

1. ACCJC 2014 Annual Report (Information) – Buran reported that we received the annual report from ACCJC, and she projected a highlighted document that she prepared highlighting differences between the 2013 and 2014 ACCJC Annual Reports.
2. Taskstream Implementation –The taskforce formed a small workgroup to complete the Taskstream training by end of March. The workgroup will be reporting to and updating the Implementation Team. Fall 2014 is the Taskstream implementation date. Dept Chairs and Deans will receive training prior to Fall 2014 Flex to act as trainers for faculty during the 2014 Fall Convocation. SLOJet remains the repository of course SLO assessment for spring 2014.

D. Committee Reports/Information- None

E. New Business

1. Part-Time Faculty Nomenclature: The State Academic Senate has asked for information on this subject. Freddie Carr conducted a survey to see how the adjunct faculty population would like to be addressed. Of 17 respondents, The majority (9) voted for “adjunct faculty”, and 6 voted for “associate faculty.” Freddie said that Jim Mahler asked if he could use the instrument for the entire SDCCD and Grossmont District. Patricia Beller said that she would have participated in the survey with more background information about it. Wheeler suggested that we wait for AFT to conduct the survey using a larger population.
2. Digital Technology and Instruction – Mark Hertica expressed concern about the lack of a District entity for discussion of issues of Digital containers (storage space) and Campus wireless speed. He pointed out that instructional material stored in digital containers, behind our firewall, is accessible to instructors for editing only when they are physically on campus. Mark has discussed the issue with Kent Keyser, with no mutually agreeable resolution. The new Dean of Online and Distributed Learning, Kats Gustafson, was apparently unaware of the problem. He added that the campus wireless speed is too slow for many educational applications and newer laptops and tablets used by students have no ports for Ethernet cables. Other colleges with the same resources manage to have workable wireless systems. It was agreed that the issue is to be addressed at the DGC after concurrence of all the District Academic Senates.
3. CGC Recommendations – Daphne Figueroa reported that the CGC has made a recommendation regarding the FLEX Subcommittee. This subcommittee had its parent committee changed from Staff Development to Academic Senate. All the faculty representative positions remain vacant. The CGC reviewed the status of the FLAX Subcommittee and is recommending that we disband it. The FLEX Coordinator would instead act as a liaison and resource for the Staff Development Committee. The Senate approved by consensus a motion to support the recommendation of the CGC.

F. Old Business

1. Program Initiation and Institutionalization Processes (Second Reading) – Item was postponed pending anticipated input from our managers regarding the document Appendix detailing the process and procedure for submitting grant proposals. Buran clarified the issue by showing a document she prepared of the current College Procedure as reported in the accreditation 2013 Midterm Report, highlighted with specific changes and cross-references to the steps of the draft process and procedure under discussion. Greg Newhouse will be working with the Program Processes taskforce. Becca raised a separate issue and she questioned the need for the Program Prioritization “Task Force” proposed in the draft document. She asked if it was necessary to form another “committee” and could it not be handled by the current governance structure. Buran clarified that no current governance structure deals with this important issue that determines the direction of the college given the limited resources.
2. Course Caps – The California State Academic Senate has a clear position on the issue of Course CAPs through a paper that was adopted in spring 2012. This will be studied further in the near future.

G. Announcements

1. College Retreat: March 7, 2014 (Mark your calendar!)
2. Board of Trustees Meeting: March 27, 2014 (Mark your calendar!)
3. ACCJC Annual Report due March 31, 2014
4. Invest in Success: April 16, 2014

The meeting was adjourned at 5:04pm. The next meeting will be on March 4th. Please submit agenda items to both Buran Haidar and Juli Bartolomei.

Respectfully submitted,
Gina Bochicchio