

Minutes
Miramar College Academic Senate
Location: M-108
September 18, 2012 3:30-5:00pm

Senators Present: Daphne Figueroa, Buran Haidar, Gina Bochicchio, Erica Murrietta, Joan Thompson, Mark Manasse, Lawrence Hahn, Peter Elias, Francois Bereaud, Clara Blenis, Otto Dobre, Isabella Feldman, Naomi Grisham, Rich Halliday, Mark Hertica, Jeff Higginbotham, April Koch, Andrew Lowe, Eric Mosier, Wheeler North, Jordan Omens, Angela Romero, Sandra Slivka, Dan Willkie, Frederica Carr, Dan Gutowski

Other Attendees: Duane Short, Jerry Buckley (VPI), Dan Igou, Nina Jacobs, Patricia Hsieh (College President), Judy Patacsil, Juli Bartolomei

Absent: Sean Bowers, Dawn Burgess, Nam Sinkaset (proxy: G. Bochicchio), Ric Matthews

Meeting called to order at 3:36pm.

A. Approval of Agenda and Previous Minutes

The agenda was approved with no reordering. April Koch made the motion and it was approved.

The previous minutes were approved unchanged. Rich Halliday made the motion and it was approved.

B. Senate Reports

- i. Treasurer – Erica Murrietta reported a balance of \$464.62, but with the next deposit, there will be a balance of \$760.62. As of this date, 27 faculty have paid their dues. Frederica Carr brought up the possibility of fundraising to increase the treasury, and it was informally agreed upon to discuss this at a future meeting.
- ii. President’s Report – Daphne reported on the following:
 - i) Change in graduation venue: Miramar College was denied the use of the facility at MCAS-Miramar for graduation. Other options will now be considered, including having commencement on campus.
 - ii) Committee/Subcommittee Vacancies
 - (1) Student Services – 1 instructional faculty
 - (2) Instructional PR/SLOAC Subcommittee of the Academic Affairs Committee (AAC) – 1 MBEPS faculty and 1 faculty-at-large
 - (3) Research Subcommittee of PIEC – 1 faculty-at-large
 - (4) 3 adjunct senators
 - iii) Technical Assistance Visit Information
 - (1) Mutually agreed upon by Academic Senate President & College President to address participatory governance and collegial consultation.
 - (2) Not yet scheduled, but target is early spring 2013.
 - (3) Interested parties can go to the link: <http://asccc.org>, under “Services”, “Technical Assistance”.President Hsieh and Wheeler North both spoke briefly to say that the Technical Assistance visit would improve our position vis-à-vis the ACCJC.
- iii. President-Elect – No report

C. Special Reports

- i. None

D. Committee Reports/Information

- i. Curriculum Committee (CC) Update – Dan Igou reported on the following:
 - i) Six-year reviews are 65% current, which is an improvement from the last few years.
 - ii) Changes in repeatability of some of our course offerings: In the majority of cases, students are allowed 4 “experiences” per course, including withdrawals.
 - iii) SB1440 AA-T and AS-T degrees: ADJU transfer degree is through the Curricunet process; History and Physics are in various stages in the Curricunet process.
 - iv) Pre-requisites: CC will be forming a subcommittee to investigate this issue.
 - v) SLOs in Curricunet: CC voted against this the first time, but the issue has resurfaced--this time with more urgency from the district, which considers it an accreditation mandate. Each course SLO would be housed in Curricunet, along with the course outline of record, but in a separate document, one for each college. This allows the SLO to be changed without changing the course outline. It became apparent that nobody was absolutely sure that this is truly an ACCJC mandate, since we are already giving our students and the public access to our SLOs via our syllabi. Wheeler suggested finding out from the State Academic Senate. Daphne said she would do that and the subject will be re-addressed when more information is available.

E. New Business

- i. 2012 College Draft Report on SLO Implementation – Daphne Figueroa introduced Jerry Buckley, who brought up the report on the accreditation page of the Miramar website. The purpose of this document is to show where the college is in terms of reaching proficiency in SLO assessment.

As of this summer, 100% of courses offered had SLOs and about 95% were undergoing assessment. There are also Program SLOs and Student Services SLOs and we are at 100%.

There was a discussion of Proficiency Rubric Statement #7 in the report, since it relates to the previous discussion regarding SLOs and Curricunet. The statement reads as follows: “Students demonstrate awareness of goals and purposes of courses and programs in which they are enrolled.” Examples of having met this proficiency include “course outlines of record and syllabi with course SLOs.” The discussion was about whether this means we need to have a “generalized” syllabus in Curricunet with the SLOs and whether we need to have the SLOs themselves in Curricunet. Again, there was no consensus regarding the “official” mandate. Mark Manasse expressed frustration over the fact that different entities (AFT, Academic Senate, District, etc.) often give conflicting accounts of what is required.

Daphne suggested bringing the draft report to the various departments for review. However, Patricia said that the Chancellor wants the report to go before the Board of Trustees before being delivered to the ACCJC, so there may not be time.

F. Old Business

- i. Update on Resolution: Valuing Languages – Judy Patacsil reported that this resolution, a commitment to diversity, has been approved by all constituent groups. She has 500 8 x 11 cards with the resolution and the mission statement printed on them for distribution. She would like to see them posted prominently, along with the mission statement.
- ii. 2012 Holiday BBQ – Daphne reported that Monday, November 26, is the president’s holiday luncheon. Although the Chancellor encouraged us to not have anything else, there are two other holiday parties planned:
 - i) Classified Senate party: Sunday, December 9, at an off-campus location.
 - ii) Holiday BBQ: Thursday, December 6. Right now, we don’t have enough money in our treasury to fund the BBQ.
- iii. Civility Policy (Final Draft) – Daphne reported on some changes to the language for the final version. Wheeler made a motion to endorse the Civility Policy and the motion was approved.

G. Announcements

- i. Miramar’s Basic Skills Connections Program was nominated for an award from the district. As a result, Daphne and Mark Manasse were asked to host a “virtual booth” at the Virtual Innovator Spotlight Conference on Wednesday, September 19th. This is an online conference from the League of Innovation.
- ii. Aviation Grand Re-opening is 10/31.

The meeting was adjourned at 4:57pm. The next meeting will be on October 2nd. Please submit agenda items by 09/26/12.

Respectfully submitted,

Gina Bochicchio and Juli Bartolomei