

**Minutes**  
**Miramar College Academic Senate**

Location: L-309

Nov 05, 2013 3:30-5:00pm

**Senators Present:** Buran Haidar, Gina Bochicchio, Erica Murrietta, Frederica Carr, Mark Hertica, Rebecca Bowers-Gentry, Otto Dobre, Marilyn Espitia, Isabella Feldman, Bob Fritsch, Naomi Grisham, Rich Halliday, Jeff Higginbotham, April Koch, Andrew Lowe, Eric Mosier, Wheeler North, Jordan Omens, Wayne Sherman, Dan Willkie, M. Patricia Beller, Lawrence Hahn, Shawn Hurley, Lisa Selchau, Shayne Vargo

**Other Attendees:** Daniel Miramontez, Laura Murphy, Marie McMahon, Karinna Topete, Juli Bartolomei

**Absent:** Daphne Figueroa, Joan Thompson (proxy: E. Murrietta), Peter Elias, Clara Blenis, Sean Bowers, Dawn DiMarzo, Johnny Gonzales

Meeting called to order at 3:35pm.

**A. Approval of Agenda and Previous Minutes**

The agenda was approved after a reordering to discuss Old Business (section F) immediately after Committee Reports/Information (section D). The previous minutes were approved with changes to section D2 (Assigning Disciplines), requested by presenters Dan Igou and Duane Short.

**B. Senate Reports**

1. Treasurer – Erica Murrietta reported an account balance of \$680.82. Additional dues have been collected but not yet deposited. The Academic Senate now has sufficient funds for the two scholarship awards, which total \$600. More dues must be collected if the Academic Senate is to fund the annual faculty barbeque on Dec. 5. The decision will be made at the November 12<sup>th</sup> Academic Senate meeting.
2. President's Report – Buran Haidar reported on the following:
  - i. The recent legal challenge to the role of the Academic Senate in California Community College governance has been denied by a California judge. This challenge was initiated by a group called California Competes.
  - ii. ASCCC Awards and Application Deadlines
    - (1) Exemplary Award (the theme is "Assessment for Placement: Effective Practices, Alternatives, and Improving Outcomes"): \$4000 award to the college. Application deadline: November 12, 2013.
    - (2) Hayward Award (outstanding part-time community college faculty): \$2150 award to the chosen faculty member. Application deadline: December 23, 2013.
    - (3) Regina Stanback-Stroud Diversity Award (faculty with outstanding commitment to diversity issues): \$5000 to the chosen faculty member. Application deadline: February 10, 2014.
  - iii. The annual MLK parade will be held on January 19<sup>th</sup>, 2014. Faculty members are highly encouraged to show support for our students by helping with the float construction and attending the parade.
3. The March 2014 meeting of the Board of Trustees will be held at Miramar College. The college presentation to the Board will be about the use of technology in instruction and marketing of CTE programs.
4. Past-President – Daphne Figueroa was not present.

**C. Special Reports - None**

**D. Committee Reports/Information**

1. ASCCC Fall 2013 Plenary Resolutions – These were sent out to all Senators. Buran ~~reported on~~ emphasized the following:
  - Consent calendar (8 items). This consists of items believed to be non-controversial, do not potentially reverse a previous position, and do not compete with another proposed resolution.
  - 2.01 F13 ASCCC Statement on Accreditation (consent calendar)
  - 7.01 F13 Academic Senate Participation in the Online Course Exchange (consent calendar): Buran has requested input from the Distance Education Committee.
  - 7.03 F13 Performance Classes: Buran has requested input from faculty in the Department of Humanities.
  - 8.01 F13 Counselors as Discipline Experts (consent calendar): Buran has requested input from Counseling.
  - 7.02 F13 Request of CCCCO to Provide Faculty Obligation Number Data (consent calendar)
  - 12.01 F13 Community College Faculty Exchanges (consent calendar)
  - 18.01 F13 Use of Multiple Measures in Common Statewide Assessment Exams (consent calendar)

