

Minutes
Miramar College Academic Senate

Location: M-108

October 16, 2012 3:30-5:00pm

Senators Present: Daphne Figueroa, Buran Haidar, Gina Bochicchio, Erica Murrietta, Joan Thompson, Mark Manasse, Lawrence Hahn, Peter Elias, Francois Bereaud, Clara Blenis, Otto Dobre, Isabella Feldman, Rich Halliday, Mark Hertica, April Koch, Andrew Lowe, Eric Mosier, Jordan Omens, Angela Romero, Sandra Slivka, Dan Willkie, Frederica Carr

Other Attendees: Duane Short, Daniel Miramontez, Sandi Trevisan, Denise Kapitzke, Joyce Allen (Classified Senate President), Terrie Hubbard, Nina Jacobs, Dan Igou, Terrie Hubbard, Rick Cassar, Marie McMahon, Juli Bartolomei

Absent: Sean Bowers, Dawn Burgess (proxy: P. Elias), Naomi Grisham (proxy: I. Feldman), Jeff Higginbotham (proxy: E. Murrietta), Wheeler North (proxy: D. Figueroa), Nam Sinkaset (proxy: G. Bochicchio), Dan Gutowski, Ric Matthews

Meeting called to order at 3:35pm.

A. Approval of Agenda and Previous Minutes

The agenda was approved after a reordering to have item Di (Staff Development report) go first and to postpone item Fii (Resolution: Curriculum Integrity and Pedagogy) until the next meeting. April Koch made the motion and it was approved. Both sets of previous minutes were approved unchanged.

B. Senate Reports

- i. Treasurer – Erica Murrietta reported a balance of \$919.62, with 43 having paid, including some who paid to sponsor others.
- ii. President's Report – Daphne reported on:
 - i) Committee/Sub-committee vacancies
 - (1) Student Services Comm. – 1 instructional faculty
 - (2) Instructional PR/SLOAC Sub-comm. of AAC – 1 faculty at large
 - (3) Research Sub-comm. of PIEC – 1 faculty at large
 - (4) 2 adjunct Senate vacancies
 - ii) Reconciliation of SLO Data for ACCJC Report. This was accomplished, despite a time-frame issue with discrepancies between ISIS and SLO-jet. The data shows that we have fewer courses that are active and offered, and our SLO compliance is very good.
 - iii) A request was made by AFT for the Academic Senate to take a NO position on Proposition 32, similar to the YES position on Proposition 30, which was agreed upon at the previous meeting. This will be discussed at the next Academic Senate Executive Meeting.
 - iv) College Governance Handbook is nearly ready to be made public.
 - v) The ACCJC visit takes place the morning of Nov. 1st. The final visit schedule has not yet been finalized. The Committee will make a report to the Commission and the results will probably be available sometime after January, 2013. The school has to start the midterm accreditation report, which is due on October 15th, 2013. All are encouraged to get involved with the write-up. Interested parties can contact Daphne.
 - vi) ASCCC Fall Plenary resolutions have been sent out by the State Academic Senate Executive Committee and will be sent out to our Senate members in the near future.
- iii. President-Elect – Buran Haidar had no report.

C. Special Reports

- i. None

D. Committee Reports/Information

- i. Staff Development – Rick Cassar and Terrie Hubbard, co-chairs of the committee, reported on the successful implementation of the “one-pot” system for the AFT-negotiated faculty travel funds. This system was developed by the Staff Development Committee and the Academic Senate. The intent was to improve faculty professional development by making the faculty travel fund distribution more equitable. Another improvement was that the funds were made available to faculty starting July 1st, instead of having to wait until October, as in previous years. Some of the rules for using this fund were reviewed:
 - i) Each faculty member can use up to \$1000 for approved travel during the fiscal year, for one or more trips. This applies to both contract and adjunct faculty.
 - ii) Multiple faculty from the same department can attend the same conference if the department chair approves. The spreadsheet with details of fund expenditure is included with these minutes as an attachment for senators to share with their departments. The committee meets the last Monday of the month.
- ii. Curriculum: Dan Igou, Curriculum Committee (CC) chair, reported on issues related to recent changes in course repeatability rules. The district instructional office has recommended that the CC ask for their help in removing outdated repeatability language from course outlines of record and the catalogue. The CC is asking the Academic Senate to approve this request. This would allow the Office of Instructional Services to remove the language, instead of the various department faculty. Since there is a large number of affected courses, approval of this administrative process would expedite the necessary changes. This action would apply only to course outlines and catalogue entries. Program changes due to repeatability will have to be made by the

departments. The list of pertinent courses is broken down into three groups, with the first group scheduled for language changes in Spring of 2013. Some questions were asked about work study, service learning and independent study. In theory, these classes will have unit limits instead of repeatability criteria. The CC will keep us updated on changes made to these categories. It was decided by consensus to let the CC move forward.

