

**Minutes**  
**Miramar College Academic Senate**

Location: M-108

October 02, 2012 3:30-5:00pm

**Senators Present:** Daphne Figueroa, Buran Haidar, Gina Bochicchio, Erica Murrietta, Joan Thompson, Mark Manasse, Lawrence Hahn, Peter Elias, Francois Bereaud, Clara Blenis, Otto Dobre, Isabella Feldman, Rich Halliday, Mark Hertica, Jeff Higginbotham, April Koch, Andrew Lowe, Eric Mosier, Wheeler North, Angela Romero, Dan Willkie, Ana Bravo, Frederica Carr, Dan Gutowski, Ric Matthews

**Other Attendees:** David Navarro, Nina Jacobs, Dan Igou, Jerry Buckley (VPI), Patricia Flower, Linda Woods, Darrel Harrison, Susan Schwarz, Paulette Hopkins, Lou Ascione, Gerald Ramsey (VPSS), Marie McMahon, Lynne Ornelas, Evan Hawkins (FACCC), Juli Bartolomei

**Absent:** Sean Bowers, Dawn Burgess (proxy: P. Elias), Naomi Grisham (proxy: I. Feldman), Jordan Omens, Nam Sinkaset (proxy: G. Bochicchio), Sandra Slivka (proxy: P. Flower)

Meeting called to order at 3:34pm.

**A. Approval of Agenda and Previous Minutes**

The agenda was approved after a recommended re-ordering to go to Special Reports immediately after the Treasurer's Report, to accommodate our guest speaker, then move to Old Business before returning to Senate Reports. Joan Thompson made a motion to approve the agenda with re-ordering. Joan also made a motion to postpone approval of the 9/18/12 minutes so senators have sufficient time to read them.

**B. Senate Reports**

- i. Treasurer – Erica Murrietta reported that there was no change in the treasury since her last report. Daphne added that we need more money if we want to have our BBQ in December.
- ii. President's Report – Daphne reported on:
  - i) Committee/Sub-committee vacancies, which include the following:
    - (1) Student Services Comm. – 1 instructional faculty
    - (2) Instructional PR/SLOAC Sub-comm. of AAC – 1 faculty at large; 1 MBEPS faculty
    - (3) Research Sub-comm. of PIEC – 1 faculty at large
    - (4) Two vacancies for adjunct senators – Welcome Ana Bravo from Counseling!
  - ii) Selection of Faculty SLOAC Facilitator – Laura Murphy
  - iii) Selection of Faculty FLEX Coordinator – Patti Flower
  - iv) The new State Chancellor of the California Community Colleges – Brice Harris
  - v) Professional Development Task Force
  - vi) The option for the Academic Senate to endorse Proposition 30 at our next meeting. The vote was yes by consensus.
- iii. President-Elect – No report

**C. Special Reports**

- i. FACCC and Proposition 30 – Evan Hawkins, today's guest speaker, is the membership chair from the Faculty Association of California Community Colleges (FACCC). He is at Miramar to take part in an ASC-sponsored debate on the subject of Prop 30. Hawkins stated that FACCC is an organization that advocates for community college faculty and currently has about 10,000 members. He briefly discussed benefits of joining FACCC and told interested faculty he could help them sign up. He spoke more at length about Prop 30, which is a big priority for his organization. He also gave some information about Prop 32, which is opposed by FACCC. The ensuing Q and A included a discussion about Prop 38, as well as the recent attack on shared governance in academia by Robert Shireman, of the California Competes Council. Hawkins also commented on our new State Chancellor, Dr. Brice Harris, who is replacing Jack Scott.

**D. Committee Reports/Information**

- i. District Student Services: Proposed Priority Registration Criteria for Fall 2014 – David Navarro reported that this is being mandated by the Student Success Task Force (SSTF); Daphne clarified that this SSTF recommendation is more than a recommendation now, as it has been codified because it was approved by the Community College Board of Governors. This system has 8 different priority groups, with various sub-levels within those groups. The highest priority will be given to active and former military, EOPS/DSPS students and foster youth. Those with previous degrees and/or too many units will have the lowest priority. There will be an appeal process for students who need it. Ric Matthews commented that this new system will be a hardship for those with degrees who wish to come back for retraining, especially in the allied health and biotech fields.

