

Minutes
Miramar College Academic Senate

Location: M-108

March 20, 2012 3:30-5:00pm

Senators Present: Daphne Figueroa, Darrel Harrison, Angela Romero, David Buser (also proxy for W North), David Navarro, Mark Manasse (also proxy for Ken Reinstein), Lawrence Hahn, Mark Hertica, Francois Bereaud, Sean Bowers, Rebecca Bowers-Gentry, Peter Elias, Isabella Feldman, Bob Fritsch, Laura Gonzalez, Naomi Grisham, Buran Haidar, Jeff Higginbotham, April Koch, Andrew Lowe, Eric Mosier, Jordan Omens, Cheryl Reed, Dan Willkie, Matt Buller, Maricarmen Cedillo, Dan Gutowski, Coryna Holcombe, Ric Matthews

Other Attendees: Jerry Buckley (VPI), Joan Thompson, Dan Igou, Fred Garces, Linda Woods, Juli Bartolomei

Absent: Otto Dobre, Wheeler North, Ken Reinstein, William McJilton

Meeting called to order at 3:35pm.

A. Approval of Agenda and Previous Minutes

The agenda and the previous minutes were both approved unchanged.

B. Senate Reports

- i. Treasurer – David Buser reported a current balance of \$854.48.
Upcoming expenses: \$600.00 for scholarships; \$90.00 for SLO Workshop. Expected carry-over to Fall 2012 is approximately \$164.
- ii. President's Report – Daphne reported on:
 - i) Continued committee vacancies.
 - ii) Recognized Buran Haidar and the State SLAC committee on a successful and well-attended Regional SLO Workshop on March 16th.
 - iii) Selection of scholarship recipients.
 - iv) Recognized and congratulated the following faculty receiving tenure and promotions to Associate Professor: Lonny Bosselman, Gene Choe, Michael Lopez, Lisa Munoz, Ken Reinstein and Dennis Sheean. Congratulated the following faculty receiving promotion to Full Professor: Mark Dinger, Angela Romero, Patti Flower, Alan Viersen, Marc Hollman, Marty Walsh, Jordan Omens, Joe Young and Rod Porter.
- iii. Past President – Darrel Harrison reported that Edith said faculty numbers are low for commencement attendance and that we should really encourage participation from both contract and adjunct faculty. Daphne suggested further discussion on commencement and faculty participation at a future meeting.

C. Special Reports

- i. Candidate Introductions/Debate – Darrel Harrison reminded everyone that there is a Miramar College Academic Senate Special Election Meeting to elect the 2012-2013 Academic Senate Executive Committee members on Tuesday, 10 April, from 330p-5p in room M-108 and anyone is welcome to attend. All positions are open. Nominations are being sought by the Elections Committee (Darrel and Wheeler) on an ongoing basis. The nominees at this point in time are as follows: President-Elect – Buran Haidar; Linda Woods' name was added as a nominee for President-Elect during this meeting. There were no nominations for Secretary or Treasurer. Gina Bochicchio and Joan Thompson were nominated as Members-at-Large.

D. Committee Reports/Information

- i. Academic Affairs – Distance Ed Recommendations on Online Certification – Linda Woods reported that the AAC is placing the following statement before the Miramar College Academic Senate: *"AAC strongly recommends that Faculty teaching online complete the "Online Faculty Training Course" from SDCCD Online Learning Pathways and/or an equivalent course from another institution as determined by SDCCD Online Learning Pathways."* Fred and Angela, members of Miramar's Distance Education Subcommittee, each spoke briefly regarding [a] the justification for recommending the Online Faculty Training (OFT) course; and [b] their own experiences proceeding through and completing the OFT course. A discussion ensued regarding the online training. Specific concerns were raised regarding the precise meaning of "equivalency" and "recommend." Additional points that were raised included the discretion and judgment that the department chairs use in making online/on-campus class assignments; the role of technology skills in the contemporary educational environment; as well as questions regarding the qualifications of the OFT course designers. Daphne encouraged all senators to speak with members of their departments, as this statement will be put forward for an AS vote at the April 17, 2012 meeting.
- ii. Basic Skills Update – Mark Manasse reported that the Teaching Institute continues to meet on Fridays and addresses the same issues and concerns raised in Fred and Angela's justification for recommending the OFT, namely, to help