E. New Business

- i. Board Policy: Academic Integrity in Distance Education: Student Authentication – Daphne showed the document, which comes from Vice-Chancellor Otto Lee’s office. Angela Romero, who serves on the District Distance Education Committee, stated that they have been discussing this issue for some time now. Recently, a student authentication statement has appeared on the Blackboard login page. Angela read the statement. Daphne suggested we support the policy in general, but that we should be involved in deciding on any procedures that might be put into place to support it.
- ii. Resolution: Supporting Function and Safety (First Reading) – Daphne presented Wheeler’s proposition. Dan Willkie said this proposal should have been brought first either to the District Classroom Standards Committee, the Facilities Committee and/or the Review of Services Committee before coming to the Academic Senate. Gina Bochicchio made a motion to refer the resolution to the Facilities Committee, the motion was seconded, and it was agreed upon by consensus.
- iii. Resolution: Academic Senate Support for Proposition 30 (First Reading) – Daphne was the mover on a resolution supporting Proposition 30 and read it. Buran agreed to second the motion to approve the resolution. The AFT has also suggested we add on, or write a similar resolution, in opposition to Proposition 32. Freddy Carr pointed out that, while Proposition 30 is clearly beneficial to students and the college, Prop 32 is primarily beneficial to the faculty and staff; therefore, it would be more appropriate for someone to write a separate resolution. Freddy then made a friendly amendment to include the effect on the community in the Proposition 30 support resolution. The friendly motion was approved and the change was made. Peter Elias made a motion to suspend the rules and vote on the resolution without a 2nd reading and this was approved. A motion to vote to approve the resolution supporting Proposition 30 was made and the motion passed. It was further decided that Daphne and Joan would write a resolution against Proposition 32 and present it to the Senate Executive Committee at their next meeting.

F. Old Business

- i. Technical Assistance Visit Expectations and Desired Outcomes. Sandy Slivka asked for an immediate vote, but Daphne suggested we wait and hear the reports from the departments. A lively debate ensued. The discussion fell into several categories:
 - i) Informational questions, including “what” (Daphne brought up the State Academic Senate website, <http://www.asccc.org/services/technical-assistance>, for help in explaining), “when” (this has not been decided, although both Convocation and the day after have been suggested) and “how much” (not specified, but the college president has graciously offered to pay for the visit).
 - ii) Questions regarding reasons for the visit: Senators expressed frustration over still not knowing the specific issues that precipitated it. A few were also interested in exactly how the decision was made and by whom. Daphne responded that she had been very specific to the college president about the reasons, and she feels that is why the president agreed to the visit. However, she has been hesitant to put blame on any one person or persons in public, so she has refrained from being explicit at Senate meetings. She explained that, over the summer, the administration launched several projects, including the planning retreat and the convocation, without collegial consultation. She feels that those were indeed consultation issues, as stated in Title 5 regulations. However, it was summer and there was nobody around to protest. She also gave an example of lack of collegial consultation at the district level. A vice-chancellor made a unilateral decision to keep faculty-approved TMC-aligned degrees from going before the Board of Trustees this summer, which prevented them from being offered this fall. Buran pointed out that there is much confusion about who has decision-making authority and over what areas.
 - iii) Discussion about information and information sharing: Sandy pointed out that perhaps the majority of the faculty didn’t care about lack of collegial consultation in the examples provided. Daphne agreed that many probably didn’t know enough to care. Others opined that few faculty wanted to listen to a lecture about AB 1725 and collegial consultation. Peter Elias reasoned that the visit would show ACCJC that we were willing to keep an open mind. Freddy said that, while it is a good idea for someone to step in when boundaries are broken, it may be better done internally. There was some agreement with this. Marie McMahon pointed out that, while the faculty “old guard” has considerable knowledge, that this was not always getting through to the rest of us. Daphne agreed and said that having an outsider presenting the information had some advantages. Sandy suggested the Senate Executive Committee consider some “alternative education options” to the technical assistance visit and bring them back for further discussion, and all agreed.
- ii. Resolution: Curriculum Integrity & Pedagogy (Second Reading) – postponed

G. Announcements

- i. Aviation grand re-opening: October 31st, 10am
- ii. Accreditation site visit: November 1st
- iii. Our next meeting is on Election Day.

The meeting was adjourned at 5:15 pm. The next meeting will be on November 6th. Please submit agenda items by 10/31/12.

Respectfully submitted,
Gina Bochicchio and Juli Bartolomei