

## INSTRUCTIONAL PROGRAM REVIEW AND SLOAC SUBCOMMITTEE

Co-Chairs: Paulette Hopkins and Namphol Sinkaset

**APPROVED 03/21/16**

### **Minutes of March 7, 2016**

**Voting Members:** Paulette Hopkins (Co-Chair, Instructional Admin), Fred Garces (Instructional Admin), Dan Willkie (Faculty, BTCWI), Jessica McCambly (Faculty, LA), Namphol Sinkaset (Co-Chair/Faculty, MBEPS), John Salinsky (Faculty, PS), Alex Sanchez (Faculty at-Large, MBEPS), (Julia McMenamin (Faculty at-Large, LA)

**Nonvoting/Resource:** Xi Zhang (Research and Planning Analyst); Laura Murphy (College-wide Outcomes and Assessment Facilitator); Katinea Todd (Staff, Instruction)

**Present:** Paulette Hopkins, Namphol Sinkaset, Fred Garces, John Salinsky, Alex Sanchez, Julia McMenamin, Xi Zhang, Laura Murphy, Katinea Todd; David Buser( Guest/BRDS),

**Absent:** Dan Willkie, Jessica McCambly.

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The regular bi-monthly meeting of the Instructional Program Review and SLOAC Subcommittee was called to order at 3:08 p.m. by Co-Chair Namphol Sinkaset, a quorum being present.

#### 1. Standing Items:

1.1. Adoption of Agenda. It was moved by Paulette Hopkins, seconded by Julia McMenamin, and unanimously carried to adopt the revised agenda for March 7, 2016.

1.2 Adoption of Minutes. It was moved by A. Sanchez, seconded by Hopkins, and unanimously carried to approve the Minutes of February 2, 2016.

#### 2. Unfinished Business: None.

#### 3. Information Items:

3.1. Election of Faculty Co-chair of IPR-SLOAC. Postponed.

3.2. IPR/SLOAC Subcommittee and Accreditation Report. Postponed.

- 3.3. Disaggregation of SLOs Project. Postponed.
4. Discussion Items:
  - 4.1. Program Organization Chart. Postponed.
  - 4.2. Program Review Template Modification and Spring. David Buser and Laura Murphy presented and discussed a proposed Program Review (PR) template which was fast-tracked and simplified to make it more effective and easier to roll into BRDS. Portions have been removed in order to reduce redundancy and complexity and to cut down on repetition and error caused by multiple forms. Murphy requested the subcommittee's input and will integrate its suggestions into the template. Following up on the CEC's approval of the Spring PR deadline, the subcommittee discussed a specific deadline date. It was moved by Fred Garces, seconded by Alex Sanchez, and unanimously carried to move forward the PR template and the April 22 deadline for the Spring PR.
  - 4.3. ISLO Survey Modification. Postponed.
  - 4.4. Future College-wide Outcomes and Assessment Committee. Postponed.
5. Action Items: Postponed.
6. Adjournment: The meeting was adjourned at 4:31 p.m.

*Katinea A. Todd*