

INSTRUCTIONAL PROGRAM REVIEW AND SLOAC SUBCOMMITTEE

Co-Chairs: Paulette Hopkins and Julia McMenamin

APPROVED 01/23/17

Minutes of December 5, 2016

Voting Members: Paulette Hopkins (Co-Chair, Instructional Admin), Fred Garces (Instructional Admin), Dan Willkie (Faculty, BTCWI), John Salinsky (Faculty, PS), Alex Sanchez (Faculty-at-Large, MBEPS), Laura Murphy (Faculty-at-Large/MBEPS); Julia McMenamin (Co-Chair and Faculty-at-Large/MBEPS)

Non-voting/Resource: Xi Zhang (Research and Planning Analyst); Katinea Todd (Staff, Instruction)

Present: Paulette Hopkins, Julia McMenamin, Alex Sanchez, Xi Zhang, Katinea Todd, Wai-Ling Rubic (Guest)

Absent: Fred Garces, Dan Willkie, Laura Murphy

The regular bi-monthly meeting of the Instructional Program Review and SLOAC Subcommittee was held on December 5, 2016. The meeting was called to order at 3:18 p.m. by Co-Chair Julia McMenamin, a quorum being present.

Agenda/Minutes. It was moved by Paulette Hopkins, seconded by Alex Sanchez, and unanimously carried to approve the agenda. It was moved by Sanchez, seconded by John Salinsky, and unanimously carried to approve the minutes of the meeting of November 7, 2016.

Program Review Diagram. The Program Review diagram which this committee revised at its last meeting has been forwarded to the PIE Committee for its review. Discussion will continue at this committee's January 23rd meeting. The committee looked at the SLO website. Further discussion and feedback to the SLO website will occur at the January 23rd meeting.

SLO Workshops. Paulette Hopkins reminded the committee that SLOs drive Program Review, which drives funding, and said that there currently is a gap between SLOs and Program Review which must be addressed. After discussion, the committee decided to set up schedules at the January 23rd meeting for workshops to provide assistance with SLOs. After the holidays a

reminder will be sent to the D/L regarding the January 23rd meeting, and a checklist/rubric will be provided.

SLO Disaggregation Pilot Plan & IEPI Funds Update. Hopkins reported that the Academic Senate did not support the draft SLO Statement. She said that the IEPI Plan has been blessed and there are volunteers. Xi Zhang will work with Laura Murphy, and volunteers should send SLO assessments to Zhang, who will work with Murphy to design a template.

Program Review. Discussion of the diagram was postponed until the diagram is received from the PIE Committee. The PR Timeline/Dates were discussed at Academic Affairs and will now go to the Academic Senate. Discussion of the PR website will continue at the next meeting.

Outcomes and Assessment Committee Update. Postponed.

ISLO Survey Update. The committee agreed that the survey will be launched next semester. Discussion will continue at the January 23rd meeting.

Adjournment. The meeting was adjourned at 4:25 p.m.

Katinea A. Todd