students. Mark emphasized the faculty role in ongoing efforts to facilitate the learning process for students in all disciplines, both on-campus and online. Mark also mentioned that the League for Innovation Award nomination was going forward to CEC and that the Basic Skills Connections project had received the nomination for the SDCCD this year, since this is rotated between the campuses, and it is Miramar's year to submit. As a prelude to this nomination, Mark and Daphne will be presenting the Basic Skills Connections projects to the SDCCD Board of Trustees at the March 29, 2012 Miramar Site meeting. An Assessment and Placement Task Force is being created by the Basic Skills Subcommittee, and the Basic Skills Conference is being held from 9am-3pm at the Escondido Conference Center Saturday, March 31, 2012.

- iii. Curriculum Update – Dan Igou reported that the Accountancy Programs have been submitted to the State Chancellor's Office and that the CRC has reviewed about 290 curriculum proposals since Fall 2011 originating at Miramar & aligned. Our Tech Writer has completed 103 proposals since Fall 2011. Additionally, Dan reported that, as of January, we are about 62% current with 6-year reviews. With respect to History courses & UCSD, Dan reported that UCSD has agreed to rearticulate History 109 & 110 with some modification. Dan also provided an update on our SB1440 degrees. The remainder of the presentation was dedicated to an overview of the question of "What is the source of the Curriculum Review Committee's authority." (See Dan Igou for copies of the PowerPoint presentation.)
- iv. District Classroom Standards Update – Dan Willkie reported that there has been no committee meeting. Dan will be taking the Academic Senate's request for the provision of paper towels in campus restrooms to the next meeting.

E. New Business

- i. ACCJC Annual Report – Jerry Buckley and Buran Haidar presented a slide show titled "It's Not About the Numbers." Jerry and Buran emphasized that the goal of the report is to highlight what faculty already do to improve learning, as well as to respond to external challenges. The ACCJC will be visiting Miramar College in Fall 2012 to evaluate our progress on improving student learning. The goal for Miramar will be to show evidence that we have completed self-reflection, have implemented changes, and re-assessed student learning. Jerry and Buran also presented information on the percentage of courses with defined SLOs as of March 2012 (84% of all active courses; 95% of all offered courses). The AS voted to endorse the Annual Fiscal Report and the ACCJC Annual Report.
- ii. Academic Renewal Proposal – Dave Navarro reported on Evaluation Proposals for "Academic Renewal without Course Repetition" (AP 3910.4); "Grade Alleviation with a different unit value" and "Transcript rating." Dave's presentation covered the current practices for each of these, as well as the proposed processes. All of these proposals are intended to facilitate processes for students. Dave also noted that these proposals represent an effort on the part of the District to align our processes with other area institutions of higher education. It was noted that, given the significance of the process changes, the Academic Senate might need additional time to review the proposals. The Senate voted to endorse the proposals.
- iii. Mesa's Resolution on Grant Review Board (First Reading) – Daphne Figueroa gave a very brief overview of the goal of this resolution and then asked senators to review this with their departments in advance of the next Academic Senate meeting so that it could go forward for a second reading.

F. Old Business

- i. AFT Travel Fund Process Options – Daphne recommended that the Academic Senate take a vote today on the two major divisions (single-pot system vs. status-quo). Once this vote is taken, the details needed to refine the selected system can be made. A motion was made to approve the single-pot system, and the motion was seconded. There were 12 votes in support of the single-pot system; there were 12 votes in favor of the status-quo system. The tie vote was broken by the AS President, and the single-pot system was selected. Details of process options for the new system will be discussed at the April 17, 2012 meeting.

G. Announcements

- i. On Campus Board Meeting, 3/29/12, 4pm, I-101A & B
- ii. Miramar to host Area D meeting, 3/31/12, 10am – 3pm, J-224/225
- iii. Darrell Harrison reported that "An Evening with the Experts" will take place this Friday, March 23, "From the Kitchen to the Cabinet."

The meeting was adjourned at 4:57pm. The next meeting will be a Special Election Meeting on April 10th, from 3:30-5:00pm in M-108. The next regular Academic Senate meeting will be on April 17th, from 3:30-5:00pm in M-108. Please submit agenda items by 04/11/12.

Respectfully submitted,
Angela Romero and Juli Bartolomei