**E. New Business**

- i. Resolution: Curriculum Integrity & Pedagogy (First Reading) – Daphne read the resolution. It urges the immediate termination of the practice of splitting a course between two instructors to facilitate scheduling, unless the involved faculty members consent. This practice most often occurs with large-unit courses that are a combination of lecture and lab. A short discussion ensued on whether this issue would be more appropriately addressed at the departmental level, what the implications of passing this resolution would be for affected faculty, and whether this was a question of limiting faculty purview. The discussion had to be

cut short due to time constraints. Daphne suggested that the Curriculum Committee review the draft resolution, address any vagueness in the wording and make recommendations.

- ii. Technical Assistance Visit Expectations and Desired Outcomes – Daphne Figueroa presented this issue with the goal of addressing the many questions and concerns about why we are considering this now and why didn't we do it sooner if it was really necessary. She said it was not due to any single incident but rather a growing awareness that Miramar has some issues relating to faculty and administrative roles and responsibilities in shared governance. She emphasized that it was not aimed specifically at administration. A discussion followed. Joan Thompson asked that we all think about what was the intent of the visit and reminded us that nobody could change us, but that we had to be open to changing ourselves. Darrel Harrison spoke in favor of the visit, saying it was an educational process that would put us all on the same page. He pointed out that many faculty and administrators are relatively new to Miramar and may not understand all the subtleties of shared governance. He also said it was not a disciplinary process. Marie McMahon asked when the decision to pursue the visit was made by the Senate Executive Committee. Daphne explained that body did not make a decision, but rather heard the proposal, gave input and made a recommendation. The actual decision is a mutual agreement between the college president and Academic Senate president. The meeting in which the Senate Executive Committee was consulted took place in August, before the first senate meeting of the semester. Gina Bochicchio asked if the matter would be put to a vote in the senate. Daphne explained that it was not absolutely necessary, but it would be nice to have senate support. She went on to say that anyone can request to put something to a vote by putting it on the agenda, but that this item has not yet been put on the agenda for a vote because, technically, that does not happen until the item falls under old business, unless the body votes to suspend the rules. She would like to wait so that people have the chance to discuss the matter with their departments. Marie expressed concern that the idea for the technical assistance visit came "from the top down" and was already a fait accompli, without any campus-wide discussion. Daphne responded that, although she and the college president had agreed that the visit would be a good idea, the decision is not yet final and the campus is in the discussion mode now. A final comment was to encourage more discussion in the departments on the issue and to point out that the more people that participate in the visit, the more beneficial it would be.

#### **F. Old Business**

- i. SLO's in Curricunet – Should Miramar enter their course SLOs in Curricunet? Daphne showed an ACCJC informational document about obtaining proficiency in SLO-ology. Pertinent to the discussion is Standard IIA6, which says, among other things: "In every class section students receive a course syllabus that specifies learning outcomes consistent with those in the institution's officially approved course outline." Evidence of proficiency in this area (listed under Proficiency Rubric Statement 7) includes "samples of syllabi with SLOs of courses and program SLOs in the student catalog"; essentially that the students demonstrate awareness of SLOs. However, there is nothing in the ACCJC verbiage that specifically requires SLOs to be in Curricunet. Buran recalled a previous ACCJC doc that said it would be "reasonable" to house the SLOs with the Course Outlines of Record, but this document has not been located. Jerry Buckley said Deans, Chairs, et al. were working to put all syllabi with SLOs on the G-drive, which may be a more acceptable alternative to putting them in Curricunet. After some discussion, it was decided by consensus not to put Miramar SLOs in Curricunet.
- ii. College Status Report on SLO Implementation – Jerry presented the newest data from the College Status Report on SLO Implementation. We have 355 active/offered courses, 100% of which have SLOs. A more important number is the number or % of courses that have ongoing assessments. According to current data reported by the deans, the number is 339 courses, or 96% of all active/offered courses. However, the present number in SLOjet is approximately 10 percentage points lower, or 86%. Since the deans can't go in to SLOjet, they must depend on the faculty to tell them which courses have been assessed. Daphne emphasized that the numbers we report must match those in SLOjet, as ACCJC will likely ask for data verification. A discussion ensued regarding the fact that the SLO tracking database is rudimentary and figuring out which courses are active/offered "is a time-consuming manual process." It was decided that Buran would go in and do one last query, and that can be compared with the numbers in the narrative. Emails will go out to all faculty who have not assessed SLOs in their courses as of the last query. The senate approved by consensus that the narrative language move forward.

#### **G. Announcements**

- i. Aviation Grand Opening: 10/31/12

The meeting was adjourned at 5:17pm. The next meeting will be on October 16th. Please submit agenda items by 10/10/12.

Respectfully submitted,

Gina Bochicchio and Juli Bartolomei