

Minutes
Miramar College Academic Senate
Location: M-108
February 7, 2012 3:30-5:00pm

Senators Present: Daphne Figueroa, Darrel Harrison, Angela Romero, David Buser, David Navarro, Mark Manasse, Lawrence Hahn, Mark Hertica, Francois Bereaud, Rebecca Bowers-Gentry, Otto Dobre, Isabella Feldman, Bob Fritsch, Naomi Grisham, Buran Haidar, Jeff Higginbotham, April Koch, Andrew Lowe, Eric Mosier, Wheeler North, Jordan Omens, Cheryl Reed, Ken Reinstein, Dan Willkie, Matt Buller, Maricarmen Cedillo, Coryna Holcombe, Ric Matthews

Other Attendees: Joan Thompson, Rex Schildhouse, Linda Woods, Gayla Pierce, Juli Bartolomei

Absent: Sean Bowers, Peter Elias, Laura Gonzalez, Dan Gutowski, William McJilton

Meeting called to order at 3:33pm

A. Approval of Agenda and Previous Minutes

The agenda was approved without changes. The previous minutes were approved unchanged.

B. Senate Reports

- i. Treasurer – David Buser reported a balance of \$932.84. \$600 is going towards two \$300 scholarships and approximately \$100 has been set aside for the regional SLO meeting being held at Miramar.
- ii. President’s Report – Daphne reported on:
 - i) Budget Blues (Mid Year Cut): The budget deficit is expected to grow larger. We are expecting between 5 and 6 million in mid-year cuts. The good news is that, because the College has planned for this, there will be no mid-year cuts to class schedules; it will be covered out of general fund reserves. If Governor Brown’s tax increase initiative is not passed in November 2012, there will be additional cuts for 2012-13.
 - ii) SSFT (Student Success Task Force) Recommendations:
 - A. Approval by BOG
 - B. The State Academic Senate is urging interested parties to go to <http://asccc.org/content/sb-1443-discussion-board>.
 - iii) Repeatability (or not): This issue is moving rather slowly, but it isn’t a dead issue. There is likely to be a reduction in what will be repeatable (Wheeler noted). David Navarro noted that, under the new guidelines, “W’s” will count as an attempt.
 - iv) SDCCD Summer (aka non-summer): There will be no summer offerings aside from a few exceptions which will be by add code only (special programs). Basic Skills courses will be offered at SDSU. David Navarro added the following information on summer offerings at local area community colleges: Grossmont and Southwestern will be offering a reduced number of courses; it appears Mira Costa will hold a full offering of courses.
 - v) Accreditation – Warning status maintained; report due October 2012. Linda Woods reported that the two major issues are [a] administrative turnover, and [b] the integrated planning process / human resources staffing. Out of the eight items that were put together in the follow-up report, warning status continues on two. The Accrediting Commission still has an issue with SLOs not being used in the faculty evaluation process, which Daphne will be following up on with the AFT. Daphne noted that, while City and Mesa Colleges use the same evaluation process, the Accrediting Commission did not comment on this issue in their respective reports.
- iii. Past President – Darrel Harrison reported that Academic Senate elections will be held in April. Members of the election and nominations committee (senators who are not running for an office) are currently being recruited, and interested parties should contact Darrel, the chair of the election and nominations committee.

C. Special Reports

- i. Accountancy Program Information – Rex Schildhouse presented research to support Miramar College offering an Associate of Science in Accountancy. The future job and employment outlook was highlighted to emphasize the importance of this program. This was supposed to have made its way through the District in 90 days, yet it has been in the process for fourteen months. The question of how we could add another program given that Miramar is currently already overloaded was raised. To this, Rex responded that Miramar College is already serving many of these students through its course offerings but is not offering the degree (which students are currently obtaining through Mesa). Rex noted that the addition of the degree would generate an increase from 2.3 to 2.6 FTEF. An inquiry was made into how the school would pay for this. Daphne emphasized the importance of having the faculty well-informed about programs and expressed her deep appreciation for Rex’s work as an adjunct faculty member in an area in which Miramar College has very few contract faculty.

- ii. Food Services – Gayla Pierce presented information on the new Student Services building. The tentative move-in date is January 2013. The goal of Gayla’s presentation was to give an overview of the building and to solicit the Academic Senate’s input on how to best integrate this building into the life of the Miramar College campus. Given that contract staff is limited, Gayla explained the intention to increase the (part-time) employment of students. The possibility of exploring the CWE (credit-for-work) option was mentioned. To control costs, District Food Services has joined the Premier Food Coop. The building’s anticipated amenities include: a very large kitchen that will allow centralization of food preparation for the entire District in future years, coffee/pastry concessions, and “grab-and-go” items. An inquiry was made into whether the cafeteria would have a connection with Miramar’s organic garden. Gayla did not rule this out, but noted that there are several obstacles to this, primarily involving state and city food regulations. Gayla solicited faculty input on the following items: [a] the best way to contact the Miramar community (DL, social media?), and [b] views on the future conduct of a survey regarding food/beverage preferences. The assembled faculty concurred that a survey would be useful.

D. Committee Reports/Information

- i. Basic Skills Update – Mark Manasse reported that the Teaching Institute would resume this Friday. Francois explained that there has been a large interest across the other colleges as well. SDSU credit is available for attending the Teaching Institute.
- ii. District Classroom Standards Update – Dan Willkie reported that, in the aftermath of the power outage, the District is looking into backup generators.
- iii. BRDS Recommendations for Funding RFFs – There was an update on BRDS-managed resources for 2011/2012. Buran Haidar reported on the creation of a BRDS Unrestricted Fund that comes from civic center net income. Technology and replacement bulbs and other campus-wide equipment would be eligible for these funds. Buran explained that the BRDS committee (meeting minutes are all available online) has received 37 RFFs (requests) from 3 schools and prioritized the requests (this has been sent to the DL as a PDF). A motion to endorse the BRDS Recommendations for Funding was made, and the motion was approved.

E. New Business

- i. Civility and Mutual Respect Policy – Daphne Figueroa noted that the Classified Senate had not yet moved on this, but noted that Jim Mahler had made a request that this be endorsed by Miramar College’s Academic Senate as soon as possible, as the other college Academic Senates endorsed the policy last semester. The Civility and Mutual Respect Policy was approved.
- ii. Resolution: July 1 Application Deadline (First Reading) – David Navarro presented a resolution regarding the proposed July 1st student application deadline. Last year it was August 1st. The issue is that those students who apply after the deadline were not given registration appointments until one week prior to the start of the semester, or in some cases, not at all, even though there were seats available. Since the deadline has not been approved by the District Student Services Council (and may remain at August 1st), then the critical issue is to endorse the part of the resolution dealing with the registration appointments. The faculty were in agreement that students should be given the earliest possible registration date after all priority registrations are completed. A motion was made and approved to suspend the rules and vote without a second reading. A motion was then made and approved to endorse the resolution.

F. Old Business

- i. (None)

G. Announcements

- i. Regional SLO Workshop: March 16th at Miramar
- ii. Area D Meeting: March 31st at Miramar, 10am - 3pm in J-224/225
- iii. On-campus Board Meeting: March 29th at 4pm in I-101A/B
- iv. Innovators Conference next Wednesday: Virtual conference - Daphne will send the link out for it.

The meeting was adjourned at 5:09pm. The next meeting will be on February 21st, from 3:30-5:00pm in M-108. Please submit agenda items by 02/15/12.

Respectfully submitted,
Angela Romero and Juli Bartolomei