

## Instructional Program Review and SLOAC Subcommittee

### *Draft Minutes*

**Monday, November 18, 2013**

**In attendance:** Nam Sinkaset (V), Laura Murphy (Co-Chair, non-voting), Duane Short (V), Paulette Hopkins (Co-Chair, V), Lynne Ornelas (V), Julia Gordon, Buran Haidar (V), Meg Kiperts

**Absent:** Dan Wilkie (V)

Note: Channing Booth has resigned from his position on this committee

**Started:** 3:07pm

**1. Approved agenda for 11/18/13**

**2. Approved minutes for 11/4/13**

**3. Old Business**

**a. Status of committee recommendations:**

- i. **ISLO revision** has been supported/approved by both Academic Affairs and Academic Senate; waiting for Academic Affairs to pass recommendation to other constituencies
- ii. **Instructional PR/SLOAC committee** handbook change with goal for evaluation of program review reports was not supported at Academic Senate. Goal was removed from proposal and the remaining handbook changes were sent forward.
- iii. **College-wide Program Review/ Assessment Committee** proposal was not supported at Academic Senate
- iv. **Program review/ SLOAC 3-year cycle proposal** was approved by the Academic Senate

**b. Pilot study for ISLO and/or GE outcomes assessment**

- i. **Decision to focus on ISLOs** as there is uncertainty about the future of the SDCCD GE SLOs
- ii. **Discussion of different assessment methods:**
  1. **Sample programs that map to ISLOs (aggregate program SLO data):** we don't have the data to do this immediately but could be used in the future as Taskstream is implemented
  2. **Survey students (from courses/programs that map to ISLOs):** need an effective way to administer survey and target appropriate student populations
    - a. Julia G. reported that surveys were a common and effective tool at High Tech High; also noted that the "incentive" idea might not be enough to get student participation

- b. Discussion on what courses to target- “higher level” or all courses within a program
- c. Duane suggested adding a question on survey asking how many units the student has/is taking with us so we can compare responses between different student populations
- 3. **Student services/administrative services outcome data:** will want to incorporate once the revised ISLOs have been adopted
- 4. **Narratives from program reviews:** need to identify narratives w/ relevance to ISLOs; consider this when distributing the next full program review document
- 5. **Graduation surveys:** need to determine how to distribute to graduates to ensure a good response rate
- 6. **Quantitative data from course SLOs:** map course SLOs to the ISLOs and aggregate the SLO assessment data.

**iii. Specific methods for pilot assessment**

- 1. Map Aviation course SLOs to ISLOs: 15 AVIA courses, 26 SLOs. Aggregate assessment results
- 2. Laura M. will prepare student survey instrument for distribution in the committee members department’s courses. Approximately 10-15 questions. Distribute to committee members prior to next committee meeting.
- 3. Discussion about additional mapping of other program’s course SLOs to ISLOs, in order to have a broader representation for the aggregate data
- c. **Past student survey response numbers:** Daniel M. could not attend and report on past survey response numbers- will be placed on next agenda.
- d. **GE SLOs and ISLOs:** Buran H. is working with our sister college’s Academic Senate presidents to promote changes to the district GE SLOs. Duane S. suggested that we propose a split from the district GE SLO structure and instead have each college use their individual ISLOs as both the ISLOs and the GE SLOs since this is becoming common in the state. Laura M. emphasized importance of changing the current GE SLOs to those seen in the AACU LEAP Essential Outcomes, especially in light of the proposed ACCJC accreditation standards changes.

**4. New Business**

- a. **New proposal for a college-wide program review/assessment committee:** committee will place this on hold
- b. **New proposal for a change to the instruction PR/SLOAC Committee handbook to include evaluation goal:** committee will place this on hold

**5. Adjourned: 4:27pm**