**E. New Business**

1. Program Review/Outcomes and Assessment Committee (First Reading) – Buran gave us a short history of the proposal for merging the three program review committees into one, forwarded by the College Governance Committee (CGC). The CEC tasked the co-chairs of the three Program Review Committees to form a task force to

include the SLO Facilitator to explore. The task force brought to the CGC a proposal for combined Program Review subcommittees of PIEC, and a second subcommittee of the latter for outcomes and assessments. The CGC decided that there was no clear reason to the two subcommittees. Instead, CGC recommended one stand-alone committee, the Program Review and Assessment Committee, which would be in charge of both functions. Laura Murphy, SLO Facilitator, explained that the original proposal of the taskforce was intended to address the issue of the workload of the instructional Program Review Committee co-chairs who serve as members of the PIE steering Committee in addition to a separate reporting function to the Academic Affairs Committee. Dan Willkie expressed skepticism about merging the three Program Review committees. Buran informed that the CGC is in the process of reviewing the governance committee structure to address the workload of committee co-chairs. A second reading of the CGC recommendation will take place at the next Academic Senate meeting on Nov 12, 2013.

2. Contract Faculty Prioritized Hiring List (First Reading) – Marie McMahon presented the 2013-2014 Prioritized List, developed by the Contract Faculty Hiring Committee (FHC). The Chancellor has announced that Miramar will be able to hire eight instructional positions in the spring 2014. This list will be used to select those eight positions. Non-classroom faculty positions are also on the list to be filled when funding becomes available. Marie presented the criteria used in developing the list, which included School ranking (School Priority Number), based on items such as licensing mandates, government regulations, and data from Program Review and Integrated Planning. After a short discussion the Academic Senate approved a motion to suspend the rules to vote on the FHC-recommended Contract Faculty Prioritized Hiring List. It was then moved and seconded to approve the prioritized list with no changes. A friendly amendment was added to specify that the prioritized list will be used to hire other new contract faculty if retirements or faculty departures occurred this year.
3. Benchmarking of College Performance Outcomes (First Reading) – Daniel Miramontez, chair of the Research Subcommittee (RSC), reported on a proposed institutional benchmarking methodology for new questions of the ACCJC Annual Report that were added for the first time last year. The new questions ask for the institution set-standards for student achievement data as outcomes, including: completion and retention rates, transfer volume, and number of degrees and certificates. Last year, the college used a 5-year average for these benchmarks. This year, the proposal is to use a more complex method, which involves adding the calculated ~~the~~ standard deviation of the last five years' data to the value data point of the of the latest 5<sup>th</sup> years. Buran reported that since the presentation of the proposed methodology to the PIEC committee, she and Daniel have met multiple times including a meeting with the Senate Executive Committee and discussed an alternate methodology, appropriate for trending achievement data with limited volatility. The alternate methodology consists of subtracting the SD of the five previous years from the calculated year-six value obtained from the regression line equation. She presented a PowerPoint with graphical representation of volatility of some but not all achievement data, and a comparison of the values of the institutional set expectation using the three methodologies under discussion. (*The PowerPoint presentation is posted on the Academic Senate Website*). Buran informed that a proposal for a combined methodology for benchmarking that uses the regression approach when it applies will be brought to the next Academic Senate meeting for the second reading.

#### F. Old Business

1. Spring 2014 Convocation – A motion to hold the President's convocation in spring 2014 was approved. A second motion to hold the spring convocation on Friday afternoon was not seconded. The Senate supports holding the President's convocation in spring during the FLEX week on its traditional Thursday morning.
2. Instructional PR/SLOAC Handbook Changes (Second Reading) – Buran standing in for Daphne summarized the proposed changes, including 1) adding a classified representative to membership and 2) adding a new committee goal (#3) "Review all instructional and instructional services program review self-study reports on a recurring basis and provide feedback and recommendations." Discussion ensued about the evaluative component, the scope of the committee's authority, and previous discussions of a shifting purpose of the evaluative component. Laura Murphy said that the Program Review Committee did not know what the scope of the committee's authority would be, and that the College President said that the committee could not discuss the issue until the goal is part of their mission. The Senate approved the proposed membership change of the committee, but not the inclusion of the goal #3.

#### G. Announcements

1. Miramar College Holiday Ball: Dec 7, 2013 – Erica Murrietta will be accepting contributions for a door prize or gift basket.

The meeting was adjourned at 5:10pm. The next meeting will be on November 12<sup>th</sup>. Please submit agenda items to both Buran Haidar and Juli Bartolomei.

Respectfully submitted,  
Gina Bochicchio